



State of Oregon
Kate Brown, Governor

Oregon State Board of Nursing
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Executive Director

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Meeting Topic: CNA/CMA Advisory Group
Meeting Date: July 22, 2016
Meeting Time: 9:00 am to 12:00 pm

Location: Oregon State Board of Nursing
Facilitator: Debra Buck
Recorded: No

NAME

Debra Anderson
Telena Bence
Joanne Birney
Julie Bucher
Debra Buck
Nancy Goodding
Joanie Gutierrez
Marjean Kempel
Sherril Longmuir
Luke Middlebrooks
Stephanie Roth
Amy Stokes
Carl Tabor
Desiree Torassa
MaryAnn Vaughan
Cynthia Yackle
William Youngren

AFFILIATION

Clackamas Community College
Samaritan Health Services
Department of Human Services
Caregiver Training Institute
Oregon State Board of Nursing staff
Oregon State Board of Nursing staff
CNA 2
Blue Mountain Community College
Prestige Care Inc.
CNA 1
CNA 2
Salem Health
Avamere Health Services
Asante Health System
EMT Associates
Pinnacle Healthcare
Oregon State Board of Nursing

Excused: Marjorie Dillon, Diane Greenwood

TOPIC	DISCUSSION	DECISION/FOLLOW-UP
Welcome/Introductions and Review of Group Charter	<p>Debra Buck, Policy Analyst- Training & Assessment, Oregon State Board of Nursing staff, commenced the first meeting of the Certified Nursing Assistant (CNA)/Certified Medication Aide (CMA) Advisory Group.</p> <p>All attendees, in-person and via teleconference/webinar, introduced themselves.</p> <p>The CNA/CMA Advisory Group Charter approved by the Board in February 2016 was reviewed.</p>	

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Roles and Terms	<p>To start the cycle of membership rotation, volunteers were elicited for a two year, three year or four year term. Although not equally divided in thirds at this time, life happenings will most likely contribute to membership rotations in the future.</p> <p>The group took nominations and voted on a Vice-Chair. Vice-Chair duties include facilitating the meeting when the Chair is unable to attend the meeting.</p>	<p>Members serving a two year term: Debra Anderson Marjean Kempel Luke Middlebrooks Carl Tabor Cynthia Yackle</p> <p>Members serving a three year term: Marjorie Dillon Diane Greenwood Amy Stokes Desiree Torassa</p> <p>Members serving a four year term: Telena Bence Joanne Birney Julie Bucher Joanie Gutierrez Sherril Longmuir Stephanie Roth MaryAnn Vaughan William Youngren</p> <p>Stephanie Roth was voted in as a Vice-Chair for the group.</p>
Ground Rules and Decision-making	The group reviewed draft ground rules and decision-making guidelines.	<p>See attached revised ground rules and decision-making guidelines.</p> <p>Debra Buck to check on rules related to recording meetings.</p>
First Project-Medication Aide Curriculum Review	Group members received the Oregon Curriculum Content for Medication Aide Training Programs found at http://www.oregon.gov/OSBN/pdfs/policies/macurr_1.pdf and the National Council of State Boards of Nursing Inc. Medication Assistant- Certified (MA-C) Model Curriculum.	<p>Members were asked to review and share these documents with members of their organizations and communities, seeking input to share at the next meeting of this group.</p> <p>Debra Buck to collect information on</p>

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		medication aide training in other states to share at next meeting for this group.
Defining the Work	<p>The group “brainstormed” ideas for future group discussions. Those ideas were grouped into the following categories:</p> <ul style="list-style-type: none"> • Faculty: qualifications, development, recruitment, retention, role for LPN, involvement of CNA 2, mentoring/precepting students • Curriculums: NA, CNA 2 & MA: Add emphasis on: time management, infection prevention, authorized duties (toenail care, obtaining vital signs for med administration), safety parameters especially related to mental health issues, math competency (dosages/calculations), prn medication administration, CNA Registry and findings of abuse <p>Discrepancies between training programs</p> <p>One CNA level (combine the level one and level two curriculums)</p> <p>CNA endorsement eligibility (Should someone with only 75 hours training be able to endorse into Oregon where the training is 155 hours?)</p> <p>CNA 2 Validation of Skills/Lab and Clinical Skill checklists</p> <p>Public Education</p> <ul style="list-style-type: none"> • Clinical Placements: criteria, types of settings, recruiting settings • Resources for faculty: pass rates, working with English as a second language students or students with learning challenges, dealing with behaviors in the training program 	Members will receive a list of the topic categories to prioritize before the next meeting.
Next Meetings	<p>The next meeting will be held Friday, August 19, 2016 from 9:00 a.m. to noon.</p> <p>The meeting adjourned at approximately 11:55 a.m.</p>	Agenda and July minutes to be sent to group prior to the August meeting.

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Minutes completed by Nancy Goodding, Policy Analyst Administrative Assistant, and Debra Buck, Training & Assessment Policy Analyst.