



# State Interoperability Executive Council Meeting Minutes

## **Meeting:**

November 18, 2008, 1:00 p.m.  
Department of Public Safety & Standards  
Hall of Heroes Conference Room  
4190 Aumsville Hwy SE  
Salem, Oregon 97317

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*Minutes were approved at the Council's December meeting*

Jeff Johnson, Chair  
Kristi Wilde, Vice-Chair  
Rock Rakosi  
Joe Kuran  
Sean McSpaden  
Russ Burger

David Brooks  
Peter van den Berg  
Chris Brown  
Lindsay Ball  
David Hard

## **MEETING**

On Tuesday, November 18, 2008, at 1:10 p.m. Chair Jeff Johnson called the State Interoperability Executive Council (Council) to order.

## **Council Minutes**

### **September minutes**

The Council moved to approve the September 2008 Council minutes with the following revisions: to the list of attendees add John Minnis and correct the spelling of Sheriff "Berger" to "Burger".

#### ***Action:***

The Chair moved to approve the minutes with the noted changes; Russ Burger seconded the motion. The motion passed unanimously.

### **October Minutes**

The Council moved to approve the October 2008 Council minutes with the following revisions: to the list of attendees add Sean McSpaden, and to change the date on page three from November 19 to November 20.

#### ***Action:***

The Chair moved to approve the minutes with the noted changes; Chris Brown seconded the motion. The motion passed unanimously.

## **Chair's Report**

### **Staff: Jeff Johnson, Chair**

Mr. Johnson gave an update on the Public Safety Spectrum Trust (PSST). He pointed out that with a new President taking office in January; there is a high probability that the current FCC Chairman Kevin Martin will not be reappointed. This might stall progress or it could result in a diverse opinion as far as direction for the PSST. Mr. Johnson was told not much action will take place in Washington, DC until possibly March 2009, but assured the Council that he is involved on a weekly basis and is committed to finding partnerships to help with funding and for a national build out that creates opportunity.

Mr. Johnson indicated that since the Multi-state meeting in October, he has made contact with California's SIEC Chair who explained the vision for California is not to be on a single state-owned system. Also, they are working on changing their governance model from 46 to 19 council members with four regional planning areas. They also invited the Oregon SIEC to their state command center and would like to host the next multi-state SIEC meeting in Sacramento.

### **Action:**

Mr. Johnson asked to add an agenda item to the next SIEC Executive staff meeting. He would like the SIEC subcommittees to reconsider the dates they meet in order to get action approval from the Executive Council. Meeting on the same day does not give the committee members time to make appropriate changes to their documents, etc.

## **OWIN REPORT**

### **Staff: Lindsay Ball**

Mr. Ball indicated that Don Pfohl, OWIN Technical Project Manager, was contacted by Glen Nash, California Department of General Services, Telecommunications Division, indicating that California is very interested in a partnership with the State of Oregon to Link microwave systems at Hamaker Mountain near Klamath Falls. This is an indication that our discussions with the Western States about linking all west coast states is again taking a step forward.

Mr. Ball updated that the Integrated Wireless Network (IWN) is near completion, Columbia River Inter-Tribal Fisheries Commission (CRITFC) was recently retrofit with radio mux boxes, and the Community Oriented Policing Services (COPS) Grant is near completion.

Mr. Ball indicated that OWIN is developing a project governance plan and charter, working to complete and release a Quality Assurance RFP, CM/GC & A&E RFP, and a Project Management Office RFP. The Portland/Metro area has reviewed the Radio RFP and it is now at OWIN being reviewed by staff to incorporate their comments. After OWIN review, we will then release it to the four agencies for their review and input.

Mr. Ball provided an overview of the following OWIN Phases:

- Phase I will install the shared microwave backbone system in Western Oregon which is on schedule. We are currently working with local partners to identify site details.
- Phase II includes installation of shared microwave spurs in Western Oregon, purchase of shared microwave equipment for North Eastern Oregon, purchase of new dispatch consoles statewide, and purchase of the radio system for Western Oregon.

- Phase III includes installation of the shared microwave system in South Eastern Oregon and the radio system in Western Oregon, as well as the purchase of the North Eastern Oregon radio system.
- Phase IV includes installation of the South Eastern Oregon radio system thereby completing the construction of the OWIN system statewide by January 1, 2013.

## **COMMITTEE REPORTS**

### **Technical Committee**

**Staff: David Brooks**

The SIEC Web site will have a page on interoperability channels, showing the current licensing in place for Oregon.

The 700MHz planning meeting plans to appoint a Chair, Vice Chair, Treasurer and Secretary on Thursday, November 20, 2008.

