



Application for Organic Certification

Business Name:		Date:	
Contact Name:		Title:	
Name of Person Responsible for Organic Production:		Title:	
County:	State:	Country:	
Physical Address:			
Billing Address:			
City:	State:	Zip Code:	
Primary Phone Number:		Alternate Phone Number or Cell Phone Number:	
Fax Number:		Email Address:	

Please check all certification scopes that apply: Grower/Crops Handler/Processor

Application Checklist	
<input type="checkbox"/>	Application fee (\$1000 for New Applicants, \$750 for Renewal) Application fees are non-refunable.
<input type="checkbox"/>	Organic System Plan(s) Not submitting within 2 weeks of application with result in an NC or denial of certification.

Send this completed form, along with application fee to:

For Checks or Money Orders, mail to:
 Oregon Department of Agriculture
 Organic Certification Program
 PO Box 4395, Unit 17
 Portland, OR 97208-4395

For Credit Card Charges, mail or fax to:
 Secure Fax: (503) 986-4746
 Oregon Department of Agriculture
 635 Capitol St. NE
 Salem, OR 97301

For Visa or MasterCard charges, please complete the following information:

Name of Cardholder:		Phone:	
Address of Cardholder:		City/State:	Zip:
Signature:		Total Charges:	
Card Number:		Expiration Date:	

For Internal Use Only: PCA 33148



BUSINESS INFORMATION

Individual (Sole Proprietorship)
Individual "Doing Business As:
Educational Institution/ Public Institution
General Partnership
Limited Liability Company
Corporation

Organic Operator Agreement

Note: The person signing the Organic Operator Agreement must be authorized to represent the business.

I, _____, as an authorized representative of _____ (Business Name) depose and say that I will:

1. Fully comply with all applicable organic production and handling regulations in accordance with Title 7 CFR Part 205 National Organic Program Rule and the program requirements of the Oregon Department of Agriculture (ODA) Organic Certification Program.
2. Establish, implement, and update annually an organic production or handling system plan that will be submitted to the ODA Organic Certification Program.
3. Supply the ODA Organic Certification Program with all information required to verify compliance with the National Organic Program Rule.
4. Permit on-site inspections with complete access to the production or handling operation, including non-certified production and handling areas, structures, and offices by the ODA Organic Certification Program staff. These inspections may be announced or unannounced at the discretion of the ODA Organic Certification Program or as required by the Administrator of the National Organic Program.
5. Maintain all records applicable to the organic operation for not less than five (5) years beyond their creation.
6. Allow authorized representatives of the ODA Organic Certification Program, or the Secretary of Agriculture access to the records under normal business hours for review and copying to determine compliance with the National Organic Program Rule.
7. Submit to the ODA Organic Certification Program the applicable fees for service as described on the most current fee schedule.
8. Immediately notify the ODA Organic Certification Program about any application, including drift, or a prohibited substance to any field, production unit, site, facility, livestock, or part of an operation.
9. Immediately notify the ODA Organic Certification Program of any change in our certified operation or portion of it that may affect its compliance with the National Organic Program Rule and submit all updates to Organic System Plan on file.

Signature of Authorized Representative:	Date:
Print Name:	Title: