



# State Interoperability Executive Council Meeting Minutes

October 9, 2012 – 1:30pm

Department of Public Safety Standards & Training | Hall of Heroes Conference Room  
4190 Aumsville Hwy SE | Salem, Oregon 97317

<http://www.oregon.gov/SIEC/> | [RadioProjectInfo@odot.state.or.us](mailto:RadioProjectInfo@odot.state.or.us)

On Tuesday, October 9, 2012, at 1:37 p.m. Council Vice-Chair Kristi Wilde called the State Interoperability Executive Council to order.

## ATTENDEES INCLUDE (Quorum)

Kristi Wilde, Vice Chair  
Craig Durbin  
Luci Moore  
Dugan Petty  
Brian Henson  
Jeff Dickerson  
Steve Noel, *non-voting member*

Rock Rakosi  
Mike Duyck  
Tami Dohrman  
Mike Harryman  
Joe Kuran  
Betsy Johnson

Paul Bell  
Kathy George  
Mike Caldwell  
Mark Tennyson  
Lonny Macy  
Tom Lauer, *non-voting member*

## COUNCIL MINUTES

Vice Chair Wilde requested a motion to approve the minutes from the January 24th council meeting. Chief Rock Rakosi motioned to approve minutes from the January 24th meeting and the April 14th meeting. Chief Mike Dyke seconded the motion; all were in favor. The minutes will stand.

## CHAIR'S REPORT

### Staff: Kristi Wilde, Vice-Chair

Vice Chair Wilde deferred to Steve Noel to provide the council with an update on the FirstNet board. Noel distributed a timeline to the council detailing the anticipated roll out of the FirstNet board and subsequent recommendations and funding.

The FirstNet board is developing ideas and platforms about how the board will interact with each state and with other federal agencies. At this time, FirstNet has determined it will identify a coordinator for each state who will act as a clearinghouse between a given state and the FirstNet board. Noel and Tom Lauer have initiated work with the Chief Information Officer for the state to identify potential avenues forward. Both parties agree that the SIEC would be the appropriate body to manage and respond to any FirstNet interactions or requests.

FirstNet will also issue a federal grant to aid in the development of state-specific plans; grant requirements have yet to be developed and/or disseminated. Each state will also have an opportunity to determine whether it will opt in or opt out of the national program. If a state chooses to opt out, additional work will be required to prove the state has met or can meet the national standard. An opt-out state must provide a detailed plan of how it will meet the national standard, and may be required submit additional funds. As details are released, Noel will distribute to the council.

Tom Lauer noted that he expects this relationship – between FirstNet and each state – will be more about the business deal and less about the development and construction of communications infrastructure. Once additional information has been delivered, the state can determine whether existing infrastructure can be leveraged to support the system requirements and how.

Vice Chair Wilde noted that when the council was established in 2002, it sought to upgrade users into a single system and act as a platform to establish and implement new technologies. Council members should expect LMR to be apart of the emergency response system for some time to come. The council needs to do its part to ensure that each member is doing the best he or she can for the state and for their respective agencies.

Lonny Macy noted that the Broadband Advisory Council recently completed its [legislative report](#) on the state of broadband in Oregon. A copy of the report, as well as other documentation on broadband, can be found on the council's website at [www.broadband-oregon.org](http://www.broadband-oregon.org).

## **STATE RADIO PROJECT MANAGEMENT REPORT**

### **Staff: Tom Lauer – Major Project Branch, State Radio Project**

Earlier in the year, the State Radio Project requested a narrowband waiver from the Federal Communications Commission. Having its request approved, the project's revised deadline is Nov. 1, 2013. The ten month extension allows for more regimented installation and training schedule, as well as allowing the project to safely address site installations that can be problematic during winter months.

The State Radio Project is progressing with its mission to narrowband. The radio project has completed repeater installations and has turned its attention to "in fill" locations to supplement coverage where necessary. Approximately 40% of the radio installations have been completed for ODOT and OSP vehicles; the project on track to complete ODOT installations by the end of the year.

Operational readiness continues to be a priority for the project. Staff are working to develop training plans and schedules for new technologies and equipment to ensure the ODOT and OSP operations and maintenance staff are properly trained and are prepared to support the new system.

The radio project has identified a budget shortfall. Staff are looking to identify ways in which to maintain the current project budget; this includes identification of logical reductions to the project's current scope.

