

## **OLCC Enforcement and Licensing Workgroup Meeting December 1, 2010**

In attendance:

Linda Ignowski, Regulatory Services Director, OLCC

Farshad Allahdadi, Licensing Services Director, OLCC

Austene Schneider, OLCC

Jennifer Huntsman, Rules Coordinator, OLCC

Tom Erwin, Government Affairs & Communications Director, OLCC

Theresa Marchetti – Office of Neighborhood Involvement (joined at 10:20)

Jeff Plew – Concept Entertainment

Bill Perry – Oregon Restaurant Association

Jeff Ruscoe – Mental Health and Addiction Services

Charlie Harris – Portland Police Bureau

Via conference phone:

Janice Krem, Involved

The Enforcement & Licensing Workgroup met at 9:00 AM on December 1, 2010.

Introductions by present members. Farshad Allahdadi led the meeting.

*# 421 - Make public the procedures undertaken to investigate a license location and potential licensee. How thorough is the investigation, what is considered?* Farshad shared with the group that the hope is to develop one consistent message (including web based videos) that demonstrates the licensing process. Currently OLCC has budgeted at least ten videos, and a third of them should be complete by March 2011. From there we will target videos on a need to know basis. This item is more of an ongoing effort and the recommendation is to close this item, and Farshad will provide ongoing updates relating to the process as they are complete. Motion made by Chris Girard and seconded by Bill Perry to accept the recommendation to close. Item considered closed.

*Item # 424 – More transparency - Notify neighborhood associations of violations received by establishments within their borders. (Laurelhurst NA, HAND NA, Kerns NA, Sunnyside NA, Downtown NA).* This is a resource and priority issue and IT department has this in the queue to complete. With the limited resources, it isn't possible to notify each neighborhood association on an individual basis. Currently GovDelivery does post and notify of violation cases once the case has been ratified or adjudicated. If you would like assistance with GovDelivery so you can receive these notifications, please contact either Joy Evensen or Austene Schneider. Enforcement activities logs are published and being sent to various municipalities. We are working on posting final orders that have occurred in the last twelve months, but there is lag in posting. Tom verified the following reports are being posted: administrative warnings, violations resolved, case digest and final orders. Again, this particular item is an ongoing effort and the recommendation is to close and Farshad will provide ongoing updates relating to the process as they are complete. Motion made by Bill Perry and seconded by Chris Girard to accept the recommendation to close. Item considered closed.

*#427 - Expand list of licenses* (Farshad Allahdadi) The OLCC License Innovation workgroup is currently looking at the license types and the possibility of broadening the list of license types. Although, expanding the license types may not address this current issue. Further discussion is needed with both the OLCC License Innovation workgroup and this workgroup. Recommendation to table this item until the OLCC License Innovation workgroup has more time

to discuss and work on this issue. Farshad can bring the outcome to this workgroup as a future update. Motion made by Bill Perry and seconded by Chris Girard to accept the recommendation to table. Item considered tabled.

*#420 - Take zoning into consideration when deciding whether a license is appropriate as part of determining whether a license is in the "public necessity and convenience" of the community. (Theresa Marchetti)* Linda is recommending this issue be moved to Legislative Solutions workgroup as this item would require a legislative concept. Linda has been in touch with Theresa Marchetti regarding the boundaries of zoning and the limitations OLCC is facing. Suggestion that OLCC not pursue this as a legislative concept with the limited resources and time that OLCC currently has. It was suggested by Janice Krem that OLCC not get involved with land use and zoning issues within cities, counties, etc. Revised recommendation is to leave this item as an active item and continue discussion at the January meeting.

The workgroup meeting is scheduled to meet again at 9:00 AM on Thursday, January 6, 2010.

Items to discuss are: Items #420 and # 429 See Enforcement & Licensing Action Item list.