

May 24, 2017

Oregon Department of Forestry
SMOKE MANAGEMENT PLAN REVIEW COMMITTEE
CHARTER

Background

Since 1972, the Smoke Management Plan (SMP) has been administered by the Oregon Department of Forestry (ODF) “to improve the management of prescribed burning as a forest management protection practice; and to minimize emissions from prescribed burning consistent with the air quality objectives of the federal Clean Air Act...” (ORS 477.552).

The Board of Forestry (BOF) and the Environmental Quality Commission (EQC) approve the SMP. The approved SMP becomes part of the Oregon Clean Air Act State Implementation Plan submitted to the Environmental Protection Agency as part of the state’s efforts to attain and maintain air quality standards. The SMP requires periodic review to ensure it meets its objectives (ORS 477.013 and OAR 629-048-0450(5)).

Purpose

The Committee is formed by ODF, in consultation with DEQ. It serves as an advisory committee and is charged to make recommendations for improved implementation, policy changes or clarifications to better accomplish the program’s goals.

The Committee’s primary focus is to review the smoke management policy and ensure program implementation is balanced in achieving these two goals (ORS 477.552):

- *“To improve the management of prescribed burning as a forest management and protection practice; and*
- *To minimize emissions from prescribed burning consistent with the air quality objectives of the federal Clean Air Act and the State of Oregon Clean Air Act Implementation Plan developed by the Department of Environmental Quality.”*

The Committee will also consider:

- Recommendations from a Fee Structure Subcommittee made up of ratepayers to the program.
- Recommendations from agency staff for ODF and DEQ on other necessary rule changes.

- Other identified recommendations and implementation items that don't require a rule change will be addressed later by the Smoke Management Advisory Committee.

The Committee will seek to arrive at recommendations using consensus whenever possible. When consensus is not possible on a particular recommendation, the Committee will strive to capture the range of opinion about that recommendation.

Timeline

The Committee will begin its work in May 2017 and is targeted to complete its work in October 2017. Specific meeting dates and locations are included in Attachment 1. Each Committee meeting will be open to the public and each agenda will include a time set aside for public comment.

Committee Operations - Members and Agency Staff

Facilitator:

The facilitator will serve as a neutral third party and run each meeting on behalf of the agencies to ensure the charter and agenda of the meeting are followed. The facilitator will assist the agencies and Committee in accomplishing the objectives of each meeting. The facilitator is responsible for assuring meetings stay on task and all members have an equal "voice" by seeking consensus on recommendations whenever possible and clearly articulating the range of viewpoints when consensus is not possible. The facilitator works with the agencies to develop objectives and agendas for the SMRC meetings.

Members:

Participate in good faith in the committee process, analyze and provide input on issues, network with others, provide input and guidance to staff, and help develop recommendations.

Agency Staff:

Provide technical and policy information and advice, answer questions on technical, policy and legal issues, and offer presentations on issues to aid committee deliberation. Identify experts that have information of value and invite them to present that information to the Committee. Provide logistical support. Document the Committee's discussions and prepare draft and final reports for the Committee.

Administrative Support:

ODF staff will provide administrative support services for the Committee, including meeting notices via email, distribute agenda and other materials, take meeting minutes, assist in scheduling meetings, etc.

Attachment 1 - Tentative Timeline

Timeline:

- April 26, 2017: Notify BOF of program review initiation.
- May 24, 2017: 1st Smoke Management Review “Committee” meeting: Orientation on Smoke Management Plan, charter, forest health, air quality, discussion of issues.
- Jun 27, 2017: 2nd Committee meeting: Field tour to Deschutes National Forest, establish framework for policy conversation.
- Jul. 25/26/27, 2017: 3rd Committee meeting: Policy conversation.
- Aug. 30/31, 2017: 4th Committee meeting: Develop policy recommendations. Present Fee Structure Sub-committee and ODF/DEQ staff recommendations.
- Sep. 26/27/28, 2017: 5th Committee meeting: Gain acceptance/support for recommendation(s).
- Nov. 2017: ODF and DEQ staff present all the Smoke Management Program Review Committee recommendations to BOF, possibly at a joint meeting with the EQC. Agencies then present recommendations that should go forward for public comment.
- Jan/Feb 2018: Public comment period
- Apr/May 2018: Rulemaking draft
- Jun. 2018: BOF approval
- Jul. 2018: EQC SMP approval
- Aug. 2018: Enroll new rules at Secretary of State Office
- Sep. 2018: New rule and SMP implementation

Attachment 2 - Committee Members and Staff

Committee Members:

Amy Patrick, Oregon Forest & Industries Council

Bob Palzer, Sierra Club

Carrie Nyssen, American Lung Association

Colin Beck, Coquille Indian Tribe

Courtney Vanbragt, Klamath County Public Health

Dave Cramsey, Industrial Forest Representative (Advisory Committee)

Gregory McClarren, Public Representative (Advisory Committee)

Jim James, Oregon Small Woodlands Association

John Stromberg, Ashland Mayor

Ken Kestner, Lake County Commissioner

Kirsten Aird, Oregon Health Authority

Mark Webb, Blue Mountain Forest Partners

Merlyn Hough, Lane Regional Air Protection Agency

Mike McGown, Environmental Protection Agency

Mike White, Coos Forest Protection Association

Pete Cailgiuri, The Nature Conservancy

Rex Storm, Associated Oregon Loggers

Rick Graw, Forest Service Representative (Advisory Committee)

Scott Hanson, Nonindustrial Forest Representative (Advisory Committee)

Willie Begay, Bureau of Land Management Representative (Advisory Committee)

Agency Sponsors:

Doug Grafe, ODF; David Collier, DEQ

Facilitator:

Dan Thorpe, ODF

Agency Technical and Support Staff:

Smoke Management Program Manager: Nick Yonker, ODF

Air Quality Program Manager: Rachel Sakata, DEQ

Administrative Support: Chrystal Bader, ODF

Public Affairs: Jim Gersbach, ODF; and Greg Svelund, DEQ

Attachment 3 – Working Guidelines

Working guidelines are statements of behavior, which, if mutually understood, accepted, and supported by members of the Committee, improve the flow of useful information and create a climate for increased effectiveness.

Members commit to participate actively and will strive to attend all meetings and field trips.

Members will foster collaborative discussion by:

- Listening actively and demonstrating that you understand.
- Making clear if you are speaking for yourself or the group you represent.
- Respecting the difference between fact and opinion.
- Avoiding jargon and ‘loaded’ words.
- Remaining focused on the objectives outlined in the charter and refraining from pursuing additional issues and objectives.
- Allowing all members to participate and have a voice in the review process.

Members will respect the opinion of others and allow for an open, constructive dialogue.

Members will be sensitive to time constraints and keep remarks concise and to the point.

Members will focus on interests/ideas not on persons.

Members will seek a range of information sources, recognizing that good information is needed for good decisions.