Planning / Programs Division Update

Highlights & Overview

August 5, 2021

Presentation By: Heather Peck - Planning & Programs Manager

Planning & Admin Staff: Seth Thompson - Aviation Planner, Sarah Lucas, Aviation Planner, Cathy Clark - ASAP Program & DBE Coordinator & Board Administrator, Andria Abrahamson - Planning Division Grant Program & Procurement Coordinator (FTE Split with Admin & Ops) Roger Sponseller Accounting & Lisa Sardinha – Admin & Registration

Statewide System / Aviation Coordination and Program Management

Tall Structure Reviews/ 7460-1 Analysis / Land Use Analysis:

Seth is reviewing multiple land use and tall structure requests from crane operators and municipalities. We have seen a substantial increase in new development and construction over the past year and will bring an in depth update to the Board in October. We are currently working on an update for the Rulemaking timeline for the new legislation allowing ODA to collect fees for the associated analysis.

ODA / ODOE Reviewing Agency Coordination :

ODA is reviewing multiple wind turbine projects with ODOE and Seth and I will be visiting a large turbine site in September that we have been working very closely with ODOE and the applicant. We will bring the Board an in depth update after this site visit.

UAS & Test Range Work – The UAS AUVSI Xponential Conference is happening this month, August 16-19th in Atlanta. Due to travel restrictions and budget issues, including staff shortages, Business Oregon could not continue their partnership with ODA this year. ODA has been working on the state pavilion with the Pendleton UAS Test Range group and they will be attending in person and representing our state's UAS interests. The Tillamook Test Range and McMinnville Test range will also be in attendance and have opted to have their own booth. That said, we will still be marketing the entire state including Warm Springs and utilizing the Pavilion space to allow other small Oregon UAS companies a booth space to market their companies upon any requests. Payment for this was made from our prior's years booth reservation with test range funds as committed.

Statewide Rates and Fees Study and Report Completed: In your Read ahead you have been provided the final Executive Summary and Full Report of the Statewide Airports Rates and Fees Study. This study will be provided to all 97 Public Use Airports and assists the NPIAS Airports in Compliance with Grant Assurances

2021 Oregon Airports Statewide Rates and Charges Survey

EXECUTIVE SUMMARY

Funded By: Oregon Department of Aviation
https://www.oregon.gov/aviation

Prepared By: Precision Approach Engineering
https://www.preappinc.com

"YOUR AVIATION DOLLARS AT WORK"

The purpose of this survey is to collect the rates and charges for all of Oregon's public-use airports, where information was made available. Compiled into one comprehensive document, the Oregon Department of Aviation (ODA) provides this resource to assist airport sponsors and operators with benchmarking, developing, and updating Rates and Charges for airports throughout Oregon.

Complete Rates and Charges Survey Results

The Rates and Charges Survey in its entirety is available on the Oregon Department of Aviation website at:

https://www.oregon.gov/aviation/

The dataset is also available in a sortable Microsoft® Excel based file on the Oregon Department of Aviation website at:

https://www.oregon.gov/aviation/plans-and-programs/

Rates and Charges Survey Items

Aeronautical Rates and Charges	Commercial Rates and Charges	Non Aeronautical Rates and Charges
- Fuel Flowage - Landing - Tie Down - Develop Hangar - Hangar Ground Lease - Lease Terms - Fire Fighting Operations - Through the Fence (TTF) - Fixed Base Operator (FBO) - Specialized Aviation Services Providers - Unmanned Aircraft Systems (UAS) - Insurance Minimums	- Badging - Terminal, Ramp, Gate - Concessionaires	- Agricultural - Restaurant/Concessionaire - Car Rental - Vehicle Parking/Access Fee - Industrial/Commercial Development - Taxi Pick-up/Drop-off - Transportation Network Company (TNC) / Rideshare

