



# State Interoperability Executive Council Meeting Minutes

## **Meeting:**

September 9, 2008, 1:00 p.m.  
Anderson Readiness Center  
Room 114  
3225 State Street  
Salem, Oregon 97309

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owin.info@state.or.us](http://www.oregon.gov/SIEC/owin.info@state.or.us)

***Minutes were approved at the Council's November 18, 2008 meeting***

Jeff Johnson, Chair  
Kristi Wilde, Vice-Chair  
Lindsay Ball  
David Brooks  
Russ Burger  
John Minnis

Joe Kuran  
Kathy George  
David Hard  
Peter van den Berg  
Representative Chuck Riley

## **Meeting**

On Tuesday, September 9, 2008 at 1:07 p.m., Chair Jeff Johnson called the State Interoperability Executive Council (Council) to order.

## **Council Minutes**

The Council moved to approve the July 2008 Council minutes as written.

## **Action:**

The Chair moved to approve the minutes as written; Peter van den Berg seconded the motion. The motion passed unanimously.

## **Chair's Report**

### **Jeff Johnson, Chair**

Chair Johnson reported on the Public Safety Spectrum Trust (Trust). He stated that Federal Communications Commission (FCC) Chairman Martin supports the Trust as a straw position. Chair Johnson explained that the FCC will take public comment then can adjust the Trust if necessary. On September 25, the FCC will hold an official vote then the comment period will open. The State Interoperability Executive Council (SIEC) intends to make comment during the open period. An advantage for Oregon tax payers may be created from this.

The Chair also briefed the Council on the upcoming multi-state SIEC meeting tentatively scheduled for October 9, 2008.

## **OWIN REPORT**

### **Lindsay Ball, Director**

Lindsay Ball gave an update on OWIN. He stated that OWIN will go before the Emergency Board asking for \$76 million on September 25 and 26. Staff have been working with legislators and answering questions on multiple topics including the bidding process and practices. Most all questions from the legislature have been answered.

Governor Kulongoski met with U.S. Attorney General Mukasey approximately three weeks ago. During that meeting Governor Kulongoski said the key to emergency situations is communication. He also displayed a map of the proposed communication network linking the five western states. Senator Gordon Smith's office is interested in continuing to work the delegations and get support in Congress for the build-out of the nationwide communications system.

Oregon Wireless Interoperability Network (OWIN) staff has been working with Federal Engineering on a RFP for the Phase II build-out. Federal Engineering has also completed the propagation study and drive test update. The outcome of the drive test has made 700 MHz look very good. OWIN still has work to do to make a confident decision.

Lindsay Ball also brought to the attention of the Council that a sound system needs to be invested in so the audience can hear the meeting and to create a record of the meeting proceedings. He asked the Council to think about how they can get a sound system.

Chair Johnson added that the Emergency Board is meeting on September 25 and 26. He stated there are many members of the Council who are not State of Oregon employees. He urged the non State of Oregon employed Council members to contact their members of the Emergency Board to discuss the communication system and the funding for OWIN.

## **COMMITTEE REPORTS**

### **Technical Committee – David Brooks**

Dave Brooks stated the Technical Committee has recently discussed housekeeping items. One item of discussion came from NTSCP regarding the naming nomenclature. The document will go to the SIEC in October for approval. The Technical Committee is also getting the 700 MHz group up and running.

Chair Johnson asked Dave Brooks to give an update on the rebanding process in Oregon. Joe Kuran stated the Metro area is the only part of the state that still needs to reband.

Chair Johnson asked about the digital noise problem and if it possible to package as a technical recommendation? Dave Brooks stated the Technical Committee will draft a technical package to address the digital noise problem.

### **Partnership Committee – Russ Burger**

Russ Burger stated the Committee looked at the membership and the original charter. The membership should be made up of representatives from all the organizations that could be partners in statewide interoperability. Chair Johnson explained to Russ that as the Chair of the Partnership Committee he has the discretion to add members as he sees fit. Peter van den Berg stated his support of the expansion of the Committee. Kristi Wilde also stated her support for the expansion of the Committee. Russ Burger asked the Council to help identify potential members of the Committee. The Committee also discussed the charter. The Committee will revise the charter to make it applicable to the current environment. The task will be taken on after the expansion of the Committee is underway.

