



# **Project Manager Annual Meeting**

Wednesday, January 14, 2015  
8:00AM-4:30PM

NW Viticulture Center  
215 Doaks Ferry Rd NW  
Salem, OR 97304



<b>Annual Project Manager Meeting</b> Wednesday, January 14, 2015 8:00 AM - 4:30 PM  Northwest Viticulture Center 215 Doaks Ferry Rd NW Salem, OR 97304 <a href="http://www.chemeketaeventservices.com/eola.html">http://www.chemeketaeventservices.com/eola.html</a>		Hosted by: Tom Feeley - Region 4 Klamath Falls, Project Manager Joe Squire - State Construction and Materials Engineer  <b>Refreshments and Lunch provided</b>	
		<b>AGENDA</b>	
Topic	Discussion Leader	Allotted Time	Start Time
Welcome & Introductions	Tom Feeley, R4 Klamath Falls PM	10 min	8:00 AM
Work Zone Safety - Panel and Q&A	Bob Pappé, ODOT STRE Brian Gray Senior VP, Knife River Bob Russell, OR Trucking Association Christy Jordan, ODOT Motor Carrier	60 min	8:10 AM
Intelligent Transportation Systems Update <ul style="list-style-type: none"> <li>• Smart Work Zone Technology</li> <li>• Traveler Information through Construction Site</li> </ul>	Galen McGill, ITS Manager Blaine VanDyke, AE Kelle Sossaman, ITS Operation Coor. Chris Wright, Performance Measurement	30 min	9:10 AM
Intelligent Compaction	Ron Larson, R1 Portland PM, FHWA IC Bob Townsend, R4 The Dalles APM	20 min	9:40 AM
BREAK! time to network	ALL	20 min	10:00 AM
Contract Administration Updates <ul style="list-style-type: none"> <li>• Second to Third Note Tracking</li> <li>• NTMAG Update</li> <li>• Labor Compliance Updates</li> </ul>	Steve Cooley, CA Engineer Mike Dennee, Contract Services Joel Croff, Document Compliance Spec. Diana Foster, Labor Compliance Officer	45 min	10:20 AM
<b>Open Forum 1</b>	<b>ALL</b>	<b>20 min</b>	<b>11:05 AM</b>
Highway Division Technical Services	Paul Mather, Highway Administrator Tom Lauer, Chief Engineer	35 min	11:25 AM
LUNCH!		90 min	12:00 PM
US Department of Transportation Office of Inspector General <ul style="list-style-type: none"> <li>• Construction Fraud</li> </ul>	Michelle Ward McGee, Assistant Special Agent-in-charge, USDOT OIG	60 min	12:30 PM
Fern Valley Interchange	Tim Fletcher, R3 White City PM	20 min	1:30 PM
DBE Commitment - Sunrise	Marge West, R1 Portland PM	20 min	1:50 PM
<b>Open Forum 2</b>	<b>ALL</b>	<b>20 min</b>	<b>2:10 PM</b>
Contaminated Shoulder Soil	Joe Squire, SCME	15 Min	2:30 PM
BREAK! time to network	ALL	20 min	2:45 PM
e-Construction, Construction Streamlining and other initiatives	Joe Squire, SCME	40 min	3:05 PM
I-84 Concrete, Machine Control	Jay Roundtree, R5 LaGrande PM	15 min	3:45 PM
Summary Report for 1:1 Meetings	Scott McCanna, TC Plans Engineer	20 min	4:00 PM
Final Acceptance - It's a wrap	Tom Feeley, R4 Klamath Falls PM	10 min	4:20 PM
<b>ADJOURN</b>			4:30 PM



## MEETING SUMMARY

### AUDIENCE

Project Coordinators, Assistant Project Managers, Project Managers, Local Area Liaisons, Contract Administration Staff, QCCs and other ODOT Staff.

### KEYNOTE SPEAKER

Michelle Ward McGee, Assistant Special Agent-in-charge USDOT OIG – 60 minutes

**Construction Fraud:** Michelle will offer guidance on how to identify and address Construction Fraud. <http://www.fhwa.dot.gov/programadmin/contracts/fraud.cfm>, [hotline@oig.dot.gov](mailto:hotline@oig.dot.gov).

