OREGON DEPARTMENT OF TRANSPORTATION
COMMERCE AND COMPLIANCE DIVISION
3930 FAIRVIEW INDUSTRIAL DR SE
SALEM OR 97302-1166
PH (503) 378-6699
FAX (503) 378-6880

Reset Print

SEE INSTRUCTIONS ON REVERSE
PLEASE TYPE OR PRINT LEGIBLY IN BLACK INK

APPLICATION FOR MOTOR CARRIER ACCOUNT

TYPE OF APPLICATION

☐ NEW CARRIER ☐ NAME CHANGE ☐ ADDRESS/PHONE/EMAIL CHANGE ☐ ACCOUNT AMENDMENT ☐ OWNERSHIP CHANGE _____
LIST PREVIOUS ACCOUNT NUMBERS

MOTOR CARRIER LEGAL NAME AND ADDRESS OF RECORD

CCD ACCOUNT NUMBER	NAME OF CARRIER		
TELEPHONE NUMBER	FAX NUMBER	DOING BUSINESS AS (DBA)	
CARRIER MAILING ADDRESS	CITY	STATE	ZIP CODE
CARRIER STREET ADDRESS (IF DIFFERENT THAN ABOVE)	CITY	STATE	ZIP CODE
RECORDS LOCATION ADDRESS	CITY	STATE	ZIP CODE
EMAIL ADDRESS FOR TRUCKING ONLINE	TRUCKING ONLINE CONTACT PERSON	TRUCKING ONLINE CONTACT PHONE	

YOU WILL BE SENT A PIN FOR TRUCKING ON LINE ACCESS AT THE EMAIL ABOVE. I UNDERSTAND MY PIN CAN BE USED TO CONDUCT TRANSACTIONS WITH AND TO OBTAIN CREDENTIALS FROM ODOT OVER THE INTERNET. I WILL TAKE STEPS TO PROTECT MY PIN FROM BEING ACCESSED BY UNAUTHORIZED USERS. I FURTHER UNDERSTAND THAT IF I GIVE MY PIN TO ANYONE ELSE, OR IF I AUTHORIZE A POWER OF ATTORNEY TO OBTAIN MY PIN ON MY BEHALF, I AM PERSONALLY LIABLE FOR ANY TRANSACTIONS MADE OR CREDENTIALS OBTAINED BY ANYONE ELSE WHO MAY HAVE RECEIVED MY PIN FOR THE THIRD PARTY TO WHOM I ORIGINALLY DISCLOSED IT. ONLY ONE EMAIL ADDRESS PER ACCOUNT. ONLY ONE PIN IS ALLOWED PER ACCOUNT.

CONSORTIUM NAME	ACCOUNTS WITH OREGON-BASED VEHICLES: PROVIDE NAME OF DRUG AND ALCOHOL TESTING CONSORTIUM IN WHICH YOUR COMPANY IS ENROLLED OR WRITE "IN-HOUSE" IF YOU MAINTAIN YOUR OWN PROGRAM. TESTING PROGRAMS MUST BE IN COMPLIANCE WITH USDOT REQUIREMENTS (49 CFR PART 382).

POWER OF ATTORNEY - ATTACH COPY

TELEPHONE NUMBER	FAX NUMBER	EMAIL ADDRESS	NAME OF AGENT
POA ADDRESS	CITY	STATE	ZIP CODE

TYPE OF OWNERSHIP AND FEDERAL TAXPAYER ID# (FEIN)

☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION: DATE OF INCORPORATION: _____ STATE OF INCORPORATION: _____
IF FOREIGN BASED, ATTACH CORPORATE CERTIFICATE SHOWING DATE OF INCORPORATION AND CORPORATE STATUS.

☐ LIMITED LIABILITY COMPANY - ATTACH A COPY OF THE ARTICLES OF ORGANIZATION ☐ OTHER - PROVIDE TYPE OF OWNERSHIP: _____

FEDERAL TAXPAYER ID#	BANKING INSTITUTION	STATE

TYPE OF OPERATION OR AUTHORITY - CHECK ALL THAT APPLY

☐ PRIVATE CARRIER (NOT FOR HIRE) OREGON BASED

☐ PRIVATE CARRIER (NOT FOR HIRE) BASED OUTSIDE OREGON

☐ CLASS B FOR-HIRE LOCAL CARTAGE OF HOUSEHOLD GOODS WITHIN DESIGNATED AREAS, PURSUANT TO ORS 825.240. A $50 APPLICATION FEE IS REQUIRED.