The committee will refer back to the Strategic Planning Committee to provide standard operating procedures for the use of the Interoperability channels throughout the state to eliminate interference.

#### ***Action:***

The Guide for Short Term Interoperability was deferred and will be approved for adoption at the next SIEC meeting in December. Mr. Johnson asked that the Committee also send out the final draft to the mailing list for approval.

### **Partnership Committee**

**Staff: Sherriff Russ Burger**

Mr. Burger expressed concern with the lack of membership on the Partnership Committee. The Committee could use help with work on a proposal for statewide project governance. A meeting with the four agency directors is scheduled on November 25, at 10 a.m., to discuss the project governance charter and how issues will be brought forth for resolution between OWIN partners as the OWIN project is built out.

Mr. Burger requested representation from the Department of Forestry and League of Oregon Cities.

Mr. Ball indicated that OWIN is built on partnerships and it's important to have a vehicle to voice concerns. He asked the Council to recognize the need and to support Mr. Burger's request for membership.

#### ***Action:***

The Partnership Committee Work Plan was deferred and will be approved for adoption at the next SIEC meeting in December.

## **Strategic Planning Committee**

### **Staff: Kristi Wilde**

Ms. Wilde expressed the importance of the 700 MHz Regional Planning Committee (RPC) meeting scheduled on November 20, and their efforts to elect officers and the new plan considered for adoption. She proposed that the Council pursue consolidation of the 700 and 800 MHz plan and review the legalities around that. After the November 20 meeting, Joe Kuran will post a revision to the plan on the web site for review and will also send to their updated email list.

The Committee is working on a work plan to address interoperability assets statewide and the development of standard operating procedures for accessing these resources. Grant funding is available and they are looking for volunteers to help with this work. She will also involve the Technical Committee for their review.

Ms. Wilde is continuing the research into a Commercial Advisory Subcommittee via discussions with the State Ethics Commission and DAS (focusing on OARs related to purchasing rules). They will also be revising their charter.

### **PUBLIC COMMENT**

John McCaslin, ODOT Wireless Group, asked if SIEC has anyone assigned to the Public Safety Spectrum Trust (PSST) as they adopt their statement, to insure it develops to help achieve Oregon's objectives. He also suggested the SIEC Technical Committee compile comments and provide feedback to the SIEC as it moves through the process.

Mr. Johnson responded that SIEC does not have an official member assigned; however, as a representative of the International Fire Chief's, he brings back any relevant information to the SIEC.

The February 12, 2009 SIEC scheduled meeting date will be looked into as an error and possibly changed to February 10, 2009.

Mr. Don Pfohl provided an overview of the status of the precepts being used in development of the OWIN Radio RFP: 1) Federal Engineering (FE) performed a drive test comparing 700 MHz vs. VHF digital coverage and found the difference was much less than originally anticipated. The original FE conceptual radio system design detailed use of a hybrid frequency use system with VHF and 700MHz used in different portion of the state. The OWIN RFP will call for a statewide 700MHz system in light of the results of the drive tests and the resulting decrease in system complexity and in the ability to obtain frequencies much more easily in the 700MHz band. Since the state expects to implement the OWIN radio system at 700MHz, OWIN is continuing to work on simultaneous deployment of the OWIN interoperability layer in order to enable local, federal and tribal entry into the 700 trunked system. 2) The RFP is based on radio system implementation in Oregon's eighteen western counties from 2009 to 2011. 3) The RFP calls for use of Project 25, Phase 2 technology that provides two voice channels in a 12.5 kHz bandwidth in the OWIN radio system. OWIN's reasons for this is the impending completion of the Project 25, Phase 2 TDMA 12.5 kHz band. 4) The radio system is required to have the Project 25 Intersubsystem Interface (ISSI) option that assures that different systems

will have compatibility. ISSI systems will support both roaming and interoperability. 5) RFP still requires statewide 700MHz moderate speed (96 kbps) mobile data, and the current plan is to install this mobile data system in the subset of OWIN sites that also contain Interoperability Layer systems. 6) Coverage is required based upon at least as good a level of coverage as the best State Agency coverage is today. This is mobile coverage, or the ability to communicate with radios in vehicles. Added to this, however, OWIN is requiring that this “equal to or better” level of coverage must include State and U.S. roads in each county. Although this also is a mobile coverage requirement, it will go a long way towards providing handheld coverage of the state’s primary land transportation corridors.

A question was asked if the OWIN Business Case posted on the SIEC Web site has been updated since OWIN has changed their approach. Mr. Johnson indicated the SIEC will take a look at this document.

### **ADJOURN**

Chair Jeff Johnson adjourned the meeting at 2:10 p.m.