### PRESENTERS

**Work Zones Panel Discussion:** This will be a general discussion around the *Executive Work Zone Strategy* group that has been meeting, specifically the topic of “Separation and Mobility”. How do we balance the needs of both *Protective Separation* and *Mobility in the Work Zone*. Audience participation is requested, bring your questions.

*Bob Pappe, Brian Gray, Bob Russell, and Christy Jordan - 60 minutes*

### Intelligent Transportation Systems Update:

Smart Work Zone Technology: (Blaine VanDyke)

The ITS Unit and Region 3 have used Bluetooth MAC address readers to measure the travel times through the work zone on the Martin Creek to Anlauf project this past summer. Travel time information and images from the portable cameras were shared with the public via TripCheck. ITS will also share future plans for additional smart work zone technology.

Traveler Information through Construction Site: (Kelle Sossaman and Chris Wright)

The public relies upon ODOT’s traveler information tools for information about impacts to travel. The TripCheck web site received around 35 million visits in 2014. ITS will provide an overview of construction information that is important to report and update as well as describe new federal rules related to reporting and sharing construction related travel impacts. Additional information will also be shared on where ODOT’s construction related traveler information data goes in regards to ODOT’s TripCheck and 511 outlets.

*Galen McGill – 30 minutes*

**Intelligent Compaction:** A Discussion regarding intelligent compaction efforts on I-84 in The Dalles and Portland areas.

*Ron Larson & Bob Townsend – 20 minutes*

**Contract Administration Updates:** Construction Team introductions and Contract Administration updates.

*Steve Cooley – 30 minutes*

**Second to Third Note tracking:** A brief outline of contract completion strategy.

*Mike Dennee & Joel Croff- 15 minutes*

**Legislative Update and State of Highway Funding (Mather)**  
**Update on 3D Design and Postponement of Bids discussion (Lauer)**

*Paul Mather and Tom Lauer – 35 minutes*

**Fern Valley Interchange:** A brief history of the project and a construction update.

*Tim Fletcher – 20 minutes*

**DBE Commitment Sunrise:** An update on the DBE commitment for fuel on the Sunrise Project in Portland and the monitoring DBE fuel consumption.

*Marge West – 20 minutes*

**Contaminated Shoulder Soils:** ODOT PLs and PMs have been made aware of recent limited surface soils sampling adjacent to state highways which identified the presence of contaminants that exceed DEQ's clean fill guidance values in the top 1.5 feet. Contaminant levels are generally low enough to not require cleanup if the soils remain undisturbed. However, excavated soils that exceed clean fill levels must be managed per OAR 340-093. To address this dynamic unforeseen issue, ODOT issued guidance under [GE 14-01\(D\)](#) and [FAQs](#). On-going efforts are underway to provide long term solutions for this issue.

*Joe Squire – 15 minutes*

**e-Construction, Construction Streamlining, & Construction Updates:** ODOT and AGC have cooperatively engaged in a Construction Streamlining Initiative (CSI). The CSI is intended to reduce and relieve redundant construction documentation and processes. The streamlining may be accomplished through:

- A series of collaborative meetings with industry partners to understand, from their perspective, what it is like doing business with ODOT
- Mapping baseline processes in order to visualize data and/or document flow
- Eliminating duplicate data capture; and
- Using recent e-Construction or digital technologies

*Joe Squire – 40 minutes*

**I-84 Kamela – Second Street Project:** A project overview. What do you do with the bicycles? Our experience with Machine Guidance.

*Jay Roundtree - 15 minutes*

**Summary Report for 1:1 Meetings:** Review the outcome and final report from Traffic Control Plans unit audit in 2014.

*Scott McCanna - 20 minutes*

**Open Forums 1 & 2 – 15 minutes each – group leaders**

1. New Federal Requirements regarding obligated funds close date.
2. PM Narrative: how used, are they effective, who preps, who uses?

**Network Breaks 1 & 2 - 20 minutes each**

1. Free for all sessions on your own.



## KEYNOTE SPEAKER

**Michelle Ward McGee, Assistant Special Agent-in-charge USDOT**

***Employment History:***

1994-present (RETIRING January 24, 2015!)