☐ 7W (SEE DESCRIPTION ON REVERSE) _____
(Description)

☐ CLASS 1A PERMIT FOR-HIRE INTRASTATE COMMODITIES (EXCEPT HOUSEHOLD GOODS) (COMPLETE ODOT FORM 735-9745)

INTERSTATE CARRIER (FOR HIRE)

☐ USDOT NUMBER _____

☐ MC AUTHORITY NUMBER _____

☐ MC EXEMPT OPERATIONS _____

OREGON PROCESS AGENT _____

ADDRESS _____

PROVIDE FULL LEGAL NAME, TITLE, DATE OF BIRTH, AND SOCIAL SECURITY NUMBER OF INDIVIDUAL, ALL PARTNERS, CORPORATE OFFICERS, MANAGERS/MEMBERS OF LLC, GENERAL PARTNER OF A LIMITED PARTNERSHIP, PARTNERS IN A LIMITED LIABILITY PARTNERSHIP. IF MORE THAN 3 PARTNERS, ATTACH SIGNATURE ADDENDUM FORM, 735-9075a.

LAST	FIRST	MIDDLE	TITLE	SOCIAL SECURITY NUMBER	DATE OF BIRTH
LAST	FIRST	MIDDLE	TITLE	SOCIAL SECURITY NUMBER	DATE OF BIRTH
LAST	FIRST	MIDDLE	TITLE	SOCIAL SECURITY NUMBER	DATE OF BIRTH

DISCLOSURE: THE DEPARTMENT IS AUTHORIZED TO VERIFY ANY OF THE INFORMATION GIVEN AND OBTAIN CREDIT REPORTS ON YOU AND/OR YOUR COMPANY. YOU AUTHORIZE THE DEPARTMENT TO OBTAIN INFORMATION FROM OTHERS TO INVESTIGATE YOU AND/OR YOUR COMPANY'S CREDIT.

CERTIFICATION: THIS CERTIFICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ORS 803.375 MAKES IT A CRIME TO KNOWINGLY PROVIDE FALSE INFORMATION RELATED TO A VEHICLE REGISTRATION. ORS 803.385 MAKES IT A CRIME TO AFFIRM OR CERTIFY ANY INFORMATION RELATED TO A VEHICLE REGISTRATION THAT THE PERSON KNOWS TO BE FALSE. EACH OFFENSE IS A CLASS A MISDEMEANOR AND EACH IS PUNISHABLE BY A JAIL SENTENCE OF UP TO ONE YEAR, A FINE OF UP TO $6,250, OR BOTH.

I FURTHER CERTIFY KNOWLEDGE OF APPLICABLE FEDERAL AND STATE SAFETY RULES, REGULATIONS, STANDARDS AND ORDERS AND DECLARE ALL OPERATIONS WILL BE CONDUCTED IN COMPLIANCE WITH SUCH REQUIREMENTS.

SIGNATURE REQUIREMENTS: MUST BE SIGNED BY OWNER; ALL PARTNERS; CORPORATION OFFICER; MANAGER/MEMBER OF LIMITED LIABILITY COMPANY (LLC), PARTNER IN A LIMITED LIABILITY PARTNERSHIP OR AGENT. FAXED AND ELECTRONIC SIGNATURES ACCEPTABLE.

SIGNATURE	PRINTED NAME	DATE
SIGNATURE	PRINTED NAME	DATE
SIGNATURE	PRINTED NAME	DATE

DO NOT WRITE BELOW THIS LINE. ODOT USE ONLY

ENTERED BY/OFFICE:	DATE

PLEASE MAKE AND RETAIN A COPY FOR YOUR RECORDS

INSTRUCTIONS

This form is to be completed and filed when:

1. **Applying for an established account to operate as a motor carrier in Oregon**
2. **Changing the informational record on file with ODOT.**

TYPE OF APPLICATION

Indicate whether new account or change in existing account.

- A new carrier is a carrier that has had no previous established account in Oregon.
- A name change is when there is an existing account and only the name has changed. The FEIN remains the same.
- An ownership change is a change in entities and/or ownership structure of a company for which there is an existing account. The FEIN has changed.

NEW AUTHORITY/TYPE OF OPERATION

1. Your name must match exactly the name filed with your state if a corporation or assumed business name.

2. Enter your complete mailing address and telephone number. Your street address must also be entered if it is different than your mailing address, or if you receive your mail through a post office box. This will ensure UPS delivery. If your address of record with ODOT is an agent's address, the power of attorney must specifically authorize the use of the agent's address.

3. Indicate your type of ownership. Oregon corporations, Oregon limited liability companies, limited liability partnerships, and businesses with Oregon mailing addresses using assumed business names must be registered with the Oregon Secretary of State, Corporation Division.

