



## CHAPTER 36

# ACCEPTANCE OF PROJECT

Subsections 00150.90 and 00150.95 address Final Inspection and Final Acceptance of a Project.

When construction of the Project is 50-75% complete, or when the Project has started to take shape and its final configuration is apparent, the Resident Engineer (RE) should confer with the Project team as needed to assure that:

- The intent of the Project is being fulfilled, and
- Special concerns are being adequately addressed.

When the Project is nearly complete the RE, with input from the Project team, will review the Project to assure that the Project will function properly and that no improper Materials or construction are evident.

The Project team must include a representative of the unit that will maintain the Project when it is completed. The intent of this step is to identify construction or Material deficiencies before the Contractor has left the Project.

For Projects that are (or contain):

- Designated as Risk-Based project involvement and invite Federal Highway Administration (FHWA) to participate.
- National Bridge Inventory Structures, invite ODOT Bridge Section to participate and inspect any NBI bridges open to traffic.

- Culverts 72 inches or larger in diameter, invite ODOT Bridge Section to participate and/or inform them that an inspection is needed.
- Coating Warranty, invite the Structure Coatings Engineer to participate in a Post Construction Review meeting.
- Stormwater Control Facilities, follow the Geo-Environmental Technical Bulletin GE16-02(B) for the required operation and maintenance manual requirements.

A representative from the ODOT Bridge Section (i.e., your regional Bridge Inspector) must be informed of any Structures and culverts 72 inches or larger in diameter that are completed or are opened to traffic so an inspection can occur within 90 days (per the Code of Federal Regulation 650.315).

The RE and Project Team need to determine if a post-Project critique needs to be completed in order to improve any processes or products that were involved in the Project.

The RE will work with the Contractor to develop punch lists or other means to assure that all cleanup and repair Work is accomplished. This effort should start prior to issuing Second Notification.

Following issuance of Second Notification and as specified in Subsection 00150.90, the RE has 15 Calendar Days after being notified by the Contractor that it considers the Project to be complete (including all punch list items and final documentation, and final trimming and cleanup, according to Subsection 00140.90) to review the Project and notify the Contractor of all known remaining Work.

When the Contractor has completed all Contract Work and fulfilled its obligations concerning Project documentation, the RE and Area Manager (AM) must recommend acceptance of the Project by one of the following methods:

- Prepare a memo, signed and dated by the RE, stating that all Contract Work has been completed in accordance with the Contract and recommending acceptance; or
- Complete a Recommendation of Project Acceptance, form 734-1384.

**NOTE:** For Projects using alternative contracting methods, Price Plus Time (A+B), Price Plus Multi-Parameter (A+C+D), Construction Manager/General Contractor (CM/GC), Design-Build, and Indefinite Delivery/Indefinite Quantity (ID/IQ), no earlier than 45 Calendar Days after issuance of final Second Notification the RE will contact Alternative Delivery Services (ADS) to schedule a Findings of Fact for Exemption (FFE) post-construction evaluation reports construction evaluation reports preparation meeting.

Projects using A+C+D also require a FHWA Special Exemption Project - 14 (SEP-14) post-construction evaluation report and will be disused during the FFE post-construction evaluation reports meeting.



# Recommendation of Project Acceptance

Print Form

Intermediate  
 Final

## Project Information

US26( Powell Blvd): SE 122nd Ave. - SE 136th Ave. Sec. 15125  
 Project Name (Section) Contract No.

Mt Hood HSIP-S026(126)  
 Highway Federal Aid No.

Tapani Underground Inc. 1/31/2021  
 Contractor Second Notification Date

100% 100% 0% Good 9/21/2020  
 Contract Time Elapsed Contract Work Completed Contract Work in Progress Contract Work Quality Date Contractor's Final Inspection Request Received

9/21/2020 Edwin Klaasen  
 Inspection Date Inspected by

Ryan Brown & Henry Ng  
 In Company With

## Remarks

(scope of inspection, finding, recommendations, instructions, etc.)

Major items of work included:

- 8 inch & 12 inch water line installation with hydrants and service connects.
- Storm Sewer Inlets & Drywells
- Luminaries
- Signal installation, pole foundation pole & mast arm at two locations (SE 122nd Ave. & SE 136th Ave)
- Mid-block crossing with rapid flashing beacons.
- Sound Wall install
- 10 inch Reinforced Concrete Pavement (Bus Pads)
- 10 inch Undoweled concrete pavement (Bike Lanes)
- Concrete sidewalks ADA ramps & Driveways.
- Level 3 & 4 ACP
- Longitudinal Markings with Contrast, Green bicycle and legends.

The completed project work is of good quality and was completed with in the project completion dates.

I recommend acceptance of all contract work.

## Distribution

Original: To Construction Section

### Copies

- District Manager
- FHWA (FFO projects only)
- Consultant and Local Agency (if applicable)
- Scanned copy to ODOT Contract Services mailbox

All on-site work has been completed in accordance with the contract.

**Project Manager**  I recommend acceptance.

Print \_\_\_\_\_ Date \_\_\_\_\_

Sign \_\_\_\_\_

**Area Manager**  I recommend acceptance.

Print \_\_\_\_\_ Date \_\_\_\_\_

Sign \_\_\_\_\_

The authority to "accept" the Project is vested with the Transportation Commission which has delegated that authority to the Construction Section.

**NOTE:** The RE's Narrative is not required on Projects using Design-Build and CM/GC alternative contracting methods.

For Projects with Local Agency or other funding, the RE must also include a letter from the Local Agency or other funding source stating that it accepts the Project as being complete.

The RE sends the recommendation to the AM. If the AM concurs with the recommendation, the AM will also sign and date the memo or form indicating the recommended acceptance and forward it to the Construction Section.

The RE must assure that all comments and concerns about constructability, problem, solutions, and suggested future design changes are included in the RE's Narrative, (form 734-2756) which will be distributed to the appropriate Project development units and others. [Refer to Chapter 37 – Submittal of Final Project Documentation.]

As specified in Subsection 00150.91, the Contractor or the RE may request a Post-Construction Review meeting. The purpose of this meeting is to examine the Project for possible process improvements that may benefit future projects.

This meeting must be held before Third Notification is issued, but not earlier than 45 Calendar Days following issuance of Second Notification per 00199.30(b). This allows for expiration of the 45 Calendar Day period during which the Contractor can file a claim. [Refer to Chapter 13 – Contract Time.] Any affected and interested individuals should be invited to the meeting.