

Veterinary Medical Examining Board
DRAFT Proposed New Rules
November 2019

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Minimum Standards for Drugs and Biologicals

(1) Definitions

(a) 'Administer' means the direct application of a drug or device whether by injection, inhalation, ingestion or any other means, to the body of an animal patient by:

- (A) A veterinarian, Certified Veterinary Technician or employee under the veterinarian's supervision; or
- (B) A client or their authorized agent at the direction of the veterinarian.

(b) 'Dispense' or 'Dispensing' means, under a lawful prescription of a veterinarian, the preparation and delivery of a prescription drug, in a suitable container appropriately labeled for subsequent veterinary patient administration, to a client or other individual entitled to receive the prescription drug. Controlled substances and legend drugs shall be dispensed, ordered or prescribed based on a VCPR.

(2) Policies and Procedures. The veterinary facility must:

- (a) Maintain written policies and procedures for drug procurement and management, including storage, security, integrity, access, dispensing, disposal, record-keeping and accountability; and
- (b) Maintain all drug records required by federal and state law.

(3) Drug Security: All drugs must be kept in a locked drug cabinet or designated drug storage area that is sufficiently secure to deny access to unauthorized persons. Controlled drugs must be kept in a locked cabinet with access limited to persons authorized by the Managing Veterinarian.

(4) Storage of Drugs: All drugs, including drug samples, must be stored according to manufacturer's published guidelines and in appropriate conditions of temperature, light, humidity, sanitation, ventilation and space.

(5) Prescription Labeling: A prescription must be labeled with the following information:

- (a) Name of patient
- (b) Name or initials of prescriber;
- (c) Name, address, and phone number of the facility;
- (d) Date of dispensing;
- (e) Name and strength of the drug;
- (f) Quantity dispensed;
- (g) Directions for use;
- (h) Manufacturer's expiration date, or an earlier date if preferable, after which the drug should not be administered to the patient.

(6) Dispensing and Drug Delivery

- (a) The veterinarian or their representative must orally counsel the client concerning all new drugs prescribed, unless circumstances would render oral counseling ineffective.
- (b) If requested, a prescription shall be provided to a client for drugs and medications prescribed by the veterinarian under a valid VCPR.
- (c) Rabies vaccine shall be administered only by an Oregon-licensed veterinarian, a Certified Veterinary Technician under direct supervision of an Oregon-licensed veterinarian, or a person authorized by the Oregon Public Health Veterinarian pursuant to OAR 333-019-0017.

(7) Disposal of Drugs: Drugs that are outdated, damaged, deteriorated, misbranded, or adulterated must be quarantined and physically separated from other drugs until they are destroyed or returned to the supplier. At the discretion of the veterinarian, outdated drugs may be dispensed as long as the client is informed and there is no fee charged for the drugs.

(8) Record Keeping

(a) For all controlled drugs, a dispensing record must be maintained separately from the patient chart and retained for a minimum of three years. The record must show, at a minimum, the following:

- (A) Name of patient
- (B) Dose, dosage form, quantity dispensed;
- (C) Date of dispensing; and
- (D) Initials of person dispensing the prescription.

(b) All records of receipt and disposal of drugs must be retained for a minimum of three years.

(c) All records required by these rules or by other state or federal law must be readily retrievable and available for inspection by the Board's inspector or inspectors from other agencies having jurisdiction.

(9) Drug Acquisition: The veterinary facility must verify that all controlled drugs are acquired from a source registered with the Board of Pharmacy.

(10) Inspection: Veterinary facilities shall be periodically inspected to ensure compliance with these rules.

Veterinary facilities shall be expected to annually complete and maintain the self-inspection form prior to inspection, and shall make all drug record and storage available for inspection. The self-inspection form will be available from the Board on its website or upon request.