

Local Plan & Policy Review Checklist


Table 1 lists the types of local documents to consider as part of a plans and policy review. It includes a representative sampling of information that the TSP planning process will need to identify and review. Due to the variety of plans typically available at the local level, the list of plans and associated information is not meant to be an exhaustive reference, but rather a good starting point for most TSP planning efforts.

Table 1: Local Plan Review

Local Plan	What information is relevant to the TSP planning process?
Local Adopted TSP	<p><i>Does the TSP meet Transportation Planning Rule requirements (660-012-0020)? Have community priorities changed? How will the project address/update the following?</i></p> <ul style="list-style-type: none"> • Transportation goals and policies • Existing Conditions Inventories • Modal system plans • Performance Measures / Standards for all modes • Project lists/project prioritization • Transportation Options or Transportation Demand Management supportive policies/programs • Available/potential funding
County TSP (for a City planning process); City TSPs (for a County planning process, or for adjacent jurisdictions); or a Tribal TSP	<p><i>What transportation facilities and services within the jurisdiction are managed by other entities or jointly managed? For these facilities, are there projects identified? Is funding identified; are there opportunities for jointly supported grants? What policy direction do other transportation plans have that may impact the jurisdiction's transportation system?</i></p> <ul style="list-style-type: none"> • Facilities, programs and services located within the jurisdiction that are the responsibility of other entities. <ul style="list-style-type: none"> ○ Related policies and recommendations ○ Projects (enhancements, expansions, maintenance) ○ Funding
Capital Improvement Plan	<p><i>What transportation projects are on the list? What is complete? Do these projects get the community closer to desired outcomes?</i></p> <ul style="list-style-type: none"> • Listed transportation projects

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Comprehensive Plan	<p><i>What are the jurisdiction's adopted transportation policies? What adopted policies guide land use decisions that have a bearing on transportation system?</i></p> <ul style="list-style-type: none"> • Transportation goals and policies • Land Use designations • Other elements/chapters that may contain goals, policies, objectives/action items including but not limited to: <ul style="list-style-type: none"> ○ Park and recreation planning (Statewide Planning Goal 8) ○ Economic development (Statewide Planning Goal 9) ○ Housing (Statewide Planning Goal 10) ○ Urbanization (Statewide Planning Goal 14)
Municipal / County Code (Zoning and Development chapters)	<p><i>How well do current development requirements implement the planned transportation system plan? Do local requirements meet Transportation Planning Rule requirements (660-012-0045, 660-012-0060)? A detailed/focused review of the following is typically needed:</i></p> <ul style="list-style-type: none"> • Roadway standards • Access management standards • Connectivity standards (motorized and non-motorized, between destinations and internal to site) • Parking and loading requirements (including bicycle) • Coordination (noticing transportation providers of land use actions)
Goal 5 Inventory and Map	<p><i>What natural, scenic, historic and cultural resources will need to be avoided or could increase the cost of transportation improvements?</i></p> <ul style="list-style-type: none"> • Listed and mapped natural, scenic, historic and cultural resources • Regional Transportation Plan environmental considerations
Economic Opportunity (Goal 9) Analysis and Housing Needs (Goal 10) Analysis	<p><i>How will areas planned for growth impact the transportation system? How is actual population, employment and development different than the assumptions in the plan or study? Where will enhancements and new facilities be</i></p>

Local Plan	What information is relevant to the TSP planning process?
	<p><i>needed, according to the plan document(s)?</i></p> <ul style="list-style-type: none"> • Map of areas identified for future growth
Parks Plan	<p><i>What facilities and plan recommendations have an impact on the transportation system? How do people access the facilities?</i></p> <ul style="list-style-type: none"> • Facilities (location, stated policies for usage/access) • Planned expansion in services or acreage
Community Health Improvement Plans	<p><i>What are the primary public health issues that the public health department, local hospitals, and local coordinated care organizations want to address that may impact transportation? Are there opportunities for aligning plans and resources to promote health and livability by increasing opportunities for physical activity through active transportation?</i></p> <ul style="list-style-type: none"> • Burden of disease related to physical activity • Planned investments for promoting physical activity
Consolidated Plans for Housing and Community Development	<p><i>What are the local affordable housing and community development needs and priorities that have an impact on transportation?</i></p> <ul style="list-style-type: none"> • Affordable housing market conditions and subsidy programs • Location, amount, and character of current affordable housing stock
University or School Campus Plan	<p><i>What type of growth is the educational facility planning for during the TSP planning horizon?</i></p> <ul style="list-style-type: none"> • Location of existing schools • Planned expansion in services or acreage • Circulation plan and planned connections to county road or municipal street system
Airport Master Plan	<p><i>What facilities and plan recommendations have an impact on the transportation system? How do people access the facilities?</i></p> <ul style="list-style-type: none"> • Facilities (location, stated policies for usage/access) • Planned expansion in services or acreage
Transit Plan(s) (transit development plans, master plans, coordinated human services plans, service	<p><i>What facilities and plan recommendations have an impact on the transportation system? How do people access the</i></p>