4. A Class B Permit authorizes a carrier to transport household goods for hire within designated local cartage areas that are exempt from economic regulation (see list of cities in OAR 740-060-0100). Pursuant to ORS 825.240, the following conditions must apply: (a) the gross revenue derived from local cartage of household goods in the designated area by carriers cannot exceed $100,000 a year; (b) the population of the affected city or cartage area is less than 10,000; (c) the incorporated city or cartage area is not an essential part of a metropolitan, industrial or homogeneous economic area; (d) the incorporated city or cartage area is not contiguous to another city or within the area encompassed by the commercial zone of another city; (e) service to the public would be adversely affected; (D the carrier's ability to render service would not be adversely affected; and (g) it is not otherwise adverse to the public interest to exclude such area from regulation.

5. Description of "7W" operations - Permit Authority under ORS 825.020 for operations over 26,000:

   U.S. mail on a trip basis
   Buses within cities and within three air miles of the city
   Vehicles used in preventing or fighting forest fires
   Tow trucks
   Common or contract carriers transporting employees, relatives, indigents, etc.
   Florist delivery vehicles
   Private carriers transporting fish
   Vehicles owned by truck leasing companies used for purposes of relocation

6. If you wish to haul commodities (except household goods) intrastate, please complete an Application for Class 1A Permit (ODOT Form 735-9745) and include a $300 application fee.

7. List the full name, title, date of birth, and social security number of the individual owner, each partner, each corporate officer, partners in a limited liability partnership (LLP), or each manager/member o f the limited liability company (LLC). If a corporation, attach a list of shareholders, officers or directors not already listed. Attach addendum if needed.

8. The application must be signed by the individual owner, all partners, acorporate officer, a partner in a LLP, a manager/member of the LLC, or Agent. Note to agent: Include your title when signing and attach a power of attorney form.

9. Per OAR 740-040-0070 you will be required to post a Surety Bond regardless of whether you operate on an ODOT plate, temporary pass, or enrolled in the Oregon Weight-Mile Tax Program.

10. When operating intrastate only, you will be required to file proof of liability insurance with ODOT. When operating interstate, review federal regulations regarding the Minimum Levels of Financial Responsibility for Motor Carriers.

For bond, insurance and record keeping requirements, refer to the information available on our website.

https://www.oregon.gov/ODOT/MCT/Pages/index.aspx

CHANGE OF INFORMATIONAL RECORD

1. So that you may be accurately identified, enter your account number, name, and current mailing address.
2. Complete the section or sections of the application form for which a record change is requested. In the Type of Application area, identify the change (i.e., name, ownership, address, permit, or telephone).
3. A corporate name change may require an updated corporate certificate reflecting the change.
4. An Oregon assumed business name change requires an update with the Oregon Secretary of State, Corporation Division.
5. If your operation has a change in ownership, a new application for motor carrier account must be completed and submitted to ODOT. Upon approval of the application, a new account number will be assigned.

NOTE:

The completion of this form does not constitute authority to operate in the state of Oregon. In addition, a Temporary Pass, OR DOT plate must be obtained, or enrolled in the Oregon Weight-Mile Tax Program.

After your account application has been approved and you have registered a motor vehicle with the Department (see Vehicle Registration/Amendment, ODOT Form 735-9076), weight-mile tax report forms will be mailed to you.

ADDITIONAL INFORMATION MAY BE OBTAINED BY CALLING (503) 378-6699.

FILE THIS ORIGINAL APPLICATION WITH THE SALEM OR PORTLAND BRIDGE REGISTRATION OFFICE OR MAIL:

OREGON DEPARTMENT OF TRANSPORTATION
COMMERCE AND COMPLIANCE DIVISION
3930 FAIRVIEW INDUSTRIAL DRIVE SE
SALEM OREGON 97302-1166
OR
FAX TO (503) 378-6880

For downloadable forms, go to:
https://www.oregon.gov/ODOT/MCT/Pages/FormsandTables.aspx

To find out more about Oregon Trucking Online and the transactions you can process there, go to:
https://www.oregontruckingonline.com/cf/MCAD/pubmetaentry/index.cfm.

Watch for an email from the ODOT computer Security Unit notifying you of your PIN assignment for Trucking Online access. The PIN notification will be sent to the email address listed on your application. An activation notice will also be sent by U.S. mail to the official address of record for your account.

You can now pay Trucking Online transactions using “Direct Payment”. Direct Payment is a secure electronic payment delivery system for Business and Individual bank accounts. The Direct Payment feature gives carriers another payment alternative to transacting business with a credit card or charging transactions to an CCD account.

