



## AVIATION BOARD MEETING MINUTES

This Action Agenda/Minutes is supplemented by an electronic recording of the meeting, which may be reviewed at [www.oregon.gov/aviation](http://www.oregon.gov/aviation)

<b>DATE</b>	May 17, 2018
<b>LOCATION</b>	Western Antique Aeroplane & Automobile Museum (WAAAM) 1600 Air Museum Road Hood River, OR 97031
<b>DIAL IN</b>	(888) 251-2909 - Access Code: 5634428 (please mute your phone)
<b>TIME</b>	10:00 AM to 1:00 PM
<b>PRESENTING AGENDA</b>	Board Chair, Martha Meeker and Director of Aviation, Mitch Swecker

## BOARD INFORMATION & ACTION ITEMS\*

#	TYPE	START	END	ITEM	LEAD(S)
1	Info	00:00:25	00:00:55	Call to order & introductions	Meeker
<p><b>Approve Consent Agenda</b></p> <ul style="list-style-type: none"> <li>March 15, 2018 Board Meeting Audio</li> <li>Next AVB Meetings – July 19, 2018 in Scappoose</li> <li>Director’s Calendar</li> </ul>					
2	Action	00:00:55	00:01:50	<p>Read Ahead Materials:</p> <ul style="list-style-type: none"> <li><a href="#">AVB 2018 03 15 Audio.mp3</a></li> <li><a href="#">AVB 2018 05 17 Calendar.pdf</a></li> </ul> <p><b>Motion:</b> Approve the Consent Agenda  <b>Motion by:</b> Doug Ferguson  <b>Seconded by:</b> Vince Granato  <b>Vote:</b> Passed, Unanimously</p>	Meeker
<p>Public Comments <i>(Limited to 2 minutes per speaker)</i></p>					
		00:01:50	00:04:31	<p><b>Speaker:</b> Scott Lane  <b>Residence:</b> Hillsboro, OR  <b>Topic:</b> Pacific City State Airport</p>	
3	Info	00:04:31	00:06:20	<p><b>Speaker:</b> Richard Graves  <b>Residence:</b> Hillsboro, OR  <b>Topic:</b> Pacific City State Airport</p>	Meeker
		00:06:20	00:07:08	<p><b>Speaker:</b> John Dunlap  <b>Residence:</b> Sisters, OR  <b>Topic:</b> Pacific City State Airport</p>	

00:07:08 00:09:30

**Speaker:** Robin Holdman  
**Residence:** Sisters, OR  
**Topic:** Pacific City State Airport

00:09:30 00:11:57

**Speaker:** David Inman  
**Residence:** Pacific City, OR  
**Topic:** Pacific City State Airport

4 Info

00:13:33 00:19:39  
00:19:39 00:44:46  
00:44:46 00:58:30  
~~00:00:00 00:00:00~~

Guest Presenters

- Representative Jeff Helfrich, House District 52
- Brian Prange & Kevin Cole, TacAero/Hood Tech
- Anne Medenbach, Port of Hood River
- ~~In situ~~

5 Info

00:58:50 01:01:00  
01:01:00 01:06:20  
01:06:20 01:16:20  
01:16:20 01:23:10  
01:23:10 01:25:08

Director's Update

- New Board Member Introductions
- Calendar
- Pacific City RFP Discussion
- UAS Integrated Pilot Program [Moved]
- UAS Test Ranges [Moved]

Swecker

Read Ahead Materials:

- [Visio-Flow Chart Selling Land 2018.pdf](#)

**Vote – UAS Rulemaking**

Read Ahead Materials:

- [Revisions to 738-080-0045 v3 \(ODA Draft\).docx](#)
- [OARD temporary-filing\\_738-080-0045 \(ODA Draft\).docx](#)
- [Revisions to 738-080-0045 v3 \(DOJ Approved\).docx](#)
- [OARD temporary-filing\\_738-080-0045 \(DOJ Approved\).docx](#)

6 Action

01:25:50 01:33:55

**Motion:** Approve the proposed language for OAR 837.360(6), adopt temporary rules, and authorize Oregon Department of Aviation staff to initiate permanent rulemaking.