Senator Johnson noted the relationship between the SIEC and the radio project is somewhat vague. She continued, inquiring under which agency will the project reside and what will the role be between the completed project and the council. Lauer responded that the State Radio User Group, SRUG, has been working to define the operational budget of the updated system and the associated distinctions between the agencies. The SRUG, which includes members of the SIEC, have been working to develop a service level agreement to detail the relationship between the agencies. Efforts of the SRUG directly relate to the completed project, known as the State Radio System or SRS, which will be governed by the participating state agencies. Currently, the radio project is assigned to ODOT to manage; the SIEC is an advisory body to the project, with the ability to approve capital expenditure for the interoperability phase of the project.

Senator Johnson expressed her concern of the project's baseline assumptions, indicating the legislature will likely ask more questions about the future system. Some of those questions include:

- In what forum will questions [about the SRS] be answered?
- Will the [SIEC] statute need to be changed?
- Who is in charge [of the SRS]?
- What is the responsibility of those in charge?

Vice-Chair Wilde responded there have been discussions of two models, the one discussed by Lauer and a second developed by other SIEC members. Lauer stated the radio project is specifically under the direction of ODOT; whereas the State Radio System is not and must be thought of as a different entity than the radio project. Senator Johnson responded that she was unsure whether the legislature shared the same

viewpoint. With the development of FirstNet, there is greater need to determine the role of the council moving forward; specifically, what level of authority will the federal government exert over this system.

Chief Rakosi noted the council has discussed this issue multiple times during the last ten years. At every junction, the big picture has changed; most recently, the change has been with the radio project. The council is still operating under legislation from 2002; until updates are developed and adopted, the SIEC will continue to move toward its original goal. Chief Rakosi recently attended the National Governors Conference in Virginia and found the discussion to be about yesterday's technology with a goal to implement in five years. The council needs to work toward not just what is current but also what will likely be in coming years.

Senator Johnson emphasized the conversation should take place among council members instead of among legislators, who likely have differing concerns than those of the council, such as education and healthcare. She encouraged the council to identify which agency will own the completed system and understand what implications that will have on the agency's operating budget; determine which services may be decreased or eliminated in order to absorb the new system.

## **STRATEGIC PLANNING COMMITTEE and PARTNERSHIP COMMITTEE REPORT**

**Staff: Kristi Wilde and Kathy George**

Vice Chair Wilde reported the Strategic Planning Committee and the Partnerships Committee met jointly to discuss the legislative concept and the associated governance model for the council and the SRS. Vice-Chair Wilde noted the committees did not establish an agreement on the governance model discussion.

Commissioner George noted that as the radio project moves into the operational phase, the council needs to determine and document what role the SIEC will play in the operation and governance of the system. A draft concept document was distributed to council members.

The committee members identified the following items for addition, update or removal.

1. Proposed updates to council membership include:
  - Updated the "non-profit public safety organization" seat to read "Oregon Association of Public Safety Communications Officials/National Emergency Number Association."
  - Added a seat for a city-level Chief Information Officer.
  - Added a seat for a county-level Chief Information Officer.
  - Added a seat for a 700 MHz Regional Planning Committee representative, currently filling the public citizen seat. The public citizen seat will remain.
  - Added a seat for an Oregon Broadband Advisory Council representative.
2. The draft legislation identifies the Statewide Interoperability Coordinator, SWIC, as the primary staff support for the council with duties including representing the SIEC on the Oregon Broadband Advisory Council.
3. The draft legislation includes a proposal to move the council from under ODOT at the completion of the project to another agency, which is yet to be determined.

The Partnerships Committee has reached out to the Governor's Office to inquire whether the council could be absorbed by his office upon completion of the project; however, the Governor has declined the request. The committee will likely inquire with DAS, next.

Major Durbin noted that OSP is not in agreement with the recommendation to move council under the direction of DAS, at this time.

Vice-Chair Wilde added that due to the technology, the agency responsible for the council should be an IT-knowledgeable environment to ensure the needs of the council, and those it represents, are addressed with passion and are not overlooked.

Major Durbin continued; additional effort is needed to address the roles and responsibilities associated with governance, specifically, the difference between the State Radio Project and the State Radio System. The section detailing council duties, 403.455, is an area of concern for Major Durbin as it is not clear how the council will address the tasks noted. Although this document is not a governance document for the radio project, it is akin to it.

