Meeting Objectives:
1. Introduction of committee members and review of committee objectives and charter
2. Present background information on fire funding and the role of the Sustainable Fire Organization Work Group within the Fire Program Review framework
3. Identify key issues and challenges
4. Organize committee issues and brainstorm and identify key topics

Welcome and Introduction of Committee Members and Staff.......................................................... All
- Committee members introduced themselves and their representation.

Opening remarks and Fire Program Review charter.........................Travis Medema and Brian Pew
- Opening statements were made by Co-Chairs, Travis Medema and Brian Pew, sharing thoughts on the importance of this committee’s work, that this project is the top priority for the agency and how they look forward to hearing from the collective expertise of this diverse group. The committee reviewed the Committee Objectives and Charter, including a background on how the strategic initiative sponsored by the agency was formulated and the organization of the workgroups under the Committee, State Forester and Board of Forestry. The deadline of June 21 for key issues to be presented to the full Fire Program Review Committee was emphasized.

Role of Sustainable Fire Organization Work Group ..................................................Travis Medema
- Travis Medema led committee members through a background presentation on wildfire funding and emphasized that this group would be primarily focusing on the area of base funding and statewide severity funding and use. Operational effectiveness and landowner contributions and opportunities to augment resources for the efficiency were discussed.

Identification of Key Issues .................................................................All
- The Co-chairs introduced a key topic matrix, organized initially by Initial Attack and Extended Attacked (Complex Incident) categories. Travis Medema led a discussion on how the matrix was developed and organized, how best to prioritize the matrix, and if additional issues or topics need to be added to the list. Four components were utilized in the development of this matrix, which is itself intended as a starting point for conversation. These components were:
  - District Fire Season Reviews
  - Strategic Investments
  - Protection standard audits/reviews
  - Issues already discussed at the Dec. Fire Program Review Steering Committee meeting
Identification of Key Concepts for Committee

- The Co-Chairs facilitated a conversation to identify key issues, concerns and ideas on sustainable large fire funding. The key concept matrix was fleshed out and is attached. Discussion was organized around Workforce Capacity, Technology/Equipment, Training & Certification and Other (organization, infrastructure, etc.). Prevention was added as a third major category.

Primary concepts discussed:
1. Workforce capacity – In both permanent and seasonal staff, in Salem and the field, the use of private/landowner contractors, use of other state agency resources and retention of seasonal resources. Additional support is most needed in Aviation, Fire Business and Fire cache. Other topics included IMT staffing/support, use of private contracts for ODF exclusive use, use of permanent FEMA/Payment Teams, adding capacity to the inmate program and continued/regular use of the National Guard.
2. Technology and Equipment – Statewide detection cameras, additional aviation resources, a common operating picture and investments in local caches, multi-mission aircraft, UAV resources and communication equipment were discussed,
3. Training and Certification – Discussion centered around increased opportunity for training and experience. The wish list includes expanded training for landowner resources, additional funding into the SFA training fund, detail/rotation type opportunities for developing well-rounded firefighters, ODF-specific curriculum development and regional training officers
4. Other – This category included looking for ways to integrate FEMA/EFCC audits for efficiencies, District re-configuration, and infrastructure enhancements such as bunkhouses and guard stations.

Wrap-up and Next Meeting
- Feedback from committee members indicated that the meeting made good progress. Co-chairs Travis Medema and Brian Pew expressed gratitude to each committee member for their participation and invited continued communication, collaboration and outreach as these concepts mature. Documents from this meeting will be posted for committee member review and input.
- The next meeting of the Fire Program Review Committee is scheduled for Thursday, January 21, 2016.

Attendees
- Travis Medema, Co-Chair
- Brian Pew, Co-Chair
- Doug Decker, State Forester
- Nancy Hirsch, Assistant State Forester
- Ron Graham, Protection Deputy Chief
- Mike Totey, District Forester
- Mike Robison, District Manager
- Joe Hessel, Unit Forester
- Matt Mackey, Assistant Unit Forester
- Brent O’Nion, Stewardship Forester
- Karen Swearingen, ODF Salem Protection Staff
- Roger Beyer, ODF Salem Protection Staff
- Rex Storm, Association of Oregon Loggers
- Seth Barnes, Oregon Forest & Industries Council
- Senator Betsy Johnson
- Randy Hereford, Starker Forests
- Karen Swearingen, Protection Operations
- Jamie Paul, Project Manager FPRC
- Jeff Ennenga, Project Manager FPRC
- Charlie Stone, ODF Policy Analyst
- Tom Fields, ODF Prevention
- John Tillotson, State Forests (By Phone)
- Joe Justice, Forest Landowner (By Phone)
- Amelia Eveland, Oregon Secretary of State Audits Division (By Phone)