**Motion by:** Vine Granato

**Seconded by:** Doug Ferguson

**Vote:** Passed, Unanimously

Peck

~~7 Info~~

~~Board Quick Reference Handbook Update~~

~~Read Ahead Materials:~~

- ~~[ODA Org and Responsibilities Chart 20180305\\_R04 \(002\).pdf](#)~~

~~Washington~~

8

Break

9 Info

00:00:00 00:14:27

Airports/Operations Division Update

- Aurora & Cascade Locks State Airport Update

Maass

10 Info

00:14:27 00:14:55

Planning Division Update

Peck

## Vote – PMP Region 3 NPIAS Airport Funding

11	Action	00:15:27	00:27:55	Read Ahead Materials: <ul style="list-style-type: none"><li>▪ <a href="#">ODA Staff Report.pdf</a></li></ul> <b>Motion:</b> Approve PMP Region 3 NIPIAS Airport Funding <b>Motion by:</b> Doug Ferguson <b>Seconded by:</b> Vine Granato <b>Vote:</b> Passed, Unanimously	Peck
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12	Info	00:27:55	00:37:46	Oregon Aviation Plan Update <ul style="list-style-type: none"><li>▪ Chapter 9: Resiliency</li><li>▪ Chapters 2 &amp; 4 (Board Comments)</li></ul> Read Ahead Materials: <ul style="list-style-type: none"><li>▪ <a href="#">OAP Chapters 9 Resiliency 20180416.pdf</a></li><li>▪ <a href="#">OAP Chapters 9 Resiliency Airport Data 20180416.pdf</a></li><li>▪ <a href="#">OAP Chapters 2.pdf</a></li><li>▪ <a href="#">OAP Chapters 4.pdf</a></li></ul>	Peck/Caines
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13	Info	00:37:46	00:54:00	Financial/Admin Division Update <ul style="list-style-type: none"><li>▪ 2019 Budget Development</li><li>▪ Board Meeting Schedule</li></ul> Read Ahead Materials: <ul style="list-style-type: none"><li>▪ <a href="#">Board Meeting Schedule</a></li><li>▪ <a href="#">LC 10900-01 Eliminate Sunset and Increase Fuel Tax Draft Statutory Language.pdf</a></li><li>▪ <a href="#">LC 10900-01 Eliminate Sunset Fuel Tax Increase FIS Aviation.xls</a></li><li>▪ <a href="#">LC 10900-01 LC Request form Eliminate Sunset Fuel Tax Increase 2019.pdf</a></li><li>▪ <a href="#">LC 10900-02 Attachment Draft Statute Change Central Service LC.pdf</a></li><li>▪ <a href="#">LC 10900-02 LC Request Form Central Service Selection 2019.pdf</a></li><li>▪ <a href="#">LC 10900-03 Attachment Draft Statutory Language Civil Penalty VPD.pdf</a></li><li>▪ <a href="#">LC 10900-03 LC Request Form Civil Penalty Authority 2019.pdf</a></li><li>▪ <a href="#">LC 10900-04 Fuel Tax Housekeeping Draft Statutory Language.pdf</a></li><li>▪ <a href="#">LC 10900-04 LC Request Form Fuel Tax Housekeeping .pdf</a></li></ul>	Forest
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14		00:54:00	00:57:55	Board Update <ul style="list-style-type: none"><li>▪ Board Membership</li><li>▪ Director Retirement Announcement</li></ul>	Swecker
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15		00:59:05	01:07:14	Public Comments <i>(Limited to 2 minutes per speaker)</i> <b>Speaker:</b> Kim Muinch <b>Residence:</b> Bend, OR <b>Topic:</b> Pacific City State Airport	Meeker
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16		01:07:28		Adjourn	
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17				WAAM, Airport & TacAero/Hood Tech Tour ( <a href="#">Map</a> )	
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