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enhancement plans)	<p><i>facilities? What populations are served by transit?</i></p> <ul style="list-style-type: none"> • Public transportation policy • Facilities (location, stated policies for usage/access) • Planned expansion in services or improvements to existing facilities or corridors (e.g. Public Transportation Improvement Plan) • Identified or targeted funding sources
Special transportation plans (e.g., active transportation, parking plan, corridor plan, interchange area management plan, trails plan, Transportation Demand Management plan or program, etc.)	<p><i>What plan elements and recommendations have an impact on the transportation system plan, overall, and what needs to be incorporated into the TSP?</i></p> <ul style="list-style-type: none"> • Policies • Project recommendations • Funding
Regional Transportation Plan 	<p><i>What are the relevant regional goals, policies, performance targets, and project recommendations?</i></p> <ul style="list-style-type: none"> • Policy objectives • Performance targets (safety, congestion, air quality/greenhouse gas emission reduction, modal, etc.) • Regional transportation needs/project lists • Parking • Funding
Safety Plan(s) (e.g. Transportation Safety Action Plans, Safe Routes to School Action Plans, etc.)	<p><i>What are the safety issues and potential strategies to address transportation safety? How will the TSP update consider or incorporate implementation of these strategies?</i></p> <ul style="list-style-type: none"> • Policy objectives • Strategies and implementation • High crash sites • High crash corridors
Local Intelligent Transportation System Plan	<p><i>How will the technologies and management strategies in the Intelligent Transportation System plan be reflected in TSP policy and project identification/selection?</i></p> <ul style="list-style-type: none"> • Policy objectives • Transportation needs/project lists • Funding

Local Plan	What information is relevant to the TSP planning process?
Local Americans with Disabilities Act, or ADA, Transition Plan	<p><i>What policies, practices, and/or procedures are in place to ensure accessibility by people with disabilities and to meet obligations under the ADA?</i></p> <ul style="list-style-type: none"> • Policy objectives • Transportation needs/projects (i.e. access to transit stops, priority routes for disabled access etc.) including missing or suspected non-compliant curb ramps and pedestrian signals, as well as other accessibility issues, identified in ODOT ADA Comments, Questions, Concerns, or Requests (CQCR) list • Funding
Emergency Operations Plan or Hazard Mitigation Plan	<p><i>What are the potential transportation impacts related to the community's identified emergency operations or hazard mitigation needs? Are there opportunities to leverage other planning processes and information?</i></p> <ul style="list-style-type: none"> • Policy objectives • Transportation needs/project recommendations • Funding • Opportunities to leverage other planning processes for providing/funding transportation improvements necessary for emergency response/hazard planning
Sub-area plans developed since last TSP	<p><i>What are the policies and recommendations that will guide (or are guiding) new areas of planned growth? Have the transportation recommendations for these areas been formally adopted?</i></p> <ul style="list-style-type: none"> • Land uses • Transportation facilities (including transit) • Parking • Funding
Other Documents	
Past and current transportation funding sources	<p><i>What are the historic revenue sources and future revenue forecasting to use to determine available funding for transportation improvements?</i></p> <ul style="list-style-type: none"> • Current funding sources • Forecasted revenue for transportation • Potential future funding sources

Local Plan	What information is relevant to the TSP planning process?
Public Works design and construction standards	<p data-bbox="711 218 1430 327"><i>What current design standards are housed in engineering documents; what needs to be updated to be consistent with the TSP?</i></p> <ul data-bbox="760 348 1425 422" style="list-style-type: none"><li data-bbox="760 348 1425 422">• Design standards (roadway, pathway, sidewalk, cul-de-sac, etc.)