



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# ORDER YOUR OWN RECORD

This form can be used to order your own record by mail from DMV Headquarters. You can also order your own driving records online at DMV's web portal: [DMV2U.Oregon.gov](http://DMV2U.Oregon.gov). Records ordered using this form are mailed to you at your address shown on DMV's record unless you indicate otherwise. You must include enough information in your request to verify your identity, such as: date of birth, place of birth, address on record, mother's maiden name. **If you are requesting a record that contains another person's personal information (such as a title history or vehicle sold indicator), the other person's information will be sanitized. Please note that DMV will not certify documents that have been sanitized.**

NAME OF INDIVIDUAL			
ODL / ID / CUSTOMER #	DATE OF BIRTH (MM / DD / YYYY)	MOTHER'S MAIDEN NAME	PLACE OF BIRTH (i.e. CITY, STATE)
PLATE NUMBER		VIN (VEHICLE IDENTIFICATION NUMBER)	
ADDRESS		CITY	STATE    ZIP CODE
ADDRESS TO MAIL TO (IF DIFFERENT)		CITY	STATE    ZIP CODE
TELEPHONE NUMBER (INCLUDE EXT. IF ANY) (       )		FAX NUMBER (IF YOU WANT YOUR RECORDS RETURNED TO YOU BY FAX) (       )	
EMAIL ADDRESS		IF REQUESTING TO BE SENT BY FAX AND MAIL, A FEE IS REQUIRED FOR BOTH METHODS      FAX      MAIL	

**SPECIAL INSTRUCTIONS:**

## TYPE OF RECORD REQUESTED

- |  |   |
|--|---|
| <input type="checkbox"/> <b>CP</b> CERTIFIED COURT PRINT = THIS OPTION MAY INCLUDE MORE THAN FIVE YEARS OF RECORD INFORMATION    \$3.00                                | <input type="checkbox"/> <b>PA</b> POLICE TRAFFIC CRASH REPORT    \$8.50<br>CRASH DATE: _____ COUNTY: _____ |
| <input type="checkbox"/> <b>DE</b> EMPLOYMENT DRIVING RECORD = 3 YEAR RECORD    \$2.00   | <input type="checkbox"/> <b>II</b> VEHICLE INSURANCE INFORMATION    \$10.00                                 |
| <input type="checkbox"/> <b>DI</b> DRIVER LICENSE INFORMATION    \$1.50  | <input type="checkbox"/> <b>VH</b> VEHICLE TITLE HISTORY    \$22.50   |
| <input type="checkbox"/> <b>DO</b> OPEN-ENDED NON-EMPLOYMENT DRIVING RECORD    \$1.50  | <input type="checkbox"/> <b>VO</b> PREVIOUS OWNER INFORMATION    \$14.00                                    |
| <input type="checkbox"/> <b>DR</b> NON-EMPLOYMENT DRIVING RECORD = 3 YEAR RECORD    \$1.50   | <input type="checkbox"/> <b>VP</b> VEHICLE SOLD NOTICE    \$4.00  |
| <input type="checkbox"/> <b>MQ</b> CERTIFIED COURT PRINT with CDL MEDICAL CERTIFICATION INFORMATION = MAY INCLUDE MORE THAN FIVE YEARS OF RECORD INFORMATION    \$3.00 | <input type="checkbox"/> <b>VR</b> VEHICLE RECORD PRINT    \$4.00   |
|  | <input type="checkbox"/> OTHER: _____   |

SIGNATURE <b>X</b>	DATE
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**A CHECK OR MONEY ORDER, PAYABLE TO "OREGON DMV"**

For a complete list of fees and records (refer to Form 735-6691) [www.oregondmv.com](http://www.oregondmv.com)

**MAIL REQUEST TO: DMV RECORDS SERVICES, 1905 Lana Ave NE, Salem OR 97314**

Please call Records Services at 503-945-5475 or email [DMVRequestforInfo@odot.state.or.us](mailto:DMVRequestforInfo@odot.state.or.us) with questions regarding this form.