



# Oregon

Kate Brown, Governor

## Board of Massage Therapists

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## OBMT Board Meeting Agenda

March 14, 2016

OBMT Office

Call to order: 9:00am

- 1) Approve Agenda
- 2) Approve Minutes of January 25, 2015 *(The Board will review the minutes from the prior meeting for accuracy)*
- 3) Directors Report
  - a) Finances *(The Board will receive a report on status of the Board finances)*
  - b) Database Update *(The Board will receive an update on the eLITE Licensing Database)*
  - c) Compliance *(The Board will receive a report on the progress of the Compliance department)*
- 4) Board Member Training on Public Meeting Laws, Public Record Laws, and Board Member Responsibilities
- 5) Board Business
  - a) Correspondence *(The Board will review correspondence received)*
  - b) 2016 Traveling Board Meeting update – May 20 and 21 *(The board will discuss the 2016 traveling Board Meeting)*
  - c) Action Plan Assignments *(The Board will review the current strategic action plans)*
- 6) Committee/Task Force Updates
- 7) BOARDerline *(The Board will review the draft newsletter)*
- 8) Public Comment - Opportunity for the public to address the Board

Break

### EXECUTIVE SESSION

The Board may enter into Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, ORS 192.501(4) to review test questions, scoring keys and other data used to administer a licensing examination, ORS 192.660(2)(h) consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed, ORS 192.660(2)(k) to consider information obtained as part of an investigation of a licensee or applicant by a health professional regulatory board and ORS 192.660(2)(i) To review and evaluate the job performance of the Executive Director or staff. Prior to entering into Executive Session, the nature of and authority for holding the Executive Session will be announced.

- 9) Executive Session
  - a) Compliance (192.660(2)(k))
- 10) Action on Executive Session Items
  - a) Executive Session Closed Case Report
- 11) Public Compliance Action
  - a) Public Session Closed Case Report
- 12) Public Forum – Opportunity to share thoughts that pertain to agenda items
- 13) Announcements
- 14) Adjourn Board Meeting @ 5:00 (Ending time may vary)