Assistant Special Agent-in-Charge

(Special Agent-in-Charge, February 2003 to April 2006)

US DOT/OIG

Seattle Resident Office

Seattle Resident Office covers WA, OR, ID, AK, and MT

1992-1994

Civil Aviation Security Specialist

US DOT/Federal Aviation Administration

Civil Aviation Security

New Orleans, LA

1990-1992

Investigator

Office of Personnel Management

Office of Investigations

***Notable OIG Achievements:***

IG's Award for Distinguished Service (Highest Agency Award) 2014

IG Special Service Act Award, OIG Impact Magazine 2012

IG Team Awards, 2014, 2012, 2011, 2010, 2009

OIG Supervisor of the Year Award, 2009 and 2004

OIG Employee of the Year Award, 1998

***Education:***

University of Texas

Bachelor's Business Administration

Graduated 1988

***Personal Info:***

Married 10 years, mother of two very active boys



## SPEAKER BIOGRAPHIES

### **Tom Feeley**, Project Manager Region 4

Currently serves as project manager in the Klamath Falls construction office, and has been with the Department since 1997. Prior to Klamath Falls he served as assistant project manager and as project leader in Astoria. Prior to ODOT he worked in the Engineering Departments for the City of Lewiston, Idaho; The City of Auburn, Maine; and Kalwall Corporation of Manchester, New Hampshire. Tom holds Bachelor of Science degrees in forest engineering and forest land management from the University of Maine at Orono. He has been a registered professional engineer in Oregon since 1997.

### **Bob Pappé**, State Traffic and Roadway Engineer

Currently manages ODOT's Traffic-Roadway Section. He's been with ODOT for 30 years as an inspector, designer, project manager, contract administration engineer, design-build manager, and now traffic-roadway engineer. Bob worked in construction for 11 years prior to ODOT, as a laborer, equipment operator, superintendent, and project manager. While a contractor project manager, he actually built a bridge for ODOT (a five lane, three-span, cast-in-place box girder over the railroad out on the west end of Columbia Blvd). He has a bachelor of science in construction engineering technology from Oregon Institute of Technology, and has been a professional engineer in Oregon since 1987 and a professional land surveyor in Oregon since 1991.

### **Brian Gray**, President of Knife River Corporation's Northwest Region

At the height of the construction season he oversees more than 1,000 employees and the region's diverse mix of aggregate, ready mix, asphalt, prestress, and construction operations. His career in the industry started at Morse Bros., Inc., which was acquired by Knife River in 1998. Originally a quality control technician for the company, he has climbed through the ranks of operations and has held multiple management positions. Brian graduated from Oregon State University with a Bachelor's degree in civil engineering. In his ever-dwindling free time, Brian enjoys hunting, golfing, and spending time with his family.

### **Bob Russell**, Oregon Trucking Association

Bob Russell has been involved in the trucking industry for over 40 years. He ran his family's trucking company in New Mexico before relocating to Oregon in 1980. At that time, he joined the Oregon Public Utility Commission in its truck regulatory program. Bob later headed up the Transportation Program at PUC. In 1995, he returned to the private sector as vice president for McCracken Motor Freight, a trucking company that has operated in Oregon since 1929. During Oregon's 1999 and 2001 legislative sessions, Bob was Director of Government Affairs for the Oregon Trucking Association (OTA). In 2010, Bob returned to his previous position as vice president of government affairs to focus on state level politics. Bob is a graduate of the University of New Mexico. He and his wife, Donna, have three children.

### **Christy Jordan**, Freight Mobility / OD Permits Manager

Currently serves as the Over-Dimension Permit Manager/Freight Mobility Coordinator, and has been with the Department since 1996. Prior to her Management duties she worked as the Technical Program Coordinator for Over-Dimension Permits beginning in 2007, where she first became involved in Mobility. A few years later she became the interim Over-Dimension Permit Manager/Freight Mobility Coordinator, assuming the roll permanently in 2010. Prior to ODOT Christy held Management positions for Copeland's Sports in California, and in Portland.

