

Non-Oregon Based Program Information

Advanced Practice Programs

➤ Program Requirements – ODA/SARA and OSBN Approval:

- **Office of Degree Authorization (ODA) or State Authorization Reciprocity Agreements (SARA) Approval -** The first step for an educational institution whose home state is outside of Oregon occurs prior to any actual student enrollment. Per Oregon Higher Education Coordinating Commission (HECC), non-Oregon based educational institutions must be approved by ODA or SARA.
 - ODA - Degree-granting institutions are required to obtain approval from ODA before offering courses to Oregon residents. Please visit [ODA's website](#) for more information.
 - SARA - Oregon entered into a State Authorization Reciprocity Agreement (SARA) in 2014. The agreement allows for any school approved by SARA to offer their programs to Oregon residents without requiring authorization from ODA. Please visit [SARA's website](#) for more information.
- **OSBN Approval:** The second step for an educational institution is to receive Oregon State Board of Nursing (OSBN) clinical placement approval prior to beginning any clinical practicum experiences.

➤ Clinical Placement Requirements in Oregon: There are *three* steps in the process for approval of clinical placements by the OSBN:

- 1) **OSBN Petition for Non-Oregon Based Programs Offering Clinical Experience in Oregon** – The required petition must be submitted *annually*. This petition requests information to verify that the nursing program meets Oregon requirements.
 - **IMPORTANT:** Petition requires the educational institution's verification that an Oregon licensed faculty member will provide general supervision and on-site evaluation of both the student and clinical preceptor pursuant to OAR 851-050-0009(4) and (6).
- 2) **Student List***– Prior to the start of each term (Quarter or Semester), submit to the OSBN a list of students who will be completing clinicals in Oregon. The required Clinical Preceptor Agreement for each student must be attached. The educational institution will receive one approval letter within fifteen business days.

During the term, if there are additions or changes to the Student List, resubmit the list in its entirety with the updates indicated (highlighted, underlined, or different color type, etc.) and the appropriate Clinical Preceptor Agreements that correspond with the revisions.

* The Student List must include the following information:

- ✓ Student's Name, Oregon License Number and Degree Specialty Area
- ✓ Each Preceptor's Name, Oregon License Number and Specialty Area

A sample list is available on the [OSBN website](#).

- 3) **Clinical Preceptor Agreement** –OSBN's Clinical Preceptor Agreement is now **required** to be submitted for each student who is included on the Student List. While the form requires signatures of the preceptor, faculty and program representative, electronic signatures are acceptable. The form is available on the [OSBN's website](#) along with a *sample* of a completed preceptor agreement.