

## **Grantee Identifying Information**

Grantee Name – State of Oregon Employment Department

Grant Number – MI-244490-13-60-A-41

Program/Project Name – Workforce Data Quality Initiative

Report Submitted by – John Glen, Program Analyst

Grantee Address

875 Union Street NE

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Report Quarter End Date – 3/31/2014

Report Due Date – 5/15/2014

Report Submission Date – 5/14/2014

### **A. Summary of Grant Activities**

Oregon's grant is tied closely to a complete redesign of Oregon's workforce development system and, related, a redesign of Oregon's workforce system performance measures.

The project has three main phases:

1. Identify and define the workforce performance measures that will be developed and used. This phase will involve significant communication with workforce policy makers, agency heads, state and local Workforce Investment Boards, and program leaders. *This phase was completed during November 2013 and December 2013.*
2. Develop and implement data, survey, and other systems to collect and analyze the necessary performance data. This phase will be completed in collaboration with program and IT state in state and local agencies, organizations, and workforce boards. *During this phase, work groups will be established to further develop detailed definitions and data collection methods for each of the nine measures. This phase will also include developing the capability to collect, combine, and analyze all data. Oregon is currently in this phase of the project.*
3. Develop and implement a web-based information system giving all relevant audiences the ability to view performance measures based on their customized selections base on geography, program, demographics, etc. *During this phase we will develop and release full electronic, customized-query web/electronic performance measures system.*

## **B. Status Update on Strategic Partnership Activities**

Early during phase two, five work groups were established primarily to identify ways to collect, track, and analyze the data for each measure. Work groups are composed of representative stakeholders from the agency / program / WIBs. Each work group has a charter which identifies the members of the group, the problem statement, the purpose and scope, and work group milestones.

Each of these charters are located [here](#) and developed specifically for this project. Charters, agendas, meeting minutes, and reference documentation are also located on the web page.

## **C. Timeline for Grant Activities and Deliverables**

Four of the five work groups have met at least once, a few twice. With the exception of the information technology and cost analysis work groups, the work groups are scheduled to produce a draft report by June 13, 2014 and a final report by June 30, 2014. The information technology work group is scheduled to have a final report by September 30, 2014.

Goal six of the project includes creating user-friendly web portals which will include developing a web interface to allow customers to get the data they want, easily and in a user-friendly format. A decision was made to include Oregon's workforce performance web-based reporting with the Labor Market Information System website, called [Qualityinfo](#). This website is currently being refurbished using the software Liferay. This software interface will offer the flexibility for customers to get the information they want, easily. There is another advantage of combining Oregon's workforce performance system with Oregon's Labor Market Information System. This one-stop website will allow customers to locate labor market information and workforce performance all on one site.

## **D. Data Security and Linkages**

No action to report this quarter.

## **E. Key Issues and Technical Assistance Needs**

The cost analysis measure is likely to be the most complex of the nine measures primarily due to the numerous data systems involved, the various funding sources relevant to Oregon's workforce system, the data collection method to be used, and the various data sources. This work group has yet to meet.

## **F. Best Practices and Lessons Learned**

Including stakeholders from the onset of the project is essential. Oregon began the project with the support of the Governor's Office, the Oregon Workforce Investment Board, the Local Workforce Investment Boards, State workforce agency leadership and

program managers, the Oregon Employment Department Director and Executive Staff, and staff from the Employment Department's Research Division. With the support from each of these groups, the project has been moving along satisfactorily and on schedule.

### **G. Sustainability**

Funding for performance measurement system will be provided by the partners participating in the system. Current partners include the Oregon Employment Department, Department of Human Services, and the Department of Community Colleges and Workforce Development.

### **H. Additional Information**

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