Russ Burger stated the SIEC, in his opinion, is moving in circles. He suggested a governance structure be created for the interoperability group, SIEC and OWIN. He also recommended that OWIN become a stand alone agency and the SIEC be the advisory board to OWIN.

Russ Burger also stated that members of the Partnership Committee need to contact their legislators to get the funding approved for OWIN. He stated the State of Oregon can not partner with anybody without the proper funding.

Chief Johnson stated it is a good time to make some changes and an investment in the SIEC and the Interoperability Network.

### **Strategic Planning Committee – Kristi Wilde**

Kristi Wilde told the SIEC about an unexpected request that was received to report on the SCIP, which is due September 10. There was also an offer of technical assistance upon submitting the status report. She recommended the SIEC participate in the assistance workshop being offered by Department of Homeland Security (DHS). She said the Committee will submit five proposals to assist in completing the following initiatives: 1. Complete statewide Tactical Interoperable Communications (TIC) Plan; 2. Complete inventory of Strategic Technology Reserve; 3. Inventory and review current SOPs; 4. Develop SOPs for statewide resources; 5. Establish relationships with the Commercial Advisory Committee.

The Strategic Planning Committee will recommend the Commercial Advisory Committee possibly be a sub-committee of the Partnership Committee.

#### ***Action:***

Kristi Wilde moved to have SIEC establish a sub-committee of the partnership committee to bring technical and commercial experts together into a Commercial Advisory Committee. Kathy George seconded the motion.

John Minnis asked if there is the possibility of a potential conflict of interest with members of the possible Commercial Advisory Committee. Chair Johnson said as long as the persons who could be benefited don't vote there will not be a conflict or a possible conflict of interest.

Kristi Wilde recommended looking at models of other states to develop a charter in Oregon for the sub-committee.

John Minnis also recommended the Council check in with the Ethics Commission to ensure no possible conflict of interest.

Representative Riley echoed what John Minnis said. He also recommended touching base with the Attorney General's office.

Chair Johnson will follow-up with OWIN staff and touch base.

Lindsay Ball stated there are strict guidelines that set forth what constitutes a conflict/potential conflict of interest. He encouraged, if the SIEC requests, to seek the advice of the Attorney General's office. He also stated that advice comes at a cost of \$400.00 per hour.

Chair Johnson asked Kristi Wilde what her wish would be for a decision on the potential sub-committee. Kristi Wilde recommended the SIEC propose exploring what would be involved if establishing a sub-committee became possible. She asked the Committee to be able to talk with the Office of Emergency Communications (OEC) and get more information.

**Action:**

Kristi Wilde withdrew her motion, Kathy George withdrew her second. Chair Johnson directed Kristi Wilde to discuss and gain information from OEC on the possible implementation of the sub-committee.

**Open Discussion/Questions (Public Comment)**

Steve Noel, OWIN, asked to use the Partnership Committee as a partnership resource to OWIN. Russ Burger said the restructured partnership committee will discuss working with OWIN and will include the partnership with OWIN in the charter.

Thera stated that there is a great deal of interest from partner states in the Emergency Board proceedings. She commended the SIEC and OWIN for their work in bringing the states together. She also wished OWIN luck with the Emergency Board hearing.

Peter van den Berg, ODOT, asked if the SIEC will play a governance role in OWIN. Representative Riley added that SIEC make a decision on what their recommendation for governance is going to be prior to January.

Chair Johnson stated that he and Lindsay discussed the governance issue previously. They are being urged to recommend a governance model for the future by numerous parties. He stated he agrees that staff needs to move forward with a governance model. He said that he and Lindsay will confer and have a recommendation prior to January on governance.

**Adjourn**

Chair Jeff Johnson adjourned the meeting at 2:12 p.m.