



# State Interoperability Executive Council Meeting Minutes

December 7, 2010 – 1:30pm

Department of Public Safety Standard & Training | Hall of Heroes Conference Room  
4190 Aumsville Hwy SE | Salem, Oregon 97317

<http://www.oregon.gov/SIEC/> | [owin.info@state.or.us](mailto:owin.info@state.or.us)

On Tuesday, December 7, 2010, at 1:39 p.m. Council Chair Jeff Johnson called the State Interoperability Executive Council to order.

## **ATTENDEES INCLUDE (Quorum – Confirmed)**

Jeff Johnson, Chair  
Dugan Petty  
Kathy George  
Tami Dohrman  
Joe Kuran

Kristi Wilde, Vice-Chair  
Rock Rakosi  
Mike Caldwell  
Albert Guathier, *for Major Craig Durbin*  
Tom Lauer, *non-voting member*

## **COUNCIL MINUTES**

Chair Johnson entertained a motion to approve minutes from the October 12, 2010 meeting. Dugan Petty motioned for approval; Kathy George seconded. The motion passed unanimously.

## **CHAIR'S REPORT**

**Staff: Jeff Johnson, Chair**

The SIEC will be developing a report to update Governor-elect Kitzhaber on the status of the committee. It has not been determined when this briefing will take place.

Chair Johnson also noted two resignations. Sheriff Dave Hard of Jackson County and Sheriff Russ Burger of Lane County have tendered their resignations and will no longer be involved in SIEC matters.

## **OWIN MANAGEMENT REPORT**

**Staff: Tom Lauer – Major Project Branch, OWIN**

Tom Lauer reported to the Council that the project is moving forward. All sites have been visited and evaluated for viability. Construction of 115 towers is planned and on track for next summer. The Radio Vendor RFP Evaluation team has issued an Intent-to-Award letter to Harris Corporation. Negotiations are currently underway and proceeding well. Solidifying this contract will allow the entire project to move forward.

The project team is also developing long-term implementation plans, which include deployment plans for the departments of Forestry, Corrections and State Police. Expenses associated with power are also currently under discussion. Approximately 15-20% of the sites in the system will result in large power expenses. The team is looking into alternate energy sources and financing options to determine the best option for powering these sites.

Tom Lauer informed the group of the options that will be presented to the Legislative group next week.

- Option 1: Shut the OWIN program down completely
- Option 2: Build out OWIN program completely, as it currently stands with a trunked radio system
- Option 3: Narrow band the entire state using the current infrastructure

- Option 4: Install a trunked system in the northwest and southwest, narrow band east of the Cascades
- Option 5: Install a trunked system in the northwest, narrow band in the southwest and the east
- Option 6: Request deferment from the FCC on the January 1, 2013 deadline
- *Assumptions associated with the options noted above include:*
  - *There is a large cost associated with the construction of towers, decreasing the number of new towers will result in a decrease in the overall cost of the program*
  - *The state is divided into three zones – east (Cascade Range and east), northwest and southwest (roughly divided at the Eugene area)*

Tom Lauer informed the Council that he would like to move away from the existing mid-speed data plan and toward a high-speed plan that has the ability to move larger amounts of data, like pictures. This change would require the State to partner with private companies in order to provide the necessary coverage.

Chair Johnson noted that the landscape has changed and pursuing a mid-speed data plan is no longer appropriate. The SIEC needs to encourage movement toward providing emergency professionals functional resources, like high-speed data, rather than outdated or dysfunctional system tools.

General Caldwell inquired where funding for high-speed data would come from. Lauer responded that the northwest region has already been approved for A-Block frequencies which are valuable and could be used to encourage partnerships with private companies.

Rock Rakosi moved to approve the redirection of OWIN efforts and funds from mid-speed to high-speed data. Kristi Wilde seconded the motion; the motion passed unanimously.

## **COMMITTEE REPORTS**

### **Strategic Planning Committee**

**Staff: Kristi Wilde**

Kristi Wilde reported that the committee is continuing to work on the outreach DVD for NECP Goal #2. The committee intends on distributing the DVD in early 2011; however the committee has not yet identified a reliable funding source to create the material.

The Strategic Planning Committee reviewed the 2011 Technical Assistance offerings from the Federal Office of Emergency Communications (OEC) with the Oregon SWIC on November 9<sup>th</sup>. These services include assistance with multiple aspects of developing and implementing interoperable communications initiatives. The full catalog can be viewed at the Homeland Security [SAFECOM Program website](#).

The following is a summary of the group's selections.

