

PRISM
Data Elements Committee Meeting
Thursday, March 20, 2003
Agricultural Building, Conference Room B

In Attendance:

Sandy Silvers – DHS: OVRS
Chuck Oswalt - Employment Dept.
Becky Rogers – Employment Dept.
Patricia Reynolds - Employment Dept.
Jason Harris – CCWD: Title 1B
Janice Sloan – DHS: CAF
John Glen - Employment Dept.

Absent:

Lori Allen – Dept. of Education: Carl Perkins secondary
Gail Smith – Employment Dept.
David Loos – DCCWD: Title II and Carl Perkins Post-secondary

The PRISM Data Elements Committee meeting was held on March 20, 2003 with representatives from three of the seven programs in attendance. John Glen opened and facilitated the meeting.

Minutes

Minutes from the February 19, 2003 were approved.

Episode Counts Report and Data Submission Deadlines

Members of the committee were provided with the current Quarterly Episode Counts.

PRISM status

Chuck reported the process for developing the pre/post records will be run on April 4 and reports will be available for posting to the website on April 7.

Goals

During the February 2003 meeting, members of the Data Elements committee were provided with the document “Recommendations For Changes/Additions to Goals Within PRISM”. The backbone or foundation of the system is the use of the four variables related to goals. The variables are, goal code, goal establishment date, goal status code, and goal status date.

The following recommendations were presented and agreed upon by members present.

- Add a goal status code of 490 – *Outcome Unknown (possible alternative to status default)*
- At the conclusion of an episode, any employment goal in an “Active” status will be matched against wage records to determine whether wages are present. If wages are present, the goal status will be changed within the system to “Attained”. When wages are not present, the goal status will be changed to “Not Attained”. If the agency reports the goal as attained, the system will not override the status.
- Related to skill gain, where there is no other data readily available to PRISM to make any kind of value judgement regarding the goal status, the goal will be defaulted to “Not Attained” at the time the episode is closed.

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- The goal status “Abandoned” will be attached to a qualifier, i.e. the goal was abandoned due to death, health reasons, lack of cooperation, etc., therefore the recommendation includes the addition of an identifier for the purpose of determining the cause of a goal to be abandoned.

Action item: John will present to the PRISM Steering Committee and PAPOL for approval.

Workforce Region reporting

Background: County data submitted by partner agencies is used for regional reporting. Agencies collect and submit county information either by place of residence or where the service was provided (office). Within the system, county data is used for a look-up table that assigns the appropriate region to the county code.

Issue One: Submitting data by residence has a tendency to **under** report outcomes.

Recommendation: All partners submit data by the county where the service was provided. To accomplish this task, Field office code can be cross-referenced to the county, which would then be submitted as the county code in the data submission.

Issue Two: If persons move within the same county, after applying for and receiving services from a partner agency, the outcome data in the system will not be affected. However, after a person applies and receives services from one county and then while receiving services chooses to move to another county connected to another workforce region, outcome data will be **under** reported for the workforce region which provided the last service.

Which county (workforce region) should receive credit for the services rendered? An argument could be made where the county where the majority of services were provided should receive the credit for the outcome.

With time running short, no decisions were made. The discussion will be continued at the next Data Elements Committee meeting.

Meeting Adjourned.