

**IMPORTANT NOTICE TO
PERSONS DEALING IN MOTOR VEHICLE FUEL
IN THE CITY OF VENETA**

February 7, 2005

The City of Veneta has approved a tax on motor vehicle fuel for all fuel sold, used or distributed within their city limits in order to maintain the investment their community has made in transportation infrastructure. This notice is being sent to all known persons who may deal in motor vehicle fuel within the city limits and, accordingly, may need to be licensed with the City. Please read the following Questions and Answers and accompanying information to help you determine if you need to be licensed as a motor vehicle fuel dealer in the City of Veneta.

1. What is motor vehicle fuel? *Motor Vehicle Fuel as defined by the City of Veneta includes gasoline, undyed diesel, mogas, methanol and any other flammable or combustible gas, liquid, or solid substance, usable as fuel for the operation of motor vehicles.*
2. What is a dealer? *A dealer is a person who:*
 - *Imports, or causes to be imported motor vehicle fuel for sale, use or distribution in the City; or*
 - *Produces, refines, manufactures or compounds motor vehicle fuel in the City for use, distribution or sale in the City: or*
 - *Acquires in the City for sale, use or distribution in the City motor vehicle fuels with respect to which there has been no license tax previously incurred.*
3. Who should be licensed as a motor vehicle fuel dealer in the City? *Any person who performs the acts of a dealer as described above.*

Generally, if you purchase fuel outside the City and transport it into the City using your own vehicles or by common carrier, you must be licensed. If you always buy fuel from another licensed dealer of the City, the tax will be included in the purchase price of the fuel and you need not be licensed with the City.

However, the answer to this question is often not immediately apparent. Please read the accompanying information carefully and contact the tax administrator at the address below if you have questions about whether you must be licensed in the City.

4. How much is the tax? *The tax is imposed on all licensed dealers at a rate of \$0.03 (3 cents) per gallon.*
5. When does the tax start being collected? *The tax must be collected for all fuel sold, used or distributed on or after March 1, 2005. You must obtain your license by that date. The first tax report and payment will be due April 25, 2005.*
6. If I hold a motor vehicle fuel dealer license with the State of Oregon or any other county or city in Oregon, must I file a separate tax report with the City? *Yes. Oregon, other local jurisdictions, and the City are all separate taxing jurisdictions. A separate report with supporting detail specific to the City must be filed.*
7. Who is administering the tax? *The Fuels Tax Group of the Oregon Department of Transportation is administering the tax on behalf of the City. All licensing, reporting, and payment will be done through them.*
8. How do I become licensed? *If you believe that you need to be licensed, you should request a license application packet from ODOT Fuels Tax Group at the address below. Allow 2 weeks from the time you submit your application for ODOT to review the application and issue the license. Upon being licensed, you will be provided with tax forms and instructions. After February 28, 2005, you must be licensed with the City prior to performing the acts of a motor vehicle fuel dealer in Veneta.*
9. I have more questions about how to file and pay the tax. Where can I get tax forms and more information? *Our tax administrator will be happy to help you. You can contact them at:*

ODOT FUELS TAX GROUP
550 CAPITOL ST NE
SALEM, OR 97301-2530
VOICE: (503) 378-8150
FAX: (503) 378-3060
e-mail: ODOTFUELSTAX@ODOT.STATE.OR.US

Note: If you have questions about the purpose of the tax and/or the use of the revenue, please contact:

Ric Ingham
City Administrator
88184 Eighth Street, PO Box 458
Veneta, OR, 97487.
Telephone (541) 935-2191.