

KINGSLEY FIELD STATE EMPLOYEE'S SAFETY COMMITTEE MEETING

1. Place, Time, Date: Fire Dept, November 9, 2011 @ 1000 hrs
2. Chairperson: Gene Hurst
3. Members Present: Gene Hurst, Jim Court, John Carter
4. Minutes: Minutes for October were not submitted by Pete Sheppard
5. **Old Business:**
No old business
6. **New Business:**
 - a.) Attendance – Question raised why members did not show up for the meeting. The meeting date is the same each month and is posted on the safety boards. Gene Hurst does not believe he should have to remind the committee members every month just before each meeting. Members are requested to put these required meetings on their calendars and attend as required by OR-OSHA.
 - b.) SAIF Visit – The new SAIF Rep visited Kingsley Field on Nov. 2nd with Robin Webb from the Oregon Military Dept in Salem. This was an educational tour for the SAIF Representative, Tiffany Wren. She visited the shops where State Employees work to get a good understanding and visual of our workplaces. Gene Hurst would like to thank all of the employees and supervisors that were visited for their hospitality and cooperation during the visit.
7. **Accident Reviews:**
Two “No-Time-Loss” injuries were reported to include a twisted ankle and a minor head injury. Preventative measures were discussed and proper documentation was completed.
8. **Safety Discussion for the Day:**
Holiday Safety topic of the month was Cooking Safety and Deep Fat Turkey Fryers. Members need to be reminded that the use of Turkey Fryers on Kingsley Field is prohibited without special written approval by the Fire Chief. John Carter is going to send a flyer out next week on the same subject.
9. **Adjourned: @ 1030 hrs.**
10. Our next meeting is December 14th @ the Fire Station.
11. Submitted by Jim Court.