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OREGON WEIGHT-MILE TAX ENROLLMENT APPLICATION

(SEE INSTRUCTIONS ON REVERSE)

DO NOT WRITE IN SPACE ABOVE

ACCOUNT NUMBER	SUB	BUSINESS NAME	EFFECTIVE DATE

TELEPHONE NUMBER	FAX NUMBER	ADDRESS	CITY	STATE	ZIP CODE

BASE LICENSE NO	ST/PROV	YEAR	MAKE	COMPLETE VEHICLE IDENTIFICATION NUMBER	FUEL	UNIT NUMBER	VT

☐ OWNED ☐ LEASED | LESSOR | ODO READING | ☐ HUB ☐ KM

SOLO	AXL	COMB #1	AXL	COMB #2	AXL	COMB #3	AXL	COMB #4	AXL	FEE BASIS	BD

REASON FOR APPLICATION

☐ ADD VEHICLE ☐ RE-ENROLL VEHICLE ☐ CANCEL VEHICLE ☐ AMEND VEHICLE (LIST VARIABLE BEING AMENDED) _____

BASE LICENSE NO	ST/PROV	YEAR	MAKE	COMPLETE VEHICLE IDENTIFICATION NUMBER	FUEL	UNIT NUMBER	VT

☐ OWNED ☐ LEASED | LESSOR | ODO READING | ☐ HUB ☐ KM

SOLO	AXL	COMB #1	AXL	COMB #2	AXL	COMB #3	AXL	COMB #4	AXL	FEE BASIS	BD

REASON FOR APPLICATION

☐ ADD VEHICLE ☐ RE-ENROLL VEHICLE ☐ CANCEL VEHICLE ☐ AMEND VEHICLE (LIST VARIABLE BEING AMENDED) _____

BASE LICENSE NO	ST/PROV	YEAR	MAKE	COMPLETE VEHICLE IDENTIFICATION NUMBER	FUEL	UNIT NUMBER	VT

☐ OWNED ☐ LEASED | LESSOR | ODO READING | ☐ HUB ☐ KM

SOLO	AXL	COMB #1	AXL	COMB #2	AXL	COMB #3	AXL	COMB #4	AXL	FEE BASIS	BD

REASON FOR APPLICATION

☐ ADD VEHICLE ☐ RE-ENROLL VEHICLE ☐ CANCEL VEHICLE ☐ AMEND VEHICLE (LIST VARIABLE BEING AMENDED) _____

BASE LICENSE NO	ST/PROV	YEAR	MAKE	COMPLETE VEHICLE IDENTIFICATION NUMBER	FUEL	UNIT NUMBER	VT

☐ OWNED ☐ LEASED | LESSOR | ODO READING | ☐ HUB ☐ KM

SOLO	AXL	COMB #1	AXL	COMB #2	AXL	COMB #3	AXL	COMB #4	AXL	FEE BASIS	BD

REASON FOR APPLICATION

☐ ADD VEHICLE ☐ RE-ENROLL VEHICLE ☐ CANCEL VEHICLE ☐ AMEND VEHICLE (LIST VARIABLE BEING AMENDED) _____

CERTIFICATION: I HEREBY CERTIFY THAT THE STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE AND CORRECT; NO MATERIAL FACT HAS BEEN OMITTED; THERE IS NOT A PERSON HAVING ANY INTEREST, DIRECTLY OR INDIRECTLY, IN THE OWNERSHIP OF THIS OPERATION EXCEPT AS SPECIFIED ABOVE; AND THAT THE OWNERSHIP AS DESIGNATED WILL AT ALL TIMES HAVE FULL POSSESSION AND CONTROL OF ALL MOTOR VEHICLES OPERATED OR REGISTERED UNDER THIS AUTHORITY.

SIGNATURE	DATE

PRINTED NAME	TITLE

DO NOT WRITE IN SPACE BELOW

EFFECTIVE DATE	MLG 1 FM 2
PROOFED DATE	
PROOFED BY	
DATE KEYED	
KEYED BY	

INSTRUCTIONS

This form is to be completed and filed when applying for: 1) Enrollment in the Oregon Weight-Mile Tax Program for new vehicles; 2) Amended vehicle already on file with ODOT; 3) Re-enrolling a vehicle in the Oregon Weight-Mile Tax Program

Enter your ACCOUNT NUMBER, BUSINESS NAME, TELEPHONE NUMBER and complete ADDRESS. If you do not have a file number, this form must be accompanied by an APPLICATION FOR MOTOR CARRIER PERMIT, ODOT FORM 735-9075.

For more than four vehicles, please use CONTINUATION SHEET, ODOT FORM 735-9076A or you may attach a list that follows the same format and includes the same information. Failure to do so may delay your application.