**Galen McGill, ITS Manager**

Galen McGill has been the Intelligent Transportation Systems (ITS) manager for the Oregon Department of Transportation since the inception of the ITS Program in 1998. He has worked for ODOT for 27 years in various positions related to technology development and implementation. Galen is an Oregon registered professional engineer. He has a Bachelor's degree in electrical engineering from Oregon State University and an MBA degree from Willamette University's Atkinson Graduate School of Management.

**Ron Larson, Project Manager Region 1**

Ron currently serves as project manager in the Beaverton construction office, Region 1, and has been with ODOT since 2009. He has managed a number of high profile projects on high-volume highways, such as the OR217 Modification project, the Dennis Edwards Tunnel project, the US26 at Glencoe Road project and the OR217 Active Traffic Management project. Prior to joining ODOT, Ron was a principal in a private sector civil engineering and surveying firm on the north Oregon coast for over 30 years. In that time, he worked on several ODOT projects both as a consulting engineer for local agencies and as a contractor's surveyor. Ron holds a master's degree in civil engineering from the University of California at Berkeley and is licensed as both a registered professional engineer and a professional land surveyor in Oregon.

**Bob Townsend, Assistant Project Manager Region 4**

Bob Townsend currently serves as assistant project manager in The Dalles construction office. He has been with the Department since 2001, and has served as project coordinator and assistant project manager. Also, for the past eight years he has been the head boys' basketball coach at The Dalles High School. Bob holds a Bachelor of Science degree in civil engineering from Oregon Institute of Technology, and has been a registered professional engineer in Oregon since 2004.

**Steve Cooley, Contract Administration Engineer**

Currently serves as contract administration engineer for the Salem construction office. Steve has been working for ODOT for over 28 years. He started out in the construction project manager's office of Region 1. He later moved into a roadway design role for Regions 1, 2, and Technical Services Roadway Section. He promoted his way up through the ranks, eventually to roadway unit manager for Technical Services. Prior to coming to the Construction section, he was Region 2's tech center manager for about seven years. Steve enjoys the outdoors with his family, camping and boating.

**Michael Dennee, Contract Services Lead Worker**

Is a recent hire into the Contract Administration Unit as the contract services lead worker. Prior to the Salem appointment he was the QCCS for the Pendleton and LaGrande project manager's office for seven years. Prior to ODOT he was the quality control manager for a concrete and asphalt supplier in Pendleton for eight years.

**Joel Croff, Contract Services Document Compliance Specialist**

Joel was recently hired on as the document compliance specialist within the Contract Administration Unit in Salem. He previously worked at ODOT's Central Materials Laboratory in various work units. Prior to ODOT, Joel worked as a quality control technician with Knife River at their metro laboratory, in Sherwood Oregon.

**Diana Foster, Labor Compliance Specialist**

Diana has served in the role of ODOT's Labor Compliance Officer for nearly three years. Prior to this Diana worked in various capacities in Oregon state government including fiscal and human resource administration for DAS and the Department of Corrections. She also served as ODOT's chief procurement officer supporting and promoting the contracting needs for the Department and work on the OTIA III program. In her free time Diana enjoys fishing, fly tying, and watercolor painting.

**Paul Mather**, Highway Division Administrator

Paul currently serves as Highway Division Administrator ODOT, overseeing the five Regions, Technical Services, Major Projects Branch, Maintenance/Operations, and the Highway Business Office. His focus is on the long-term development and success of the division, and the internal working relationships between various leadership teams and work units. Prior to starting his current role in 2010, Paul served as the Region 3 Manager, headquartered in Roseburg. There he was responsible for the planning, design, construction, maintenance and operations of state highways and other transportation facilities in a varied geographic area with several large population centers. Paul joined ODOT in 1984 in traffic engineering. Over the years, he has worked in construction, maintenance and project development in Regions 1, 2, and 3, as well as at agency headquarters in Salem. He served as a district manager before becoming the Region 3 manager, and has delivered a variety of special assignments. In recent years, Paul led the Department's response to the State's deteriorating bridges by coordinating the *Bridge Options Report*, which resulted in a legislatively approved \$1.3 billion funding package. He also led the *2007 Project Delivery Review* effort. Paul is a licensed professional engineer. He holds a bachelor's degree in civil engineering from Oregon State University and a master's degree in public administration from Lewis and Clark College.