Dugan Petty noted the SIEC is the appropriate place for the overarching philosophy. An agency that may be appropriate for a council sub-project may not be appropriate for the council as a whole. Petty suggested incorporating flexibility in this area may ease concerns of some members. Lauer added the duties of the SIEC should be global, versus specific to individual projects or activities. Initially OWIN was a large part of the SIEC charge; now the council is making updates, it should not repeat itself with the language specific to the radio project. Vice-Chair Wilde agreed the council has responsibilities beyond the radio project and members cannot lose sight of those tasks; however, work associated with FirstNet should be called out separately.

Major Durbin asked the council whether it was the goal of the SIEC to have oversight of the State Radio Project and/or the State Radio System. Vice-Chair Wilde responded there was a divide between the state and local representatives on this issue. Luci Moore expressed concern regarding the desired ownership and/or involvement in the SRS. Why do council members want more ownership of the state system over the local systems? Lauer reminded the council the radio project should not be the focus of the discussion; the radio project has clear direction established and further, by the time an SRP-related statute is final, the radio project will be too far along to gain any benefit. The SRS should be the focus; council needs to determine to what extent its members want to be involved in SRS operations management. In addition, the council needs to determine what it wants to do with FirstNet and what does the council want to do with public safety entities as a whole.

Major Durbin emphasized that OSP feels the council needs to further discuss and document the role of the agencies.

Each council member was asked to briefly discuss his or her thoughts on the legislative concept as a whole. The discussion is as follows:

- Senator Johnson inquired whether a set of rules will accompany the statute. If the SIEC is the forum for the discussion, will the methodologies be in place to handle conflicts as they arise, given the financial implications of FirstNet? Further, how will the council address concerns or issues if one were to arise? Finally, does one tribal representative for nine nations adequately address the viewpoint of those entities?
- In addition to those points already made, Vice-Chair Wilde noted the council needs to address the \$2.3 million slated for interoperability in the State Radio Project budget.
- In addition to those points already made, Tom Lauer suggested a full council meeting be scheduled prior to the Dec. 21 deadline to review the document prior to submission to legislative

council. Lauer also suggested the SRUG members join the Strategic Planning and Partnership Committees for any upcoming work sessions.

- Mike Harryman had no comment as he is new to the council. However, Harryman did note hospitals around the state have already transitioned to narrowband and are interested in any development that may come from FirstNet and how those directives will be implemented. Further, Harryman emphasized that users of the radio project and/or the State Radio System need to be included in discussions about how the system will be managed and maintained.
- Tami Dohrman expressed concern about tying down requirements in statute beyond what is needed; if a component were overlooked or were too stringent, the council may be required to wait until the next biennium to address it.
- Commissioner George reiterated the need for clear definitions.
- Luci Moore expressed concern that local representatives do not fully understand the position of the state; Moore is also concerned about implementation of interoperability.
- Dugan Petty had no additional comments.
- Paul Bell expressed support for continuing efforts on the development and clarification of the legislative concept. Bell also made note there is interest among ODF stakeholder group to be more involved in the efforts of the council as well.
- Sheriff Jeff Dickerson noted the effects of the OWIN project still resonate with local users. Sheriff Dickerson added he felt the discussion was becoming too detailed and the council does not need to address some of the elements that ODOT and OSP are involved in. The Sheriff would like to see a similar method used at the local level as the state has employed [with its system].
- Brian Henson suggested the council separate the policy concerns from the administrative concerns. There are examples in existence in which such a format is successful; the relationship between DPSST and its users is an example. Henson emphasized the policy needs to align, and flow, with the needs of the administration. Lauer added the Area Transportation Commission and the Oregon Transportation Commission are also examples; local input feeds the OTC.
- Lonny Macy will continue to work with his established tribal contacts and will bring forth areas of concern. Lauer added that as FirstNet develops, it would be beneficial to open discussions with tribal representatives.
- Chief Rakosi had no additional comments, but inquired whether additional people were needed at the table to better solve the council's concerns.
- Chief Mike Duyck supports the idea of creating companion language to address future developments or specific needs that may arise in the future; however, he encourages the development of additional clarity for the overall document.
- Joe Kuran suggested the council look to other established state systems for guidance. For example, Minnesota has a state system with a high level, overarching structure that allows users to join if interested. From there, each user group is allowed to develop its own governance

structure that is appropriate for those members. Development of a hybrid model may be appropriate for the state.