VEHICLE REGISTRATION

In order for each power unit to be registered correctly, carriers are required to provide all information requested on this form. PLEASE TYPE OR WRITE CLEARLY. Please provide the COMPLETE vehicle identification number. The codes listed below must be used when indicating vehicle body style, fuel type and fee basis. A “fillable” version of this form (ready to be completed on-screen and printed on a local printer) is available on the internet at: https://www.oregon.gov/ODOT/MCT/Pages/FormsandTables.aspx

Applications that are illegible, incomplete or incorrect may result in errors when enrolled. Errors in enrollment may subject a driver to a citation and a $440 fine.

Enrollment is valid when the license plate that is enrolled is attached to the vehicle. If a license plate has not yet been placed on a vehicle and the vehicle will operate in Oregon, ODOT can issue a Temporary Enrollment Document. To obtain a Temporary Enrollment Document write "**Issue Temp**" in the Base License No box. After a license plate has been issued and placed on the vehicle, you must contact ODOT to enroll the base plate in the Oregon Weight-Mile Tax Program. the Temporary Enrollment Document is not valid if the vehicle is displaying a license plate.

VEHICLE AMENDMENT

For each registered vehicle which is to be corrected, enter the BASE PLATE NUMBER, check the "AMEND VEHICLE" box and list the item being amended.

If a weight declaration is to be changed, list ALL weight declarations under which the vehicle is to be registered for future operations.

This form may be used to re-enroll a vehicle for the following year. Enter the Base License No you want re-enrolled and check the "RE-ENROLL VEHICLE" box.

DECLARED WEIGHTS

Your DECLARED WEIGHTS are subject to audit and approval by ODOT. If your combined weight is in excess of 80,000 lbs., you must obtain an Oregon Over Dimensional Permit.

SOLO - The maximum loaded weight of a single unit (truck) or the weight allowable for a power unit operating with the trailer up (decked). The MINIMUM allowable solo weight (decked) is the declared weight of the combination minus the maximum weight upon the trailer axles.

COMBINATION - The weight of the vehicle plus the weight of the maximum load the vehicle will transport. You must declare more than one combination if you operate different configurations.

SIGNATURE

The application must be signed by the owner, partner, corporate officer or manager/member of an LLC.

NOTE: You must report the Oregon Highway Use Tax for the operations of all vehicles enrolled in the Oregon Weight-Mile Tax Program.

ADDITIONAL INFORMATION MAY BE REQUESTED IN WRITING OR BY CALLING (503-378-6699) OR VISITING:

https://www.oregontruckingonline.com/cf/MCAD/pubmetaentry/index.cfm?

CODES

MAKE ABBREVIATIONS

AUTC	FRGH	MACK	STRG
CHEV	GMC	MERC	TMC
DIAT	HINO	MCI	VAN
DODGE	INTL	NISS	WEST
FORD	KW	PREV	WHGM

IF NOT LISTED, USE FIRST FOUR LETTERS OF NAME.

VEHICLE TYPES

BA - BUS ARTICULATED	TK - TRUCK
BS - PASSENGER BUS	TR - TRACTOR
DT - DUMP TRUCK	TT - TRUCK & TRAILER
HF - HEAVY FIXED	TW - TOW VEHICLE
MT - MOBILE HOME TOTER	

FUEL CODES

5 - M85	G - GASOLINE
8 - E85	H - GASOHOL
A - A55	L - LIQUID NATURAL GAS
B - BIODIESEL	M - METHANOL
C - COMPRESSED NATURAL GAS	P - PROPANE
D - DIESEL	X - HYBRID
E - ETHANOL	Y - ELECTRIC

FEE BASIS CODES

1 - MONTHLY MILEAGE
2 - FLAT MONTHLY
4 - QUARTERLY MILEAGE
5 - ANNUAL MILEAGE

BODY STYLE *

B - BUS	R - VEHICLE CARRIER
C - CHIP TRUCK	S - LIVESTOCK TRUCK
D - DUMP TRUCK	T - TANK
F - FLATBED	V - VAN
G - GARBAGE TRUCK	WB - WRECKER CLASS B
H - MOBILE HOME TOTER	WC - WRECKER CLASS C
K - SELF-LOADIING LOGGER	WD - WRECKER CLASS D
L - SHORT LOGGER OR MULE TRAIN	X - FIXED LOAD, BOOM, CRANE, WELL DRILLER, GRADER, ETC
1L - LONG LOGGER	Y - LOWBOY
M - MIXER	Z - OTHER

* In a combination vehicle, the type of trailer is the body style.

