



## Narrative Questions

These narrative questions are intended to provide additional project details for the application reviewers and project files.

### 1. Problem Description and Need

Describe how the agency identified the project as one of its top safety priorities. Describe the primary causes of the collisions that have occurred within the project limits. Are there patterns in the crash types? Provide a description of the specific problem(s) and/or opportunities that exist.

### 2. Potential Solution to Reduce Fatalities & Serious Injuries

Please provide your proposed solutions. How will they address the problems/opportunities identified above? This is not a scope statement, but items key to the project meeting its purpose and addressing underlying issues. Clearly demonstrate the connection between the problem and the proposed countermeasures utilized in the Benefit/Cost Ratio calculations (or Cost-Effectiveness Index).

### 3. Constraints, Risks and Leveraging Opportunities

Describe constraints and risks that impact the value of the project such as funding constraints, policy constraints and schedule expectations. Are there opportunities within or adjacent to the project limits that should be considered if this project is selected?

### 4. Additional Background Information

Provide any relevant background information on the problem or solutions as well as any commitments that have been made. Summarize and attach other useful information for context, such as: findings of road safety audits, practical design considerations, previous scoping documents, planning studies, etc.

## Authorizing Authority and Signature

To ensure the application's quality and the agency's commitment to the safety project, the application must list the Project Sponsor (Agency's Transportation/Traffic Engineering Manager). The Project Sponsor listed below is attesting to:

1. All data in the application is accurate and represents the total scope of the planned project;
2. The agency understands the Project Delivery Requirements for the ARTS Program and is prepared to meet these requirements including Matching Funds if required; and
3. The agency understands if ODOT staff determine that any of the above requirements are not met, or data is inaccurate, or the application fails to meet the program guidelines and application instructions, the application will be rejected and will not be eligible to receive federal safety funding.

**Project Sponsor:**

Name (Last, First):

Title:

Signature\*:

\*I am submitting an electronic copy of my application. Electronic submittal was approved by the identified authorizing individual. No signature needed if this box is checked.

Date:

## Application Attachments

Check all attachments included in this application

Cost Estimate ..... **Required**

Benefit/Cost or Cost-Effectiveness Index Worksheet(s) ..... **Required**

Aerial Vicinity Map / Location Map..... **Required**

Traffic Analysis ..... **Required**

\*Only required for applications including traffic control devices such as PHB's, signals or roundabouts or any application on a state facility requiring the approval of the State Traffic Roadway Engineer (STRE) such as those included in the [Traffic Manual](#). For applications requiring approval, the analysis shall be completed as specified in the [Traffic Manual](#).

Crash Data Report(s) ..... **Required**

Field Scope Verification..... **Recommended**

\*Pictures, field observations, user behavior

Conceptual Layout or Project Concept Drawing..... **Recommended**

Collision Diagram(s)..... Optional

Additional background information..... Optional

\*Previous scoping documents such as planning studies, right of way certification or signal structural sign off