



AVIATION BOARD MEETING AGENDA

DATE	January 9, 2020
TIME	10:00 AM – 2:05 PM
LOCATION	Oregon Department of Aviation 3040 25 th Street SE Salem, OR 97302
DIAL IN	(888)251-2909 Access Code: 5634428
AUDIO/VIDEO	https://www.gotomeet.me/oraviation
PRESENTING AGENDA	Board Chair, Martha Meeker and Director of Aviation, Betty Stansbury

KEY: ADDED/MOVED AGENDA ITEM REMOVED AGENDA ITEM LOCATED IN VIDEO LOCATED IN AUDIO 1 LOCATED IN AUDIO 2

BOARD INFORMATION & ACTION ITEMS*

#	TYPE	START	END	ITEM	LEAD(S)
Thursday, January 9, 2020					
Board, Staff, and Guest Attendance: Martha Meeker (OAB), John Barsalou (OAB), Doug Ferguson (OAB), Vince Granato (OAB), Mark Peters (OAB), Hilda Pereyo (OAB), Keith Washington (OAB – Telephone), Mary Buell (OAB/ODA), Betty Stansbury (ODA), Kristen Forest (ODA), Heather Peck (ODA), Lisa Sardinha (ODA), Matt Lawyer (ODA – Telephone), Rachel Bertoni (DOJ)					
Public Sign-in: (PDE) Ted Millar (AAIA), Bruce Erik Bennet (AAIA), Tony Helbling (AAIA), Jake Jacobs (ORAVI), Becky Breckenridge (OPA), Josh Lewis (Lynx), James Kirby (CWE), Neal White (OPA), Sharayah C Rogers Chavez					
1	Info	10:00 AM 00:00:00	00:03:44	Call to order & Introductions	Meeker
2	Action	00:03:44	00:05:03	Approve Consent Agenda <ul style="list-style-type: none">December 5, 2019 Board Meeting Minutes Motion: Approve the consent agenda Motion by: John Barsalou Seconded by: Hilda Pereyo Vote: Pass, Unanimous	Meeker
3	Info	00:05:03	00:24:16	Public Comments <i>Limited to 2 minutes per speaker</i>	Meeker
				Meeting Exhibits: <ul style="list-style-type: none">OAB 2020.01.09 Exhibits.pdf	
		00:05:38	00:09:22	Speaker: Ted Millar Residence: Aurora, OR Organization: AAIA Topic: Aurora State Airport Evidence: N/A <ul style="list-style-type: none">Martha Meeker, Board Chair: Asks that Secretary Mary Buell schedule OAB Board meeting in 2021 with a PAAM meeting or schedule a board event to attend a PAAM meeting and receive a tour later in the year of 2020.	
		00:09:22	00:10:34	Speaker: Bruce Bennett Residence: Sherwood, OR Organization: AAIA Topic: Aurora State Airport Runway Extension Evidence: N/A	
		00:10:34	00:12:28	Speaker: Tony Helbling Residence: Canby, OR Organization: AAIA Topic: Aurora State Airport PAAM Event Evidence: N/A <ul style="list-style-type: none">Board Reminder: OPAxPAAM Meeting and Event is scheduled at Aurora State Airport on Saturday, August 1, 2020	

		00:12:28	00:20:47	<p>Speaker: Jake Jacobs Residence: West Linn, OR Organization: ORAVI Topic: ROAR Grant & Fuel Tax Legislation Evidence:</p> <ul style="list-style-type: none">• Bookmark: 1. Jacobs 1 of 1 (Page. 1)	
		00:20:47	00:23:43	<p>Speaker: Josh Lewis Residence: Wilsonville, OR Organization: Lynx Topic: Aurora State Airport Emergency Response Time Evidence: N/A</p> <ul style="list-style-type: none">• Martha Meeker, Board Chair: Asked that Director Betty Stansbury please take note of and fix any communication problems between agency and public	
4	Info	00:24:26	01:11:42	<p>Director's Update</p> <ul style="list-style-type: none">• Martha Meeker, Board Chair: Asked that Director Betty look into rules, regulations, and funding options for aviation startups like the AWOS/ASOS maintenance company Betty presented about.• Martha Meeker, Board Chair: Asked that Director Betty Stansbury put together a detailed report with all of the options for the ODA Building and present her report and options for board discussion in a board meeting later in 2020. Asked that this report include the option for DAS to provide a facility or a pop-up tent in the event of a Cascadia event.• Martha Meeker, Board Chair: Asked that Board Secretary Mary schedule a [Special] Oregon Aviation Board Meeting for Friday, January 10th at 5 PM	Stansbury
5	Info	01:11:42	01:40:36	<p>Administration & Financial Update</p> <ul style="list-style-type: none">• Review Fiscal Annual Report of Agency▪ Public Records Rulemaking update▪ Community Outreach Update & Discussion<ul style="list-style-type: none">○ Airport Directory & Passport Program○ 100 Year Anniversary Campaign<ul style="list-style-type: none">▪ Mark Peters, Board Member: Recommended that ODA Staff, Mary Buell, reach out to the Gorge Tech Alliance about participation in the Traveling Museum & Exhibits.○ Flightlines 2020: Aurora State Airport○ ODAxODE: Aviation Program of Study○ ODAxOTC: Aviation Tourism Niche	Forest/Buell
6	Info	01:40:36	01:41:31	<p>Airports & Operations Update</p> <ul style="list-style-type: none">• Martha Meeker, Board Chair: What is the status of the Tractor that Chair Meeker promised Joseph State Airport back in August 2019 – Provide an update in February OAB Meeting	Maass
7	Info	01:41:31	01:51:11	<p>Planning & Programs Update</p> <ul style="list-style-type: none">▪ Statewide Plan for Commercial Air Service in Rural Oregon	Peck
		11:52 AM	12:12 PM	Break	
8	Info	12:12 PM	12:34 PM	<p>Executive Session Per ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with respect to current litigation or litigation likely to be filed.</p>	Stansbury
9	Info	12:34 PM	2:01 PM	<p>Executive Session Per ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.</p>	Meeker
	Action	2:01 PM	2:05 PM	<p>Motion: To direct staff to define the Oregon Department of Aviation's strategic plan and expectations and present final report at the Oregon Aviation Board meeting in April 2020.</p>	Meeker

Motion by: Doug Ferguson
Seconded by: Mark Peters
Vote: Pass, Unanimous

10	2:05 PM	Adjourn	Meeker
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MINTUES BY: MARY BUELL		REVIEWED BY: KRISTEN FOREST	APPROVED BY: APPROVAL DATE:



