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Office Use Only - Date Received:

Office Use Only -
Date Paid:

Office Use Only - ID #:

Payment Options for a Request for Verification Made Via the NCEES License/Exam Verification System

I have requested verification of my license and examination information through the NCEES License/Exam Verification system (<https://verify.ncees.org>).

Individual Information			
First name (personal name)	Middle name or initial	Last name (family name)	
Email Address			Daytime Phone

Select payment method (choose one)			
<input type="checkbox"/> Check or Money Order (payable to OSBEELS)	<input type="checkbox"/> Cash	Amount Enclosed:	
<input type="checkbox"/> Debit or Credit Card (Visa, Mastercard, Discover, or AmEx)		Total Charge to Card:	
Card Number	Exp. Date	Security Code*	Billing Zip/Postal Code
Payment Signature (serves as payment authorization if paying by debit or credit card)			
Signature			Date (Mo/Day/Yr)

How Requests are Processed

The required fee to process each request for verification is \$15 (see OAR 820-010-0305). Requests will be processed according to the date received by the OSBEELS office.

GENERAL INSTRUCTIONS

Step 1: Send form and payment to the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS):

OSBEELS
670 Hawthorne Avenue, SE
Suite 220
Salem, OR 97301

Step 2: If the licensing board has not received a verification within 30 days of submittal, please contact us.

* Debit or Credit Card Security Codes

If submitting a payment to the OSBEELS for fees by debit or credit card, please provide the security code. These codes are a security feature that appears on the back of most Visa, MasterCard, and Discover cards, and on the front of American Express cards. This code is a three or four-digit number which provides a cryptographic check on the information embossed on the card.

American Express Card Users: Look for the 4-digit code printed on the front of the card just above and to the right of the main card number. This 4-digit code is the card security code. Visa, MasterCard, and Discover Card Users: Flip the card over and look at the signature box. A special 3-digit code will be located in the signature box. This 3-digit code is the card security code.