Oregon State Board of Nursing
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Individualized Re-Entry Plan Outline for RN or LPN

1. Summarize your nursing education (basic and advanced, if applicable).

2. Summarize your nursing practice, including job title, practice setting, status (full-time, part-time, on-call), specialized practice-related training, and total amount of time spent practicing in each setting identified.

3. Describe why you are requesting approval of an individualized plan for re-entry.

4. Identify the anticipated timeframe for completing required educational components and clinical practice hours of your plan.

5. Identify clinical competencies/objectives/outcomes for your required clinical practice hours. These may be both general (related to current nursing practice) and specific to the setting in which you will be practicing.

6. Describe your plan for obtaining and demonstrating knowledge/ competence in nursing. Options include enrollment in an RN-BS or graduate nursing education program, enrolling in the theory portion of a re-entry or nursing refresher program, or taking the NCLEX examination for the level of licensure sought. You will be required to submit verification of enrollment or a completed application for the NCLEX examination prior to receiving a limited license.

7. Describe your plan for obtaining required hours of supervised clinical practice. While more than one preceptor/setting may be used in selected circumstances, you are advised to obtain all required hours in the same setting and with the same preceptor(s).

    a. Identify the setting(s) and attach a copy of your contract/agreement with each agency.

    b. Describe the unit, patient population, and type of nursing practice (e.g., acute care staff nurse or primary nursing, skilled care charge nurse, etc) where you will obtain required hours.

    c. Identify your preceptor(s).

8. Describe how you and your preceptor will evaluate your achievement of the above competencies/objectives/outcomes.

Submit your completed plan with required documents to: Education Consultant, Oregon State Board of Nursing, 17938 SW Upper Boones Ferry Road, Portland, Oregon, 97224-7012