



# Oregon

STATE BOARD OF EXAMINERS  
FOR ENGINEERING &  
LAND SURVEYING

## RULES & REGULATIONS COMMITTEE

Minutes of Meeting  
August 14, 2015

670 Hawthorne Ave. SE, Suite 220  
Salem, OR 97301  
(503) 362-2666  
Fax (503) 362-5454  
E-mail: osbeels@osbeels.org

### Members present:

Ken Hoffine, Chair  
Bill Boyd  
Jason Kent  
Amin Wahab

### Staff present:

Mari Lopez  
Jenn Gilbert

### Others present:

Katharine Lozano, Assistant Attorney General  
Chris Aldridge, Observer  
Shelly Duquette, Observer  
Bob Neathamer

The meeting of the Rules & Regulations Committee was called to order at 8:03 a.m. in the OSBEELS Conference Room at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

### **Public Comment –**

There was no public comment. However, it was noted that the Chair may open the floor for public comment during the course of the meeting.

### **Unfinished Business –**

There was no unfinished business to address on the agenda.

### **New Business –**

#### **OAR 820-001-0100 and OAR 820-001-0200**

The first two agenda items are administrative changes. OAR 820-001-0100 was previously OAR 820-010-0450(2) and contains the process on how an individual can request a new branch in a profession regulated by the Board. In addition to adding the land surveying profession in which the previous rule was silent, the proposed rule includes the photogrammetry profession. OAR 820-001-0200 was previously OAR 820-010-0500 and contains the qualifications for the Administrator of the Board. Both of these rules do not belong in Division 10 – Licensing and are properly proposed to be renumbered in Division 1 – Procedural Rules.

### **Division 5 – Definitions**

The majority of changes are administrative and not substantial. Ms. Gilbert noted a slight change to the definition of “professional development hour.” Staff renumbered the definitions in OAR 820-010-0010 to the rules presented and contained in the new proposed Division 5 – Definitions. For future planning, the definitions are numbered every five places in the case the Board would like to adopt additional definitions. Mr. Boyd also noted that the history for each definition will be clear with numbering the terms separately. Mr. Hoffine requested the terms to be alphabetical. Staff commented that terms were grouped categorically and transferred in the same order from subsections in OAR 820-010-0010 to its own rule number. After discussion, staff was directed to place words alphabetically, using the practice first. For example, the practice of engineering would be Engineering – practice, followed by Engineering – work, etc.

### **Registration rules as a result of SB 297**

AAG Lozano recapped the affects of SB 297. She summarized that the rules presented did not change the qualifications for licensure. The rules have been reorganized to group the rules by profession. For example, to become registered as a professional engineer, the proposed OAR 820-010-1000 sets forth the qualifications and the process. The following rules go into more detail on the different paths to qualify. Because the process has changed, there are many areas that contain parentheticals to assist the applicant. In the future, that information can be removed. Due to requests received by the Examinations and Qualifications Committee to become registered in a branch that the Board does not recognize, OAR 820-010-1010 contains those recognized. The Building Systems branch was added (applicant would need to pass the Architectural NCEES Engineering examination). Discussion was held regarding the references submitted. Security of the reference was a concern noted. Regardless, Ms. Lopez noted that a reference is a public document and requests have been made by applicants to view references submitted. AAG Lozano suggested language used by the bar related to sealing envelopes on references.

The qualifications to become registered as a professional land surveyor begin with OAR 820-010-2000.

The qualifications to become registered as a professional photogrammetrist begin with OAR 820-010-3000. AAG Lozano will continue to work with Mr. Aldridge on language to further define geomatics and qualifications for registration.

The qualifications to become registered as a professional structural engineer begin with OAR 820-010-4000.

The qualifications to sit for and become certified as a water right examiner begin with OAR 820-010-5000. This process did not change with SB 297. As a result, the rules did not substantially change and were grouped together to aid the applicant.

### **OAR 820-020-0050**

Again, the requirement to notify the Board of any address change, email change, or name change was in Division 10 – Licensing. The proposal moves the rule to Division 20 – Rules of Professional Conduct.

**OAR 820-070-0005**

**OAR 820-070-0010**

**OAR 820-070-1000**

Staff noted that the division will be revised from 70 to 80 – Fees. These rules are also contained in Division 10 – Licensing. The rule for refunds and charges was revised slightly to refer to applications and rescore fees; reference to “comity” applications was removed. With regard to the rule for fees, the language was simplified to include the total fee to submit for applications or biennial renewal fees. Previously, the applicant would need to add the cost of the application fee, one year of the renewal fee, and certificate fee if applying for registration. Similarly, the biennial renewal fee was for one year, but the Board renews registration in two year periods.

The Board’s budget does not contain any revisions; just renumbering.

The meeting adjourned at 11:46 a.m.