



AVIATION BOARD MEETING – MINUTES

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| DATE | August 5, 2021 |
| TIME | 10:00 AM – 12:10 PM |
| LOCATION | Oregon Department of Aviation 3040 25 th St. SE Salem, OR 97302 |
| LIVESTREAM | https://us02web.zoom.us/j/84620115253?pwd=SkFIcHhVT3UwUXhrSzRGSkRocHE5UT09 |
| PRESENTING AGENDA | Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation |

BOARD INFORMATION & ACTION ITEMS

| # | TYPE | TIME | ITEM | LEAD(S) |
|---|-------------|----------|---|-----------|
| 1 | Information | 10:00 AM | <p>Call to order, Roll Call of Board, Introduction of Staff <i>Present: Meeker, Barsalou, Krueger, Pereyo</i> <i>Absent with notice: Ferguson, Granato</i> <i>Position #3 vacant</i> <i>Staff: Stansbury, Peck, Beach, Forest, Abrahamson, Thompson, Clark</i> <i>Change of Agenda: Item #6 on Tall Structure Fees rescheduled to October board meeting</i></p> | Meeker |
| 2 | Action | 10:03 AM | <p>Consent Agenda <i>Motion for approval of July 15, 2021 meeting minutes as presented: Moved by Barsalou; seconded by Pereyo.</i> <i>Vote: Aye: Meeker, Barsalou, Krueger, Pereyo. Nay: none.</i> <i>Absent: Ferguson, Granato</i></p> | Meeker |
| 3 | Information | 10:04 AM | <p>Public Comment <i>Becky Breckenridge, Oregon Pilots Association: concerns about issues at 3 airports: Cascade Locks State, Mulino State, and Tillamook. Response from Beach: Cascade Locks State mowed in June, Mulino State obstruction from cottonwood trees known and those on state property will be removed after Streaked Horned Lark nesting season while those on private property are involved in ongoing FAA grant project for easements and removal. For Tillamook, encouraged to contact Port of Tillamook Bay.</i> <i>Wendy Whitsell, private pilot, questions about fuel shortages at airports; discussion regarding fuel supply, lack of qualified drivers to deliver fuel, and that this is a widespread problem. Written comments will be acknowledged for the record: letter received from Mark Ottenad, city of Wilsonville</i></p> | Staff |
| 4 | Information | 10:13 AM | <p>Director's Update <i>Meeker directed scheduling a meeting with an executive session at the end of August regarding the Supreme Court appeal issue</i> <i>Staff directed to add a discussion of best practices regarding planning for airport land use at the Board Planning meeting in</i></p> | Stansbury |

October. Barsalou requested a draft or example be included for discussion purposes. Also copy of Legislative Concept from Rep. Neron.

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| 5 | Action | 10:45 AM | <p>Finance Manager Update <i>Information: Board survey for Key Performance Measures</i> Board Approval: Legislatively Approved Budget Motion for the State Aviation Board to Approve the Legislatively Approved Budget as Presented Moved by Krueger; seconded by Barsalou. Vote: Aye: Meeker, Barsalou, Krueger, Pereyo. Nay: none. Absent: Ferguson, Granato</p> | Forest |
| 6 | Information | 30 min | Fall Structure Determination Fees (SB38) | Peck Forest Thompson |
| 7 | Action | 11:00 AM | <p>PMP Policy Update: Motion for State Aviation Board direct ODA staff to update the Pavement Maintenance Program Policy to reorganize the airports served through PMP into four geographic regions as presented. Moved: Barsalou; seconded: Pereyo Vote: Aye: Meeker, Barsalou, Krueger, Pereyo. Nay: none. Absent: Ferguson, Granato</p> | Peck |
| 8 | Information | 11:11 AM | <p>Planning and Programs Manager Update <i>Projects update</i> <i>Administrative update</i> <i>Rates and Fees Study results</i> <i>Question on UAS Conference (X-Potential) – Pendleton Test Range attending, ODA not attending due to funding and travel restrictions: will ODA stay involved after this year? Only if requested and approved by the Board.</i></p> | Peck |
| | | 30 min | Lunch break | |
| 9 | Information | 11:25 AM | <p>COAR Program Update <i>Next cycle opens for applications September 1 – 24, 2021, with a proposed \$2M of grant funds to distribute.</i></p> | Abrahamson |
| 10 | Action | 11:38 AM | <p>ASAP Report to the Legislature Motion for the Board to approve report to be submitted to the Legislature as per HB 2075 (2015) Moved by Krueger; seconded by Pereyo Vote: Aye: Meeker, Barsalou, Krueger, Pereyo. Nay: none. Absent: Ferguson, Granato</p> | Clark |
| 11 | Information | 11:41 AM | Operations – State Airports Manager Update | Beach |
| 12 | Discussion | 11:50 AM | <p>Board updates: <i>This time is provided for Board members to report on additional informational items and events</i> <i>Meeker: Recruitment for new board member</i></p> | Board |
| 13 | Discussion | Cont. from 12 | <p>Other Business: <i>Recap of Board direction to staff; Input for upcoming agendas.</i> <i>Next meeting with Executive Session is TBD for end of August</i> <i>Following Board meeting is October 7, 2021 with strategic planning session to be held October 6, 2021</i> <i>Remainder of 2021 meetings to be held virtually due to changes in Governor’s orders for state employees.</i> <i>Schedule and process for rulemaking for SB 38 and HB 2434</i> <i>Joseph State Airport Master Plan alternatives presentation</i> <i>March 2022: Connect Oregon – State Aviation Board as the Modal Committee for Aviation</i></p> | Board, Staff |
| | | 12:10 PM | Adjourn | Meeker |