



State Interoperability Executive Council Meeting Minutes

October 12, 2010 – 1:30pm.

Department of Public Safety Standard & Training | Hall of Heroes Conference Room
4190 Aumsville Hwy SE | Salem, Oregon 97317

<http://www.oregon.gov/SIEC/> | owin.info@state.or.us

On Tuesday, October 12, 2010, at 1:38 p.m. Council Chair Jeff Johnson called the State Interoperability Executive Council to order.

ATTENDEES INCLUDE (Quorum – Confirmed)

Jeff Johnson, Chair
Dugan Petty
Paul Bell
Kathy George
Luci Moore
Tami Dohrman
Joe Kuran
Cameron Campbell

Kristi Wilde, Vice-Chair
Rock Rakosi
Bob Strosser
Tami Dohrman
Russ Burger
Dave Hard
Bob Strosser
Tom Lauer, *non-voting member*

COUNCIL MINUTES

Chair Johnson entertained a motion to approve minutes from the June 8, 2010 meeting. Rock Rakosi motioned for approval; Dave Hard seconded. The motion passed unanimously.

CHAIR'S REPORT

Staff: Jeff Johnson, Chair

Chair Johnson began the meeting with a brief note on the long term governance plan for OWIN. The Council feels that a 50/50 balance between state and local users will help ensure that all user needs are met. Further, it is the opinion of the Council that OWIN should remain with ODOT; with the OWIN Director having a close relationship with this governing body, but would report to the ODOT Director. In the current fiscal environment, it is not prudent to transition OWIN into an independent agency.

Chair Johnson noted that the state did not received that BTOP grant (Broadband Technology Opportunities Grant Program). Two of the 19 proposers received awards, both are from California. Chair Johnson added that issuing only two awards undermined the effort of the FCC and the overall broadband effort. BTOP monies would have been used for high speed data for the state. OWIN has dollars in the budget for data; however these funds will not cover the cost of a high speed data network. Moving forward, there are currently two commercial carriers that will be rolling out an LTE system; it may be possible for OWIN to create a public/private network to fill this need.

Third, Chair Johnson issued a comment of the current political environment. It is not the job of the editorial board to set the policies for the state. Chair Johnson recommended that everyone stay the course and continue to work towards achieving a statewide interoperability.

Finally, Chair Johnson expressed appreciation on behalf of the SIEC to Bill Gallagher, Public Affairs, for his effort with OWIN and the SIEC during the past two years. Bill is leaving state service and will be replaced by Don Hamilton.

DIRECTOR'S REPORT

Staff: Tom Lauer, Manager – Major Project Branch, OWIN

Tom Lauer updated the Council on the recent E-Board presentation surrounding OWIN. The presentation included a full report on the project, including a review of the budget and schedule. This update included the level of transparency that had been requested. Tom felt that the information was well-received by the board. In the area of budget, the board feels that the current budget of \$56 million can be lowered in certain areas.

As of last week, all sites with an elevation greater than 6000ft have been visited, putting the teams in good position for work next spring.

Tom Lauer provided handouts for the Council.

- Monthly Progress Report for September. Report includes:
 - Feature story – highlights the positive steps and progress of the project
 - County-by-County report – highlights all sites within a given county showing current budget and expenditures, schedule and site progress on a phase-by-phase basis.
 - Detailed Budget Review – highlights budget numbers at a more detailed level, including baseline budget and changes logged through change management system.
- Public Knowledge Report and Readiness Benchmark. Report includes:
 - Primary report – review of the project overall. Interviews with key persons were used in the evaluation of the report.
 - Readiness Benchmark – review of similar effort made by other states.

Tom Lauer summarized that the key goals of the project still remain:

- Provide for required radio system;
- Meet narrowband requirement;
- Consolidate the State's wireless communications into one agency; and
- Open the system to local users.

COMMITTEE REPORTS

Partnership Committee

Staff: Russ Burger

There was no Partnership Committee update for this session.

Technical Committee

Staff: TBD

There was no Technical Committee update for this session.

Strategic Planning Committee

Staff: Kristi Wilde

Vice-Chair Wilde informed the Council that the sub-committee is working on the Goal #2 outreach DVD. Goal #2 requires that in 2011, 75% of the state must demonstrate that it can establish interoperable communications within one hour of an emergency. This DVD will be distributed to local public safety jurisdictions and will reintroduce the SIEC, provide an overview of the interoperability layer of OWIN and what it will provide to the local groups, and explain the requirements and methodology for meeting NECP Goal #2. In short, the jurisdiction (region or county) must select an event, and provide documentation detailing the efforts of the group and illustrating that the state understands how to respond using interoperable communications. The City of Portland used this year's Rose Festival Parade as its planned event for meeting NECP Goal #1. The team is working to have the DVD available by the end of the calendar year or just prior to the beginning of the next legislative session.

State Radio Users Group

Staff: Tom Lauer

Tom Lauer informed the council that the SWIIG group has been meeting routinely to discuss governance, budget, et cetera. There is nothing formal to present, other than to say the group is continuing to work on these efforts.

Region 35 700MHz Radio Group

Staff: Joe Kuran

Joe Kuran reported that the regional plan submitted May 11, 2010, has been approved by the FCC. Three applications have been processed, including one for the City of Portland, Tri-Met and Deschutes County. Joe added, if an organization supports public safety, it is eligible to receive a 700 MHz license from the FCC.

The next meeting will be held on November 24th at the WCCCA offices. Additional Region 35 information can be found at www.region-35.org.

Statewide Interoperability Coordinator's Report

Staff: Kristi Wilde, *in for Steve Noel*

Kristi Wilde reported that Regional TIC plans have been completed in four regions throughout the state. These plans show what interoperability resources are available for public safety in a given area, along with the means for requesting use of the resources.

Also, OEM and the Regional PSIC Coordinator, Nancy Jesuale, are working on the Strategic Technical Reserve. This reserve includes all equipment that can be deployed in mobile scenarios to reestablish communications when a system is non-functional. The project has been awarded to OWIN; IBI (subcontractor) has been working with OWIN to identify materials currently available as well as developing a recommendation for use of remaining funds. A draft has been completed and distributed to the state public safety association presidents and county sheriffs. Committee members requested that this draft copy be distributed to local police and fire groups, who were not included in the original distribution. Comments are due back by October 15th. PSIC monies must be expended by 8/31/2011, so review of associated documents is required immediately.

IBI has been maintaining the current inventory list and will be looking to hand this off at some point. It has not been determined who should maintain; the Statewide Interoperability Coordinator may take on this role. Next steps include planning process of access, train and purchasing of materials. Peter van den Berg will act as the OWIN contact.

Kristi Wilde added a note to all Communications Unit Leaders – an additional class will be offered 2011 so that task book requirements can be met. This class is for those who have already taken the COML class.

OPEN DISCUSSION/QUESTIONS (None)

PUBLIC COMMENT (None)

ADJOURN

Rock Rakosi moved to adjourn the October session of the SIEC. Russ Burger seconded the motion; the motion passed unanimously.

Chair Jeff Johnson adjourned the meeting at 2:40p.