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DO NOT WRITE IN SPACE ABOVE

APPLICATION FOR CLASS 1A PERMIT

(SEE INSTRUCTIONS ON REVERSE)

INSTRUCTIONS: THIS FORM IS TO BE USED TO MAKE APPLICATION FOR CLASS 1A PERMIT TO TRANSPORT INTRASTATE FOR-HIRE COMMODITIES (EXCEPT HOUSEHOLD GOODS). COMPLETE ALL INFORMATION REQUESTED AND MAIL WITH A $300 APPLICATION FEE TO THE ADDRESS ABOVE. ALSO, INCLUDE COMPLETED FORM 735-9075.

CCD ACCOUNT NUMBER	NAME OF MOTOR CARRIER		
ADDRESS	CITY	STATE	ZIP CODE

REQUIRED

1. DO YOU OPERATE ONLY MOTOR VEHICLES WITH GROSS COMBINED WEIGHTS OF 10,000 POUNDS OR LESS? ☐ YES ☐ NO
2. DO YOU ONLY OPERATE MOTOR VEHICLES WITH A GROSS COMBINED VEHICLE WEIGHT OF 26,000 POUNDS OR LESS? (PROOF OF LIABILITY INSURANCE IS NOT REQUIRED.) ☐ YES ☐ NO
3. IS LIABILITY INSURANCE ON FILE WITH ODOT (REQUIRED FOR CARRIERS ENGAGED EXCLUSIVELY IN OREGON INTRASTATE OPERATIONS)? IF NO: YOUR COMPANY MUST BE ON FILE WITH FMCSA AS AN INTERSTATE CARRIER AND MUST COMPLY WITH FEDERAL REGULATIONS. ☐ YES ☐ NO
4. DO COMMODITIES YOU TRANSPORT REQUIRE CARGO INSURANCE? ☐ YES ☐ NO

   NOTE: THIS REQUIREMENT WAIVED FOR SERVICE LIMITED TO COMMODITIES NOT SUBJECT TO MATERIAL DAMAGE THROUGH NORMAL TRANSPORTATION HAZARDS (LOGS, SAND/GRAVEL, LUMBER, WATER, WASTE, ETC.)

   A. IF YES, IS CARGO INSURANCE ON FILE WITH ODOT? (MINIMUM LIMIT $10,000.) ☐ YES ☐ NO

   B. IF NO, TYPE OF COMMODITY BEING TRANSPORTED: _____
5. IS $300 APPLICATION FEE ENCLOSED? ☐ YES

OPTIONAL

6. DO YOU WANT TO BE GOVERNED BY OREGON UNIFORM CARGO LIABILITY LAW? ☐ YES ☐ NO
7. DO YOU WANT TO BE GOVERNED BY ODOT'S UNIFORM CARGO CREDIT RULE? ☐ YES ☐ NO
8. DO YOU WANT TO BE GOVERNED BY ODOT'S UNIFORM BILL OF LADING RULE? ☐ YES ☐ NO
9. DO YOU WANT TO PARTICIPATE IN JOINT LINE RATES AND ROUTES APPROVED BY ODOT? ☐ YES ☐ NO
10. DO YOU WANT TO PARTICIPATE IN MILEAGE GUIDES APPROVED BY ODOT? ☐ YES ☐ NO
11. DO YOU WANT TO PARTICIPATE IN COMMODITY CLASSIFICATIONS APPROVED BY ODOT? ☐ YES ☐ NO

SIGNATURE OF APPLICANT	PRINTED NAME OF APPLICANT
TITLE	DATE

INSTRUCTIONS

This form is to be completed and submitted along with Form 735-9075, Application for Motor Carrier Account (New/Change) for obtaining a permit to transport property (except household goods) in intrastate commerce in Oregon.

APPLICATION PROCESS

Upon receipt of your completed application, ODOT staff will verify liability and cargo insurance filings. YOUR PERMIT WILL NOT BE ISSUED UNTIL PROOF OF LIABILITY INSURANCE (if you operate vehicles over 26,000 pounds declared weight) AND CARGO INSURANCE (if you transport commodities subject to material damage through normal transportation hazards) ARE ON FILE WITH THE DEPARTMENT.

ASSUMED BUSINESS NAME AND/OR CORPORATE QUALIFICATION

If you plan to operate as an individual or partnership using an assumed business name, or as a corporation, the name of your business or corporation must be registered with the Oregon Secretary of State, Corporation Division. All corporations and individuals or partnerships using assumed business names should contact that agency, Public Service Bldg., 255 Capitol St. NE, Suite 151, Salem, Oregon 97310-0210, (503) 986-2200, and get information on how to qualify and register. There is a fee for this registration/qualification. You do not need to submit any registration papers from the Corporation Division with this application. ODOT will confirm your registration directly with the Corporation Division.

