RESOLUTION
CY18098

APPROVAL OF TRANSPORTATION COMMITTEE BYLAWS AND
AD HOC TRANSPORTATION COMMITTEE

WHEREAS, the Coquille Indian Tribe ("Tribe") is a federally recognized Indian tribe pursuant to the Coquille Indian Restoration Act of June 28, 1989, 25 U.S.C. § 715, et seq. ("the Act"); AND

WHEREAS, the Tribe is governed by the Coquille Tribal Council pursuant to the Tribal Constitution adopted by eligible voters of the Tribe on August 27, 1991, and approved by the Secretary of the Interior on September 9, 1991; and the Tribal Council is empowered to establish Tribal policies, enact Tribal laws and act for the Tribe; AND

WHEREAS, the State Transportation Improvement Fund (STIF) is intended to expand and improve public transportation by: Creation of a new system to expand transportation services, maintenance, continuation of existing systems and services to expand or improve transportation services; AND

WHEREAS, the Tribal Council wishes to establish a standing Transportation Committee pursuant to CITC Chapter 144; AND

WHEREAS, the Tribal Council wishes to establish an Ad Hoc Transportation Committee pursuant to CITC Chapter 144 to advise the Tribal Council until a Standing Transportation Committee is formed and members are appointed to that standing committee; NOW

THEREFORE, BE IT RESOLVED, that the Tribal Council approves the proposed bylaws for the standing Transportation Committee, and directs the Tribal Legal Department to advertise these proposed bylaws for at least 30 days for Tribal member comment; AND

THEREFORE, BE IT FURTHER RESOLVED, that the Tribal Council hereby forms an ad hoc Transportation Committee to continue in existence until standing Transportation Committee bylaws are adopted and standing Transportation Committee members are appointed; AND
THEREFORE, BE IT FURTHER RESOLVED, that the following persons are appointed to serve on the ad hoc Transportation Committee:

- Cindy Elbert
- Sheri Meza
- Kara Towner
- Becky Cantrell
- Selena Kelly Irvin

; AND

THEREFORE, BE IT FURTHER RESOLVED, that the proposed bylaws for the standing Transportation Committee, attached as Exhibit A, and incorporated into this resolution as if written here, shall govern the powers, duties, composition and membership of the ad hoc Transportation Committee, as well as the relationship between the ad hoc committee and Tribal staff; AND

THEREFORE, BE IT FINALLY RESOLVED, that the Tribal Council Chairperson, or in her absence or unavailability, the Tribal Council Vice Chairperson, shall have the authority to carry out the provisions of this resolution.

CERTIFICATION

The foregoing Resolution was duly adopted at the Tribal Council Meeting held on the Coquille Indian Tribe Reservation in North Bend, Oregon, on September 13, 2018, with the required quorum present by a vote of

6 For; 0 Against; 0 Absent; 0 Abstaining.

Brenda Meade,  
Chairperson

Linda Mecum,  
Secretary-Treasurer

Cc: Fauna Larkin
Coquille Indian Tribal Transportation Committee Bylaws

1. The Coquille Indian Tribal Council adopts these bylaws to establish the organization entitled, Coquille Indian Tribe Transportation Committee. These bylaws to establish a Tribal committee are adopted pursuant to CITC 144.100.

2. The Coquille Indian Tribal Council has formed a Transportation Committee under Coquille Indian Tribe Ordinance 144.100 to advise and assist appropriate Coquille Tribal program staff in carrying out the purpose of the Special Transportation Fund (STF) Statewide Transportation Improvement Fund (STIF), 5310, and Federal Transportation Administration (FTA), prioritizing projects to be funded by STIF, 5310 and FTA monies, and for any other advisory purposes identified by the Tribal Council.

3. Committee Composition: The Transportation Committee shall have five members. Committee members must be a Coquille Tribal member or Tribal spouse, must be at least 18 years of age and must be representative of and knowledgeable about the public transportation needs of residents or employees located within the Coquille Tribe’s demographic area of responsibility. Each Committee member also must represent one of the following groups:
   a) Low-to-moderate income, or a person from a low-to-moderate income household who uses Tribal or public transportation services.
   b) Senior or elderly individual or an individual with a disability who uses public or Tribal transportation services.
   c) Tribal government provider representatives.
   d) Transit dependent users.
   e) Educational, child care or social services providers.

4. Committee member terms shall be three (3) years. Terms should be staggered, with 2-3 members’ terms expiring each year. Committee members shall continue to serve until their successors are appointed.

