



AVIATION BOARD MEETING AGENDA – DRAFT MINUTES

DATE June 3, 2021

TIME 10:00 AM – 2:00 PM

LOCATION Oregon Department of Aviation
3040 25th St. SE
Salem, OR 97302

LIVESTREAM Join Zoom Meeting
<https://us02web.zoom.us/j/83014139690?pwd=UWh1Tm5FTW4rb005RDd1QzgyTTY0QT09>

Meeting ID: 830 1413 9690
Passcode: 032177

PRESENTING AGENDA Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

BOARD INFORMATION & ACTION ITEMS

#	TYPE	Estimated TIME	ITEM	LEAD(S)
Thursday June 3, 2021				
1	Information	10:03 AM	<p>Call to order & Introductions Board Present: Meeker, Granato, Barsalou, Krueger, Pereyo, Peters. Board Absent (Excused): Ferguson *Motion to approve changes to the Agenda as follows: Add Aviation Education update under Board Reports; move Joseph Master Plan Update to the Planning and Projects report and move the Part 163 agenda item to August Moved: Peters; second Barsalou Vote: Aye: Meeker, Granato, Barsalou, Krueger, Pereyo, Peters. Nay: none; Absent: Ferguson</p>	Meeker
2	Action	5 min	<p>Consent Agenda Approval of April 1, 2021 meeting minutes *Motion to approve the minutes from April 1, 2021, as presented. Moved Pereyo; second by Peters. Vote: Aye: Meeker, Granato, Barsalou, Krueger, Pereyo, Peters. Nay: none; Absent: Ferguson</p>	Meeker
3	Information	15 min	<p>Public Comment Limited to 2 minutes per speaker Written comments will be acknowledged for the record – none received Jim Stoffer, Astoria: Nehalem Bay State Airport camping; Operations Manager Tony Beach reported that camping resumed April 9.</p>	Staff

Chair Meeker deferred testimony by Wendi Kellington until the agenda item #8 that she was addressing.

4	Information	20 min	Director's Update	Stansbury
5	Information	15 min	Legislative Update	Stansbury
6	Information		Section 163 FAA (part of 2018 FAA Reauthorization) <i>This is rescheduled for August.</i>	Peck
7	Information	30 min	Planning and Projects Update: 2021 AIP Grants update Planning and Administration Update UAS Test Range Update — rescheduled for August COAR Grant Cycle Update Joseph Master Plan update	Peck
8	Action	10min	<p>ODA FAA Grants Update: Approval to accept and expend FAA AIP Grant for 100% funding for Aurora Master Plan update (MPU) Public Comment: Wendi Kellington, attorney for Aurora Airport Improvement Association (AAIA). Concerns about needs for obstruction removal and runway extension. Meeker: ODA must have FAA funds for projects at Aurora and must follow FAA process for MPU. Krueger: Aurora has a current MP; can the FAA work with that on for the runway extension? Stansbury: no excuse for the trees not being removed; will be a personal priority particularly the northern trees; Meeker requested timeline. Meeker to Board: vote on MPU or at an added July meeting? Krueger: if ODA wins the appeal, will the parties that appealed the MPU do so with the next one? Stansbury: litigation of MPUs are the exception not the rule; ODA has completed Board approval other MPUs in the last year. Granato: separate obstruction removal from MPU issue. The board has a fiduciary responsibility and should accept the 100% funding for the MPU from the FAA to continue down the path of updating the MP. Motion for the State Aviation Board to accept the FAA AIP Grant 3-41-0004-022-2021 for 100% funding of the Aurora State Airport Master Plan Update and to approve expenditure of those funds for that project. And further direct staff to not sign contract with consultant, Century West Engineering, until after board meeting in July 2021. Moved: Granato, Seconded: Pereyo Vote: Aye: Meeker, Granato, Barsalou, Krueger, Pereyo, Peters. Nay: none; Absent: Ferguson</p>	Peck
		30 min	Lunch Break	
10 9	Information	20 min	Finance Update – <i>taken out of order</i> Legislative Budget Status update CARES, CRRSAA and ARPA funds Peters: no General Fund, correct? Forrest: correct. Meeker: off-site meeting in October. What should Board highest priorities in upcoming legislative budget? Forest will have info in October.	Forest
9 10	Information	20 min	Operations Update Meeker: ETA on JSY PAPI? Beach – no; will get schedule for repairs.	Beach

Pacific City MOU: why so long? Other needs have come up as priority.

11	Information	20 min	Joseph State Airport Master Plan Update Progress Report <i>See Planning Update</i>	Lucas
12	Discussion	15 min	Board updates or reports Oregon Pilots Association (OPA) Becky Breckenridge and Neal White invited to share update on events: Cascadia Training with CalDOT and WashDOT on 6/12; International Airshow at MMV 7/31-8/1; Education Conference 11/6 Pereyo - briefing on the progress of the Aviation Education Career Pathway Program: see PowerPoint on line. Presenters: Captain Chris Barber and Dr. Dan Findley. Krueger said his aviation career was the direct result of this kind of program at Benson High School.	Board
13	Discussion	10 min	Other Business: recap of Board direction to staff; input for upcoming agendas: Rates and Fees Publication; update on Agency goals; planning for October retreat – confirmation on cost breakdown requested from Chair and/or Director; Agenda draft for Planning session and Board meeting will be sent to Board; add a local dinner option (no host) to allow for Board and community members to visit. Next meetings are July (date TBD) and August 5, 2021. Both on Zoom Board members reminded to get their state emails working properly in order to comply with Public Records requirements and to ask for staff assistance if the email are not working correctly.	Board, Staff
		1:07 PM	Adjourn	Meeker

Persons with disabilities who require special accommodations please call (503)378-2217 at least 48 hours before the meeting.

The board will provide time in the meeting as listed on the agenda for members of the public to speak to the board. Individuals who would like to speak must respond to the call by the Chair for Public Comment under Agenda Item 3. Use of the Zoom "raise hand" function, asking in the Chat to be recognized, and unmuting and asking to be recognized are all acceptable means of gaining recognition by the Chair. Speakers must wait to be recognized by the Chair before and then state their name, city of residence, and affiliation (if any) before starting to present comments. Email requests to be included in Public Comment or to submit Written Comment must be received by 5pm the day before the Board meeting. The board may discontinue the public forum after a reasonable time if there are a large number of speakers.

NOTE: Due to the uncertain length of time needed for each agenda item, the board may hear any item at any time during the meeting. If a specific time is indicated for an agenda item, an effort will be made to consider that item as close to the time as possible. Scheduled times may be modified if participants agree. Those wishing to hear discussion on an item should arrive at the beginning of the meeting to avoid missing that item.