



**State of Oregon**  
Kate Brown, Governor

**Oregon State Board of Nursing**  
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**Meeting Topic:** Nursing Education Advisory Group  
**Meeting Date:** October 1, 2015  
**Meeting Time:** 9:00 am to 12:00 pm

**Location:** Legacy Meridian Park  
**Facilitator:** Joy Ingwerson  
**Recorded:** No

**NAME**

Debbie Buck  
Bonnie Cox  
Michele Decker  
Beverly Epeneter  
Debbie Henry  
Joy Ingwerson  
Mallie Kozy  
Heather Lary (for Troy Larkin)  
Marilyn McGuire-Sessions  
Ginger Simmons  
Nancy Stephen  
Gerry Sullivan  
Dawn Vollers  
Diane Waldo

**AFFILIATION**

Oregon State Board of Nursing  
OHSU Hospital & StudentMax Connections  
Central Oregon Community College  
Oregon State Board of Nursing  
Legacy Health & StudentMax Connections  
Oregon State Board of Nursing  
Linfield College  
Providence – Oregon Region  
Portland Community College  
Oregon State Board of Nursing  
Oregon State Hospital  
Chemeketa Community College  
St Charles Health System  
Oregon Assoc. of Hospitals & Health Systems

**Excused:** Sheryl Caddy, Joanne Noone,  
Cynthia Stegner, Linda Wagner

TOPIC	DISCUSSION	DECISION/FOLLOW-UP
Introduction of New Members and Membership Changes	Members new to the group were introduced (Cox, Stephen and Vollers). Linda Wagner has requested to end her term with the NEAG. A general notification for a replacement will be posted with the focus on finding a nursing program representative.	J Ingwerson to post announcement for a new NEAG member.
Approval of September Minutes	The minutes of the September 3, 2015 NEAG meeting were reviewed.	The September 3, 2015 meeting minutes were approved as presented.
Meeting Dates/Times for 2016	Based on the results of the Doodle poll, the meetings will continue to be on the first Thursday of the month as all members stated they would be able to attend a majority of the scheduled meetings	Final 2016 dates to be provided at the November meeting.
Announcements	J Ingwerson announced the following: <ul style="list-style-type: none"> <li>OCN will be sending out a new graduate survey regarding employment that includes data on: employment status (PT/FT), issues</li> </ul>	Edits to be completed for review in October at the Deans & Director's meeting.

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	<p>in seeking employment, and preferred place of employment. The survey closes in mid-October with the results available in early 2016.</p> <ul style="list-style-type: none"> <li>○ ONLC Conference planned for October 16, 2015 at Clackamas Community College. Focus will be on addressing faculty shortages</li> <li>● OSBN's Annual Deans and Directors meeting planned for October 16, 2015 at Clackamas Community College (to follow the ONLC Conference). The work of the NEAG will be presented to the group and the survey spreadsheet will be covered to prepare programs for receipt.</li> </ul>	
Review Final Format of Education Program Spreadsheet	<p>J Ingwerson reported that last month's testing of the education survey spreadsheet went well and having people review the survey who were not members of the NEAG was helpful.</p> <p>The group reviewed and provided final edits for the educational program spreadsheet based on the feedback from the survey testing.</p>	J Ingwerson to review the survey with the Deans & Directors next month.
Review Final Format for Survey Monkey Tool for Nursing Programs	The Nursing Program Survey Monkey tool was reviewed and final updates made by the group.	J Ingwerson to ask K Illic to update the survey.
Review Final Question List for Clinical Facilities, and Review Unit Profile Format	J Ingwerson explained that the facility questions have not yet been entered into Survey Monkey format, but she did not anticipate any issues with that transition. The group reviewed the questions and provided final revisions.	J Ingwerson to input facility questions into Survey Monkey.
Determine Recipients of Facility Survey	The group agreed to send the facility survey to Oregon Hospitals, Long-Term and Skilled Care Nursing facilities. In addition, the nursing programs will be asked to provide a list of their clinical partners (other than hospitals, LTC, and SNFs), including contact information.	Facility survey to be sent to those on the lists provided after contact info received.
Summarize/Wrap Up Next Meeting	Thursday, November 5, 2015 at Legacy Meridian Park Community Health Education Center.	Agenda and October minutes to be sent to group prior to the November meeting.

Minutes completed by Ginger Simmons, Policy Analyst Administrative Assistant, and Joy Ingwerson, Nursing Education & Assessment Policy Analyst.