5. Meeting materials, including agenda, exhibits, and meeting minutes, will be uploaded to the Transportation page of the MyTribe members’ portal by the Mobility and Transportation Coordinator.

6. The Transportation Committee will have the following duties:
   i. Advise Tribal Council and Tribal staff on the development process of a STIF Plan.
   ii. Advise Tribal staff on the development of a definition for “high percentage of low-income households.”
   iii. Review and prioritize projects proposed for inclusion in the STIF Plan and recommend a funding amount for each project.
   iv. Review and recommend to staff projects to receive STIF Discretionary and/or Intercommunity Funds within the Transportation Committee area of responsibility.
   v. Advise Tribal Council regarding opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.
   vi. Advise with production of, and advocate for, Tribal Member transportation needs.
vii. Advise Tribal Council regarding implementation of the transportation grant.
viii. Formula Fund recommendations from the Transportation Committee will be considered by Tribal Council’s preparation of a STIF Plan.
ix. Discretionary Fund and Intercommunity Discretionary Fund recommendations from the Transportation Committee will be considered by ODOT when awarding STIF discretionary grants.
x. The Transportation Committee shall advise Tribal Council and Tribal staff on the development of the STIF Plan process and prioritize projects proposed to receive Formula Funds. Advisory Committee members will consider the following criteria when reviewing STIF Formula Fund Projects.
- Whether the Project would:
  o Increase the frequency of bus service to communities with a high percentage of Low-Income Households.
  o Expand bus routes and bus services to serve communities with a high percentage of Low-Income Households.
  o Reduce fares for public transportation in communities with a high percentage of Low-Income Households.
  o Improve the frequency and reliability of service connections between communities inside and outside of the Coquille Indian Tribe’s service area.
  o Increase Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of public transportation service.
  o Expand student transit services for students in grades 9 through 12
- Whether the Project would maintain an existing, productive service.
- The extent to which the Project goals meet public transportation needs and are a responsible use of public funds.
- Other factors to be determined by the Tribal Council or Advisory Committee.
- Review and recommend projects to receive STIF Discretionary Funds within Coquille Tribal area of responsibility.
- Advise Tribal Council regarding opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.
- Develop a process for monitoring and evaluating projects.
- If requested, and in the manner directed by the Tribal Council, review and advise staff on the methodology for distribution of STIF Formula Program monies allocated to Coquille Indian Tribe.
- Keep the Tribal Council advised regarding transportation issues facing Tribal Members.
- Serve as a resource to distribute information to Tribal Members.
- Advise the Tribal Council and the Mobility and Transportation Coordinator.
- Advise the Tribal Government regarding implementation of the STIF grant.

xi. Review grant applications for acceptance, rejection, or prioritization for funding from the Discretionary Fund and Intercommunity Discretionary Funds

xii. Review and recommend projects to receive STIF Discretionary Funds within Coquille Tribal demographic area of responsibility.
When reviewing projects to be funded under the discretionary STIF Funds, Transportation Committee members will consider whether any proposed project:

- Supports the purpose, as applicable, of the Discretionary Fund or the Intercommunity Discretionary Fund, which includes:
  - The Discretionary Fund is intended to provide a flexible funding source to improve public transportation in Oregon. It is not a source of ongoing operations funding.
  - The Intercommunity Discretionary Fund is for improving connections between communities and other key destinations important for a connected Statewide Transit Network.
- Improves public transportation service to Low-Income Households.
- Improves coordination between Public Transportation Service Providers and reduces fragmentation of Public Transportation Services.
- Is consistent with applicable Transportation Plan goals, policies, and implementation plans, including:
  - Integrated public transportation planning where affected communities planned or partnered to develop proposed Projects.
  - Technological innovations that improve efficiencies and promote a seamless and easy to use Statewide Transit Network.
  - Advancement of greenhouse gas emission reduction goals.
  - Support or improvement of a useful and well-connected Transit Network.
- Does not substantially rely on discretionary state funding beyond a pilot phase for operations projects.
- Supports geographic equity or an ability to leverage other funds (these factors apply when all other priorities are held equal).
- Meets any additional criteria established by the Commission.

7. The Transportation Committee will have the power to:
   
i. Convene meetings to perform the duties described in these bylaws;
   
ii. Make reasonable use of Tribal office facilities and office supplies to perform the duties described above; and

8. The Mobility Coordinator (or other Tribal employee designated by the Executive Director) will be responsible to organize Committee meetings and to take and distribute meeting minutes.