

Committee Charge

The Region 1 Project Selection Committee will prioritize transportation projects for recommendation to the Oregon Transportation Commission for the 2015-18 Statewide Transportation Improvement Program (STIP) Enhance funding cycle. The committee will identify projects that are solution-based, balance the needs of multiple modes, leverage as much additional funding as possible and achieve multiple goals.

The project selection committee is an ad hoc group formed for the purpose of providing input during the Enhance project selection process in Region 1. This group is not chartered as an Area Commission on Transportation (ACT) and is not expected to determine the make up of a future Region 1 ACT

Committee Administration

- A. Quorum - A quorum is a simple majority of STIP Committee Members.
- B. Open Meetings – All meetings of the STIP Project Selection Committee are open to the public and will provide opportunity for public comment. Notice of committee meeting will be posted on Oregon’s public meeting website at least one week in advance of the meeting.
- C. Meeting Agendas– Meeting agendas will be sent electronically to all committee members within five days of scheduled meetings.

Decision-Making

- A. Consensus – The STIP Committee will strive vigorously for consensus. Consensus is achieved if all members present vote in support or indicate that they do not oppose the proposal on the table. If consensus cannot be achieved, a vote of those present at the meeting will be taken and recorded as the majority. A majority is defined as 50% plus one of STIP Committee members in attendance.
- B. Voting – Each Committee member will have one vote. Staff or others attending on behalf of named committee members do not have voting authority.

Roles and Responsibilities

STIP Project Selection Committee Members

- Attend meetings and work with fellow members to prioritize the best multimodal transportation projects using the benefits information provided in the application.
- Solicit input from external parties as needed to inform your decisions on which projects should proceed. Share input you gather with the committee during the project selection process.

ODOT

- Conduct public outreach on the draft STIP (Enhance and Fix-it categories) at both the 150% and 100% stages of development. Public outreach will include open houses, web access to project information and stakeholder meetings.
- Provide staff support to the chair and committee.
- Conduct project scoping on the 150% list identified by the committee.

Applicants

- Provide accurate and information that responds to the benefit questions in the application.
- Demonstrate to what degree the project has been vetted through the appropriate planning and public outreach processes.
- Respond to inquiries for additional information by ODOT staff as needed throughout the selection process.

OTC

- Provide opportunities for public comment on the draft STIP.
- Final decision maker