***Communications Operations Support Section*** – *Assistance with development of true operational environment exercises which incorporate and evaluate available communications procedures, tool and personnel*

- ⇒ **OP-COMLEX: All-Hazards Communications Unit Leader (COML) Exercise.** Simulated tasks are similar to those COMLs will encounter during an incident or planned event. Allows COMLs to sign off elements in their task book and allows trainees to complete their task books to become a qualified COML.

**Tactical Communications Enhancement Support Section** – Assistance with defining the breadth and scope of interoperable assets available in the area, how those assets are shared and their use prioritized, and the steps individuals agencies should follow to request, activate use and deactivate each asset

- ⇒ **TIC-WKSP: Tactical Interoperable Communications Plan Workshop.** Execution of a two-day workshop to assist with the development of a new TIC plan for a specified area.

**Governance Support Section** – Assistance with reviewing and evaluating existing governance structures and providing recommendations for establishing new governance structures

- ⇒ **GOV-Plan: Follow-up Statewide Planning Workshop.** Provides a workshop to assist in developing plans for specific initiatives and challenges called out in SCIPs, beyond the workshops OEC offers on a rotating basis.
  - Previous workshops have been held in April; due to scheduling conflicts, this workshop will likely take place in early June 2011.
- ⇒ **GOV-GSM: Development of Governance Structure Models.** Provides a workshop to review the development of structures, strategies and decision-making systems for the ongoing planning and implementation of interoperable communications initiatives.
  - The committee recommends using this workshop to get an outside assessment of the statewide governance structure proposal.

**Communications Systems Engineering Support Section** – Assistance in defining communication system requirements, identifying solutions, and implementation of the system and its support model

- ⇒ **ENG-P25W: P25 Land Mobile Radio Workshop.** Provides progressive levels of instruction about P25 standards and is broken into five modules: overview, features and services, ISSI status, VOIP and ROIP, and an introduction to radiowave propagation.

**Communications Unit Training and Support Section** – Refers to gaining the knowledge, skills and competencies needed to perform critical communications unit tasks

- ⇒ **TRG-COML TtT: All-Hazards Communications Unit Leader (COML) Train-the-Trainer Program.** Provides a self-sustaining COML training program by preparing individuals who have completed Communications Unit training at the Unit Leader level to teach the COML course.

Kristi requested a motion to approve the priorities recommended by the Strategic Planning Committee for the 2011 Technical Assistance Offerings. General Caldwell moved to approve the priorities. Dugan Petty seconded the motion; the motion passed unanimously.

### **State Radio Users Group**

**Staff: Tom Lauer**

Tom Lauer informed the council that the SWIIG group has been meeting routinely to discuss governance, budget, et cetera. Most notably, the group has been discussing the state budget and radio deployment for the departments of Forestry and Corrections.

### **Region 35 700 MHz Radio Group**

**Staff: Joe Kuran**

Joe Kuran reported that Oregon has received its first license in the form of a general use frequency issued jointly to Linn and Benton counties. Also, the FCC had issued a request for comment on the use of 700 MHz spectrum for broadband use. Forty-five responses have been received; four were from Oregon-based organizations. Joe expressed appreciation to those organizations for representing Oregon well. While this request is still open for comment, Joe anticipates the FCC will issue a response in the near future.

## **Statewide Interoperability Coordinator's Report**

### **Staff: Steve Noel**

Steve Noel expressed gratitude for all those who helped with the SCIP update, especially General Caldwell's staff for all of their efforts. The annual SWIC conference will be taking place in Nashville, TN the week of December 13<sup>th</sup>, which Steve will attend.

Steve noted that he recently attended the Public Safety Communications Research conference in Boulder, CO. Steve said that he was pleased with the vendor demonstrations and information provided. Steve also noted that globally, of all the broadband available, 6% is utilized within the United States, and of that, 10% is utilized for public safety.

Kristi Wilde added that NECP Goal #2 deadline has been a concern for many, but Steve has confirmed that an organization may use an exercise dating back to 2008, so long as the documentation is sufficient.

### **MEETING SCHEDULE 2011**

The 2011 SIEC meeting schedule is as follows:

*February 8 | April 12 | June 14 | August 9 | October 11 | December 13*

Unless otherwise noted, all meetings will take place at 1:30pm in the Hall of Heroes at the Department of Public Safety Standards and Training (DPSST) facility located at 4190 Aumsville Hwy SE, Salem, 97317.

### **OPEN DISCUSSION/QUESTIONS (None)**

### **PUBLIC COMMENT (None)**

### **ADJOURN**

Dugan Petty moved to adjourn the December session of the SIEC. Rock Rakosi seconded the motion; the motion passed unanimously.

Chair Jeff Johnson adjourned the meeting at 2:34p.