



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# ORDER YOUR OWN RECORD

You can order your own record, by mail, from the DMV Headquarters. Records are mailed to you at your address shown on your DMV computer record unless you indicate otherwise. If you want records faxed or mailed to an address other than your address on the DMV's record, you must include enough information in your request for DMV to verify your identity, such as: date of birth, place of birth, address of record, mother's maiden name, etc. **If you are requesting a record that contains another person's personal information as well as your own (such as a title history or odometer history), your personal information will appear on the record(s) but other person's will not. Please note that DMV will not certify documents that have been redacted.**

**INSTRUCTIONS:** Fill out the name and address fields completely. You must include enough vehicle and/or driver information for DMV to locate the record.

NAME OF INDIVIDUAL

ODL / ID / CUSTOMER #	DATE OF BIRTH (MM / DD / YYYY)	MOTHER'S MAIDEN NAME	PLACE OF BIRTH	
PLATE NUMBER		VIN (VEHICLE IDENTIFICATION NUMBER)		
ADDRESS		CITY	STATE	ZIP CODE
ADDRESS TO MAIL TO (IF DIFFERENT)		CITY	STATE	ZIP CODE
TELEPHONE NUMBER (INCLUDE EXT. IF ANY) (      )		FAX NUMBER (IF YOU WANT YOUR RECORDS RETURNED TO YOU BY FAX) (      )		

SPECIAL INSTRUCTIONS:

## TYPE OF RECORD REQUESTED

- |   |   |
|---|---|
| <input type="checkbox"/> <input type="checkbox"/> DR NON-EMPLOYMENT DRIVING RECORD = 3 YEAR RECORD \$1.50   | <input type="checkbox"/> <input type="checkbox"/> VR VEHICLE RECORD PRINT \$4.00          |
| <input type="checkbox"/> <input type="checkbox"/> DE EMPLOYMENT DRIVING RECORD = 3 YEAR RECORD \$2.00   | <input type="checkbox"/> <input type="checkbox"/> VH VEHICLE TITLE HISTORY \$22.50        |
| <input type="checkbox"/> <input type="checkbox"/> DI DRIVER LICENSE INFORMATION \$1.50  | <input type="checkbox"/> <input type="checkbox"/> VO PREVIOUS OWNER INFORMATION \$14.00   |
| <input type="checkbox"/> <input type="checkbox"/> DO OPEN-ENDED NON-EMPLOYMENT DRIVING RECORD \$1.50  | <input type="checkbox"/> <input type="checkbox"/> II INSURANCE INFORMATION SEARCH \$10.00 |
| <input type="checkbox"/> <input type="checkbox"/> CP CERTIFIED COURT PRINT = THIS OPTION MAY INCLUDE MORE THAN FIVE YEARS OF RECORD INFORMATION \$3.00                                | <input type="checkbox"/> <input type="checkbox"/> CC CERTIFICATION \$1.00                 |
| <input type="checkbox"/> <input type="checkbox"/> MQ CERTIFIED COURT PRINT with CDL MEDICAL CERTIFICATION INFORMATION = MAY INCLUDE MORE THAN FIVE YEARS OF RECORD INFORMATION \$3.00 | <input type="checkbox"/> OTHER: _____   |

SIGNATURE

X

DATE

### A CHECK OR MONEY ORDER, PAYABLE TO "OREGON DMV"

For a complete list of fees and records (refer to Form 735-6691) [www.oregondmv.com](http://www.oregondmv.com)

**MAIL REQUEST TO: DMV RECORDS SERVICES, 1905 Lana Ave NE, Salem OR 97314**

Please call Records Services at 503-945-5475 with questions regarding this form.