



Oregon

Kate Brown, Governor

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April 5, 2019

The Oregon Department of Transportation (ODOT) depends on our close collaborative working relationships with tribes, regulatory partners, and consultants to provide a safe and efficient transportation network for all Oregonians. We are pleased to inform you that our Cultural Resources Qualification Training is now available online through iLearn.

The ODOT Cultural Resources Qualification Program establishes professional expectations for consultant firms that contract with ODOT and/or through Local Agencies to prepare cultural resource documentation for transportation projects. Qualification Program goals include:

- Engaging representatives from agencies that ODOT consults or represents in Section 106 compliance
- Maintaining efficiency in interagency Section 106 consultation
- Improving the quality and consistency of consultant documentation
- Reducing the cost of consultant documentation and ODOT staff review
- Establishing best practices for ODOT and consultant communication

Only consulting firms with staff who meet the minimum ODOT cultural resources qualifications in their respective fields, complete the ODOT training, and pass the test will be considered qualified to prepare cultural resources documentation on behalf of ODOT. Last year we revised our requirements so that each consulting firm must have at least one staff person certified through the ODOT Qualification Program for archaeology or historic built environment, though we encourage everyone conducting work for ODOT be qualified. Consulting firms that intend to perform both archaeological and historic built environment tasks for ODOT are required to have at least one archaeologist and one architectural historian qualified by ODOT. The expectation is that qualified staff will oversee and review all cultural work performed on ODOT contracts. Qualification status is valid for three years after which ODOT requires a renewal, which is also valid for three years.

Importantly, ODOT developed a web-based cultural resources qualification training to replace the previous face-to-face training. The training is now available through [iLearn](#).

If you currently are in the midst of an ODOT project or bidding on a project with cultural resources tasks, please insure that you have staff and/or sub-consultants who have successfully completed the ODOT Cultural Resources Qualified Consultant Training by June 30, 2019. We remind consulting firms that ODOT will not accept or authorize payment for cultural resources work conducted by consultant firms that do not have appropriate staff qualified through ODOT's Cultural Resources Qualification Program by this date.

A Cultural Resources Qualified Consultants List can be found at:

<http://www.oregon.gov/ODOT/GeoEnvironmental/Pages/Cultural-resources.aspx>

If you have specific questions about the training, please contact:

Carolyn Holthoff, ODOT Cultural Resources Program Manager
503-986-3309, Carolyn.p.holthoff@odot.state.or.us

Chris Bell, ODOT Historic Resources Program Coordinator
503-986-3853, Christopher.s.bell@odot.state.or.us

For questions regarding iLearn training registration, please contact:

Lorrie Schaefer, ODOT Senior Training Consultant,
503-378-5224, lorrie.l.schaefer@odot.state.or.us

ODOT values your services and looks forward to continuing our strong and successful working relationship.

Sincerely,

A handwritten signature in blue ink, appearing to read "Susan Haupt". The signature is stylized and cursive.

Susan Haupt
ODOT Chief Environmental
Officer Geo-EnvironmentalSection