This document must be completed for each agenda item submitted for consideration by the Board of Commissioners at any meeting where a Board quorum is expected.

Suggested Placement for this Agenda Item:  
☑ BOC Tuesday Meeting Worksession  
☐ Other:  

Suggested Agenda Date: April 2 & April 16, 2019  

Department Submitting: Public Works  

Short Title of Agenda Item: ORDER: Adopting Statewide Transportation Improvement Fund (STIF) Advisory Committee’s Formula Fund Allocation Recommendations for the STIF Plan of 2019-2021  

This Item Involves: (Check all that apply for this meeting.)  
☑ Order/Resolution/Proclamation  
☐ Ordinance/Public Hearing:  
☐ 1st Reading ☐ 2nd Reading  
☐ Public Comment Anticipated: Estimated Time  
☐ Document Recording Required  
☐ Contract/Agreement  
☐ Appointments  
☐ Update on Project/Committee  
☐ Discussion Only  
☑ Discussion & Action  
5 minutes Estimated Time  
☐ Special Report:  
☐ Oral ☐ Written  

If appropriate, have Boards/Committees been involved?  
☑ Yes ☐ No ☐ Not Applicable  
If yes, address under Salient Issues, page 2.  

If appropriate, has this agenda/item been advertised?  
☐ Yes ☐ No ☐ Not Applicable  

Names of Publications:  

Dates of Publications:  

Reviewed By: (Signature and Date Required)  

Gary Stockhoff 1/22/19 Department Head  
DATE  
Required for all BOC meetings  

DATE  
Chief Operating Officer  
DATE  
County Counsel  
DATE  
Budget Office  
DATE  
Human Resources  
DATE  
BOC Administration  
DATE  
Required for all BOC meetings  

X:\Divisions\Engineering & Transportation\Transportation\Special Transportation Program\House Bill 2017\Board of Commissioners (BOC) Briefings\2019\040219- Agenda STIF Plan Recommendations 2019-21 LS.docx
DATE OF MEETING:
Worksession: April 2, 2019, at 10:00 am and Board Meeting: April 16, at noon

TITLE OF AGENDA ITEM:
ORDER: Adopting Statewide Transportation Improvement Fund (STIF) Advisory Committee’s Formula Fund Allocation Recommendations for the STIF Plan of 2019-2021

IDENTIFIED SALIENT ISSUES:
On July 17, 2018, the Board appointed members to the Statewide Transportation Improvement Fund (STIF) Advisory Committee and adopted By-laws for the Committee. The Committee and bylaws were established to carry out the statutory requirements of ORS 184.758 and ORS 184.761, and the rules creating the procedures and requirements for administration of the Statewide Transportation Improvement Fund, as set forth in OAR Chapter 732, Division 040.

The STIF Advisory Committee met from September 21, 2018 to present. Staff provided training for the Committee on the State’s rules and requirements and guided Committee work. The Committee timeline was intended to complete the task of making STIF Plan recommendations to the Board to allow submission of the Plan to the State by the May 1, 2019 deadline.

At its March 4, 2019, meeting, the Committee heard presentations by applicants for public transit projects that would use STIF Formula funds allocated to Benton County. The following Public Transportation Service Providers (PTSPs) submitted applications: Benton County, City of Corvallis (Corvallis Transit System), City of Philomath (Philomath Connection), Oregon Cascades West Council of Governments (OCWCOG), and the City of Albany (Albany Transit System and Linn Benton Loop). The total amount requested by applicants for the 100% project list ($4,523,700) exceeded the amount allocated to Benton County ($4,022,000) by $501,700. A brief description of all the projects is found in Attachment A.

A final decision on funding recommendations for Board of Commissioners (BOC) was deferred to the March 15, 2019 STIF Advisory Committee meeting. At that meeting, the Committee reviewed some requested additional information and established a recommended list of projects for both 100% of the projected allocation amount and 130% of the anticipated allocation, as required by ODOT. This process required either moving projects from the 100% to the 130% list or finding savings in the requests from most of the PTSPs. The Committee also organized its proposed project list in ranked order, as required by ODOT. To assist the Committee, staff prepared a spreadsheet showing all the requested projects; these are shown in ranked order in Attachment B for the Board’s consideration.

OPTIONS:
1. Approve the recommendations of the STIF Advisory Committee project list as presented. Staff recommends this option.

2. Accept the project list with changes to either the funding amounts or ranked order of any or all projects. Applicants will need to be notified, and Board rationale for the changes would be requested by the STIF Advisory Committee to assist in review of future applications.

FISCAL IMPACT:
There is no fiscal impact to the County General Fund. The only impact is to the Public Transportation Service Providers (PTSPs) who submitted applications in anticipation of funding.

**STAFF RECOMMENDATIONS:**

Staff recommends the Board of Commissioners forward the STIF Advisory Committee’s STIF Formula Fund project ranking and funding recommendations for fiscal years 2018-19 through 2020-21 to the April 16, 2019 Board meeting for consideration.

If Board action is taken on April 16, staff will submit a STIF Plan to the Rail and Public Transit Division of the Oregon Department of Transportation on behalf of Benton County, the STIF Qualified Entity for this area.

**SUGGESTED MOTION(S):**

April 2, motion: I hereby move that this item be forwarded to the April 16, 2019, Board meeting.

April 16, motion: I hereby accept the Benton County STIF Advisory Committee’s funding and ranking recommendations for Formula Fund projects to be included in the Benton County STIF Plan for the 2019-21 Biennium, and sign the said Order.