



Safe Routes to School Infrastructure Competitive Grant Program Letter of Intent

Description of Letter of Intent

The Letter of Intent (LOI) is due by midnight on August 31, 2018. The Safe Routes to School program manager will respond to those who submit a LOI by September 15, 2018 with an eligibility determination. The program manager may provide feedback at that time if needed.

Applicants must submit an LOI in order to submit an application for the Safe Routes to School Competitive Grant Program. Full applications for the program are due by midnight on October 15, 2018.

Applicant Information

Applicant Name

Example

Title

Example

Agency

Example

Phone

(555) 555-5555

Email

leeanne.fergason@odot.state.or.us

Will the applicant deliver the project?

No

If no, who will deliver the project?

City/County/State/Other

Explain why applicant is not delivering the project:

Example

Eligibility Requirements

Does your project reduce barriers and hazards to children walking or bicycling to and from school?

Yes

Is your project identified in or consistent with a plan (e.g. Transportation System Plan, other locally adopted plan, Safe Routes to School Action Plan, etc.)?

Yes

Is your project in the public road right of way or will you widen the right of way to accommodate your project?

Yes

Do you have the support of the affected school or school district?

Yes

Is your project within a 1-mile radius of a public school?

Yes

Upload a project area map:

SAMPLE MAP.pdf

Optional: Use map generated from the [Safe Routes to School Web Application](#).

Have you secured or identified the required cash match?

Yes

In general, the cash match requirement is 40%. See [Program Guidelines](#) to determine if your project may be eligible for a reduced match of 20%.

If you answered no to any of the above questions, your project is not eligible.

Project Information

Location Information

Location 1

Street Name and Cross Streets:

Example

City/County:

Example

Provide a high-level PROBLEM statement that describes the barriers of children walking or bicycling to school. Provide a summary of the problem in a concise manner that can be used on a website or publication.

Maximum 250 characters.

Provide a high-level description of your PROJECT. Project should be a viable solution to the above problem. Provide a summary of the project in a concise manner that can be used on a website or publication.

Maximum 250 characters.

Is the project serving a Title I school (40% or more students eligible for free and reduced lunch)?

Yes

[Students Eligible for Free or Reduced Lunch](#)

Primarily Affected School Name

Example

Grades Taught

Example: K-8

For what range of funds do you expect to apply?

There are an option of ranges. For example: \$60,000 - \$100,000

What do you anticipate the source of the matching funds to be?

City/County/State/Federal/Other

Upon submitting this form you will receive an email containing your submission. For efficiency, it is recommended that you save that email as some of the questions are replicated on the 2018 Safe Routes to School Infrastructure Application.