COMPLETING THE APPLICATION

1. Vehicles Under 10,000 lbs: If all your vehicles have a gross vehicle weight of 10,000 pounds or less, please check the "YES" block. This information will assist us in determining which new carriers need to receive a New Carrier Education Packet a requirement for most new Oregon-based carriers as specified by ORS 825.402.

2 and 3. Liability Insurance: Oregon intrastate for-hire carriers operating vehicles over 26,000 pounds must have a minimum $750,000 liability insurance policy on file with ODOT. Please ask your insurance agent/company to file a Form E, Uniform Proof of Liability Insurance, with ODOT's Insurance and Bond Section. Your insurance agent may be able to submit a liability insurance binder which we will accept until the original Form E Filing is received from your insurance company. We must receive either a written binder, facsimile copy of a binder or Form E, or the original Form E before we will issue your Class 1A Permit. Please request that your insurance agent/company send these documents to ODOT Commerce and Compliance Division, Insurance and Bond Section, 3930 Fairview Industrial Drive SE, Salem, Oregon 97302-1166. Fax: (503) 378-3736.

4, 4A, and 4B. Cargo Insurance: Oregon intrastate for-hire carriers must have a minimum $10,000 cargo insurance policy on file with ODOT. This commonly applies to carriers hauling general commodities. ODOT waives this requirement for carriers transporting commodities not subject to material loss or damage through normal transportation hazards. It is waived, for example, for carriers hauling logs, sand/gravel, lumber, plywood, wood chips, garbage, water, and a number of other commodities. Please ask your insurance agent/company to file a Form H, Uniform Proof of Cargo Insurance, with ODOT's Insurance and Bond Section. Your insurance agent may be able to submit a cargo insurance binder which we will accept until the original Form H filing is received from your insurance company. We must receive either a written binder, facsimile copy of a binder or Form H, or the original Form H before we will issue your Class 1A Permit. Please request that your insurance agent/company send these documents to ODOT Commerce and Compliance Division, Insurance and Bond Section, 3930 Fairview Industrial Drive SE, Salem, Oregon 97302-1166. Fax: (503) 378-3736.

5. Application Fee: File the original of this application and a $300 application fee with an ODOT port of entry office near you or mail to: Commerce and Compliance Division, 3930 Fairview Industrial Drive SE, Salem, Oregon 97302-1166.

6. Oregon Uniform Cargo Liability Law (see note): Oregon law, Chapter 823, requires that common carriers issue a bill of lading on intrastate shipments and accept liability for cargo loss or damage. It provides that shippers have at least nine months after delivery to file claims and two years from the date a claim is denied to institute a suit.

7. Cargo Credit Rule (see note): OAR 740-055-0170 states that carriers cannot deliver or relinquish possession of freight until lawful transportation charges are paid. Carriers can, however, present the bill as many as seven days after delivery and they may extend credit for up to seven days after the bill is presented.

8. Uniform Bill of Lading Rule (see note): OAR 740-055-0170 requires that carriers prepare a bill of lading for every shipment transported. The rule details what information must be included on a bill of lading. Carriers may use an ODOT Uniform Bill of Lading form that is similar to the Straight Bill of Lading published in the National Motor Freight Classification (NMFC) Tariff. Whether you use the ODOT form or your own individual form, the bill of lading is an important legal document constituting the entire contract of carriage. It contains the terms and conditions of the contract (including carrier liability and claims), serves as a receipt for the goods transported, and is documentary evidence of the party entitled to delivery.

9. Joint Line Rates and Routes (see note): A joint line rate is a rate applicable to carriers involved in an interline freight movement. When carriers collaborate on such a rate, they need immunity from antitrust claims and prosecution. ODOT will provide optional regulatory oversight so that interlining carriers can set rates with antitrust immunity.

10. Mileage Guides (see note): Freight rates are often based on exact distances. Oregon tariff bureaus will continue to publish ODOT approved mileage guides that carriers may subscribe to and use as a basis for their rates.

11. Commodity Classifications (see note): Motor carriers have historically relied on commodity classifications in the NMFC Tariff to determine transportation rates. Carriers have also relied on it for packaging regulations. This will be the ODOT approved classification tariff that carriers may subscribe to and use.

NOTE: Any optional question (6 through 11) left blank will be reflected in your 1A Permit that you do no not elect to participate in that optional regulation.

FOR ADDITIONAL INFORMATION, PLEASE CALL (503) 378-6699 OR (503) 378-6691.

NOTE: ONCE ODOT ISSUES A CLASS 1A PERMIT, A FEE OF $50.00 MUST BE PAID PRIOR TO ISSUANCE OF A REVISED PERMIT (ORS 825.180(1) (d)).