Summary of Commonly Assessed Rates and Charges

ITEM / UNIT	LOWEST / HIGHEST FEE	TYPICAL FEE RANGE
Fuel Flowage / gallon	$0.05 / $0.35	$0.05 - $0.15
Hangar Ground Lease (Non-Commercial) / square foot per year	$0.01722 / $1.68	$0.11 - $0.49
Hangar Ground Lease (Commercial) / square foot per year	$0.01722 / $1.10	$0.10 - $0.58
Developed Hangar / per month	$75 / $4,700	$110 - $750
Tie Down - Single Engine / per day	$3.00 / $20.00	$3.00 - $20.00

Projects Update

- Chiloquin, Mulino & Aurora - Obstruction Removal Projects – Ongoing (preliminary surveys are ongoing)
- Joseph State Airport Master Plan – Ongoing - Next Public meeting August 25th – Draft Plan Presentation
- Statewide Rates and Fees project complete and a part of the Board packet and read ahead
- FAA Grants and associated Contracts have been signed and executed for the Cottage Grove and Independence Fence Projects. These projects were 100% funded through FAA AIP and slated to start in September. Full schedule update to follow in October.
- FAA Aurora State Airport Master Plan Contract under DOJ review. Kickoff meeting still anticipated in September
- FAA Siletz Bay Airport – Runway and Electrical Rehabilitation Project – Design Contract under DOJ review. Design Project kickoff anticipated later this month.

Projects Update continued…..

- **ASAP – COAR Grants for the 2021 are all in progress and the upcoming program for the 2022 cycle kickoff is scheduled for the end of August/Beginning of September. We are currently working on a timeline and full details for the rulemaking associated with the new legislation eliminating the ASAP program sunset. Rulemaking is a requirement of the new legislation and will require a formal rulemaking committee. Kickoff is anticipated winter of 2021**
- **Connect*Oregon* Coordination with ODOT being scheduled. Full timeline will be discussed in October Board meeting as more information is released. The Board will serve as the official Modal review committee as past Connect*Oregon* programs. ODA anticipates a formal Modal Review Board meeting in March 2022. The meeting will be Hybrid.**
- **Pavement Maintenance Program Project is anticipated to happen this fall. Bid packages are being finalized.**

Ashland Municipal, Bandon State, Cape Blanco State, Cottage Grove State, Creswell Hobby Field, Florence Municipal, Gold Beach Municipal, Grants Pass, Myrtle Creek Municipal, Pinehurst State, and Roseburg Regional Airport

Admin update for August 2021

Staff : Lisa Sardinha, Roger Sponseller, Lead Worker - Andria Abrahamson, Manager: Heather Peck

Financial Transactions Processed

July 1, 2020-June 30, 2021	
Aircraft Registration	Amount
credit card payments	$ 209,445.55
check/cash	$ 166,805.24
Total AC registration/renewal/transfer processed	$ 376,250.79
Miscellaneous Billing	Amount
Lease/Stormwater/Property Tax/Misc processed	$ 367,098.07
Totals	$ 743,348.86

July 1, 2020-June 30, 2021	
# of invoices processed	682
$ of invoices processed	$ 3,976,081.02

Lisa S.

July 1, 2020-June 30, 2021	
Collection calls made July 1-June 30, 2021	330
Payments collected by phone since 12/2021*	$ 9,495.00
*new tracking started December 2021	

Admin Update August 2021

Accomplishments

- New Updated Policy for Over/Under Payments
- New Updated Policy for Drone Exemptions and required documentation
- Completion of Required Trainings
- Completion of yearly inventory updates

Projects

Procurement – NEW System Implementation

- Oregon Buys is a new statewide procurement and contracting system that will be implemented next quarter. ODA has a Core Procurement Team (Cathy, Andria, Lisa and Heather) that has been involved in required trainings and mandates that have been created for this statewide new system . This project is ongoing and will affect all agency procurements, buying, contracts, bids, RFP and process for informal and formal procurement practices.

Ongoing

- AERO Updated aircraft exemption process
- Ongoing updates for in office and remote work requirements and policies
- AERO Registration updates - Verify Moved Out of State and Transferred to New Owner AC are updated
- Document AERO issues with tracking, reporting, and other to identify deficiencies and create new processes to ensure accuracy and validity of data and transactions
- Ongoing uploads from FAA for issues with aircraft registrations

QUESTIONS?