Oregon
Kate Brown, Governor

OREGON DEPARTMENT OF AVIATION

AVIATION BOARD MEETING AGENDA AND MINUTES

DATE	October 1, 2020
TIME	10:00 AM – 2:00 PM
LOCATION	Oregon Department of Aviation 3040 25th St. SE Salem, OR 97302
LIVESTREAM	Join Zoom Meeting https://zoom.us/j/95646811692 Find your local number: https://zoom.us/u/ajHo7dfJV
PRESENTING AGENDA	Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

BOARD INFORMATION & ACTION ITEMS*

#	TYPE	Estimated TIME	ITEM	LEAD(S)
Thursday October 1, 2020				
1	Information	10 min	Call to order & Introductions Introduce Dr. Kristen Sheeran, Governor's Policy Advisor for Transportation and Carbon Policy *Board members present: Martha Meeker, Chair, Vince Granato, Vice-Chair, Hilda Pereyo, Mark Peters, John Barsalou, Doug Ferguson. One position vacant.*	Meeker
2	**Action**	**5 min**	**Approve Consent Agenda** ▪ **August 6, 2020 Board Meeting Minutes** ▪ **February 11, 2020 Board Meeting written minutes** *Moved by Peters, Seconded by Pereyo* *Votes: Aye: Meeker, Granato, Barsalou, Ferguson, Pereyo, Peters. No: none*	**Meeker**
3	Information	15 min	Public Comment *Email from Scott Crockard regarding Mulino Master Plan*	Staff
4	Information	20 min	Grant County Regional Airport, John Day *See PowerPoint presentation*	Haley Walker
5	Information	20 min	Director's Update *Doug Ferguson signed out at 10:57am* *See PowerPoint presentation*	Stansbury

6	Information	20 min	Planning and Projects Update COAR Cycle 5 Update *See PowerPoint presentations*	Peck Lawyer
7	**Action**	**30 min**	**Mulino State Airport Master Plan** **Approve Findings of Compliance and Compatibility** **Approve Mulino Master Plan and ALP** **https://www.oregon.gov/aviation/plans-and-programs/Documents/Airport%20Planning/Mulino/Mulino%20Final%20AMP%20July%202019%20Website.pdf** *Motion* **"***I move that the State Aviation Board adopt the Mulino State Airport Master Plan, the Findings of Compliance and the Findings of Compatibility and approve the Capital Improvement Projects list in the Mulino State Airport Master Plan and modifications to that list by the annual issuance of the five-year CIP by the FAA."* *Moved by Granato, Seconded by Barsalou* *Vote: Aye: Meeker, Granato, Barsalou, Ferguson, Pereyo, Peters. No: none. One position vacant.*	**Peck**
		30 min	Lunch Break	
8	Information	20 min	Operations Update	Beach
9	Information	20 min	Finance Update Key performance measures, Board Best Practices Survey, Customer Service Survey *Discussion: After review in Jan/Feb of each year, review aspects of executive director performance expectations and feedback during the year; Board members did not recall the APPR or performance feedback from 12 and 8 months ago, respectively.*	Forest
11	Discussion	10 min	Board updates: next meeting is November 5, 2020 Board emails status, draft schedule for 2021 *Board agreed on schedule for 2021, no meeting in January, meet in Eugene in December*	Board, Staff
12	Discussion	10 min	Other Business: New or Old Business for Upcoming Agendas November: Cottage Grove State Airport Master Plan adoption	All Board
			Adjourn	Meeker

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The board will provide time in the meeting as listed on the agenda for members of the public to speak to the board. Individuals who would like to speak must sign the public comment sign-in form at the meeting and are limited to 2 minutes per speaker. The board may discontinue the public forum after a reasonable time if there are a large number of speakers.

NOTE: Due to the uncertain length of time needed for each agenda item, the board may hear any item at any time during the meeting. If a specific time is indicated for an agenda item, an effort will be made to consider that item as close to the time as possible. Scheduled times may be modified if participants agree. Those wishing to hear discussion on an item should arrive at the beginning of the meeting to avoid missing that item.

*Agenda may include additional or unscheduled item

DRAFT