Oregon
Kate Brown, Governor

Department of Transportation
Commerce and Compliance Division
3930 Fairview Industrial Dr. SE
Salem, OR 97302-1166

www.oregon.gov/ODOT/MCT/pages/index.aspx

July 1, 2016

RE: Application for Class 1A Permit – Transportation for Property (except Household Goods) For-hire within Oregon.

Enclosed is the Class 1A permit application package, which includes *Application for Motor Carrier Permit* and *Application for Class 1A Permit* forms. Both forms need to be completed.

It is very important that the instructions on the back of the *Application for Class 1A Permit* are followed regarding assumed business name and/or corporate qualification. The permit will not be issued until the required filing is made with the Oregon Secretary of State, Corporation Division.

An assumed business name registration is not required if an individual's complete given first and last (also referred to as "real and true name") are used in the business name, unless the "A" word or phrase is also included that suggests the existence of additional owners. This could be words and phrases such as "Company," "& Company," "& Associates," "& Son."

Here are examples:

Real and True Name	Do Not Register ABN	Register ABN
Jane Juniper Jones	Jane Juniper Jones Enterprises	Jane Juniper Jones Enterprises Jones Enterprises Jane J. Jones & Company Jane Jones & Associates
Michael L. Jones & John Smith	Michael L. Jones & John Smith Michael L. Jones & John Smith Enterprises	Michael L. Jones & John Smith Mike Jones & John Smith M. Jones & J. Smith Jones & Smith M & J Enterprises
Tom Sorenson Construction Inc.	Tom Sorenson Construction Inc.	Tom Sorenson Construction Tom Sorenson Homes TSC Homes

These registration forms are available from the:

- Oregon Secretary of State, Corporation Division
  Business Registry
  255 Capitol St. NE, Suite 151
  Salem OR 97310-1327
  Phone: 503-986-2200

- Agency's web page https://sos.oregon.gov/business/Pages/business-registration-forms.aspx

If you have questions about completing the enclosed forms please call 503-978-6699.

OREGON DEPARTMENT OF TRANSPORTATION
COMMERCE AND COMPLIANCE DIVISION
3930 FAIRVIEW INDUSTRIAL DRIVE SE
SALEM OR 97302-1166

OREGON TRUCKING ONLINE INTERNET ACCESS PERSONAL IDENTIFICATION NUMBER (PIN) REQUEST

Sign up to start using Trucking Online! To complete transactions online, trucking companies need a Personal Identification Number to access their individual accounts and get credentials through Oregon Trucking Online. Please complete the following form and fax it to 503-378-6880. CCD allows **one** email address per account to serve as the contact email for the Trucking Online Program.

Each PIN is a unique identifier assigned by the Oregon Department of Transportation Computer Security Unit. Use of the PIN to conduct transactions via the internet constitutes your electronic signature. Only **one** PIN is allowed per account.

I understand that my PIN can be used to conduct transactions and get credentials from ODOT over the internet. I will take steps to protect my PIN from being accessed by unauthorized users. I further understand that if I give my PIN to anyone else, or if I authorize a Power of Attorney to obtain my PIN on my behalf, I am personally liable for any transactions made or credentials obtained by that person, as well as for any transactions made or credentials obtained by anyone else who may have received my PIN from the third party to whom I originally disclosed it.

An Owner, Partner, LLC Member/Manager, Corporate Officer or someone possessing a Power of Attorney (POA must be on file or attached) must sign the request or it will be returned. Faxed signatures are acceptable.

CCD ACCOUNT NUMBER	COMPANY NAME	COMPANY PHONE NUMBER
BUSINESS E-MAIL ADDRESS *(TRUCKING ONLINE CONTACT AND PIN REQUEST EMAIL)*	BUSINESS CONTACT NAME	
AUTHORIZED SIGNATURE	NAME OF AUTHORIZING PERSON *(PLEASE PRINT)*	
TITLE *(OWNER, PARTNER, LLC MEMBER/MANAGER OR CORPORATE OFFICER)*		DATE

Watch for an email from the ODOT Computer Security Unit notifying you of a PIN assignment. The PIN notification will be sent to the email address listed above. An activation notice will also be sent by U.S. mail to the official address of record for the account.

You can now pay Trucking Online transactions using "Direct Payment". The Direct Payment feature gives carriers a secure electronic payment alternative to transacting business with a credit card or charging transactions to a CCD account.

The Direct Payment feature gives you the ability to electronically debit an approved business or personal bank account for the exact amount of the transaction in the Oregon Trucking Online system. Visit https://www.oregontruckingonline.com/cf/MCAD/pubmetaentry/index.cfm? for more information.

ODOT USE ONLY	
DATE ENTERED	INITIALS