**Tom Lauer**, Chief Technical Services Engineer

Tom Lauer, P.E., is ODOT's Chief Engineer and manager of the agency's Technical Services branch, which includes Bridge Engineering, Construction, Right-of-Way, Roadway Engineering, Geo-Environmental, Traffic-Roadway and Access Management. He also oversees the operations, services and delivery of the Major Projects branch's programs and projects, including the OTIA III State Bridge Delivery Program, the State Radio Project, and various statewide systems and improvement programs. Tom began his career as a project engineer with the Philadelphia Water Department, where he worked for eight years before joining ODOT in 1987. Since then, Tom has enjoyed a broad spectrum of roles in the Department, including construction project manager, Region 1 construction engineer and Region 1 maintenance engineer. In Region 2, he served as region project delivery manager and as acting region manager. In Technical Services, Tom was the state roadway engineer as well as interim technical services manager. Tom holds a Bachelor of Science degree in civil engineering from Drexel University in Philadelphia and is a registered professional engineer.

**Tim Fletcher**, Project Manager Region 3

Tim is the project manager in the White City construction office and has been with ODOT since 2002. He spent the first 14 years of his career working for the Arizona Department of Transportation in various capacities and disciplines. The following five years were spent in the private sector working for an international full-service civil engineering firm. This afforded Tim the opportunity to work on various high profile engineering and construction projects throughout the country. He has a Bachelor of Science degree in civil engineering from Oregon Institute of Technology and received a certificate in public management from Arizona State University. He has obtained professional engineering licenses in Oregon, Arizona, New Mexico, and Nevada.

**Marge West**, Project Manager Region 1

Currently Marge is one of four project managers in Region 1. She has a Bachelor of Science degree in structural engineering from Portland State University and has been a registered professional engineer since 1989 and a professional land surveyor since 1994. She has been with ODOT for 30 years, 27 of those in construction, in the following capacities: traffic investigator, inspector, field construction designer, field construction specialist, assistant survey manager, project manager, interim contract administration engineer and Region 1 construction engineer.

**Joe Squire**, State Construction and Materials Engineer

Joe joined ODOT in 2002 as the Region 3 geo-hydro manager and first technical center manager overseeing all scoping, permitting, and design efforts in Southwestern Oregon. He also was the project manager for the design build Pioneer Mountain to Eddyville project and others from December 2006-2011. Following that, Joe was the District 4 operations and maintenance manager overseeing the State transportation system in Benton, Lincoln, and Linn Counties. Currently Joe serves as the ODOT state construction and materials engineer, which provides support and guidance for ODOT's Construction Contract Administration, Quality Assurance, Structural Services, Pavement Services and Laboratory Services units. Joe is a licensed professional civil engineer and holds a bachelor's degree in geology and a master's degree in hydrogeology from the University of Nevada, Las Vegas.

**Jay Roundtree**, Project Manager Region 5

Currently serves as Project Manager in the La Grande and Pendleton field offices. He has been a project manager since 1998. He started his career with the Highway Division in 1985 as an engineering technician (junior inspector/surveyor) in the Ontario office. He has held the positions of staff assistant, senior inspector, construction specialist, assistant project manager, region quality assurance coordinator and project manager. Jay has been a professional land surveyor since 1991. Jay likes playing tennis in the summer and ski patrolling in the winter.

**Scott McCanna**, Traffic Control Plans Engineer

Born and raised in Salem, Scott graduated in 1991 from the University of Portland with a bachelor of science in civil engineering and has 22+ years with ODOT. He started in May of 1991 in the graduate engineering program just one week after graduation. Scott has been a survey crew chief structural designer, senior designer, transportation analyst, and is currently the ODOT traffic control plans engineer. He has been a registered professional engineer in Oregon since July, 1995. Outside of work he enjoys bicycle racing for his Pacific Power Blue Sky Racing Team, traveling the globe with his wife and son, looking for new cycling adventures, Oregon Duck football, running, hiking, volleyball, beer tasting and cooking.