- Mark Tennyson noted from a 9-1-1 response perspective, the council needs to track and align with the federal direction.
- General Mike Caldwell emphasized that the key to advancing the effort is to identify who will be in charge of the effort; this will give direction on how best to move forward.
- In addition to those points already made, Major Durbin expressed support for further discussing the issues identified during this meeting.

Dec. 21, 2012 is the last day to submit legislation for the upcoming session. The council should have its legislative concept completed by early December. Vice-Chair Wilde proposed a special meeting be held on the first Tuesday of December to review and potentially approve the proposed legislation. Further, Lauer proposed the council hold additional work sessions to complete the work necessary to meet the December deadline. Commissioner George will handle the scheduling of at least one additional work session; dates and times will be announced as they are determined.

#### **TECHNICAL COMMITTEE REPORT**

**Staff: Kristi Wilde**

Vice Chair Wilde reported that Technical Committee Chair Joe Kuran has decided to fully transition into retirement and will be vacating his position as committee chair; however, he will continue to participate in the committee. Rick Iverson of the ODOT/OSP Wireless Section will take over as chair of the Technical Committee.

Should anyone be interested in participating in the Technical Committee, please forward your request to Rick Iverson directly.

#### **STATE RADIO USERS GROUP REPORT**

**Staff: Tom Lauer**

SRUG updates were discussed under a previous agenda item.

#### **700 MHz REGIONAL PLANNING COMMITTEE REPORT**

**Staff: Joe Kuran**

As the legislative concept discussion ran long, the 700 MHz Committee report will be tabled until the next meeting.

#### **STATEWIDE INTEROPERABILITY COORDINATOR'S REPORT**

**Staff: Steve Noel**

Steve Noel reported that the TICFOG – Tactical Interoperability Field Operations Guide – has been completed for the UASI region of the state and is the product of an ad hoc committee that was led by Kathie Condon, Emergency Manager from the City of Portland. The TICFOG details the frequencies as well as equipment available to emergency personnel in the region. Noel noted that the committee is working to convert the TICFOG into an iPhone and Android application for smart phone download, which will allow for wider distribution and easier access.

Karl Larson added that the UASI region is ahead of the curve with respect to its efforts to develop tools for its emergency responders; the council should be proud of the work taking place within the state.

## **LEGISLATIVE CONCEPT**

### **Staff: Kristi Wilde, Vice-Chair**

Vice-Chair Wilde requested a motion regarding the legislative concept. Chief Rakosi motioned for council members to continue efforts to develop the legislative concept. Dugan Petty seconded the motion; all members were in favor.

Commissioner George will continue to act as a point of contact for this effort. Commissioner George noted to the council that she will send email correspondence to the Strategic Planning and Partnerships committees with tentative dates to hold one or two work sessions prior to the tentative Dec. 4, 2012 council meeting.

Vice-Chair Wilde added that the committees would welcome anyone who wished to participate in the effort, even if he or she is not a member of either committee.

## **ELECTION OF NEXT COUNCIL CHAIR**

### **Staff: Kristi Wilde, Vice-Chair**

Vice-Chair Wilde noted that with Chief Johnson's appointment to the FirstNet board, his position as chair of the council is vacant. With that, Vice-Chair Wilde requested a motion to nominate the next chair. Commissioner George motioned to nominate Chief Rakosi as the next SIEC chair. Sheriff Dickerson seconded the motion; all members were in favor. Chief Rakosi accepted the nomination and will be the next chair of the council.

Vice-Chair Wilde made note to the council that gubernatorial approval of the council chair and vice-chair is not required; this change was made during the most recent legislation.

Vice-Chair Wilde also made note that she will be retiring soon and by the end of the year, her position as the vice-chair will also be vacant. Dugan Petty added that he too is retiring and his position representing DAS will also be vacant; however, the position will be filled with his interim replacement once appointed.

## **OPEN DISCUSSION & QUESTIONS**

No public testimony was presented.

## **PUBLIC COMMENT (None)**

## **ADJOURN**

Vice-Chair Wilde adjourned the October session of the SIEC at 3:40 pm.