



AVIATION BOARD MEETING – MINUTES

DATE	October 7, 2021
TIME	10:00 AM – 2:00 PM
LOCATION	Oregon Department of Aviation 3040 25 th St. SE Salem, OR 97302
LIVESTREAM	Meeting Playback at this link: https://us02web.zoom.us/rec/share/Zm3-puOURr4sLrk6-0RWV4O_UIBKESIsdm5oBO-WP9BUvdEkw8R9PHOUjxe0YeEE.qzWBz5JOUYYDL92o
PRESENTING AGENDA	Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

BOARD INFORMATION & ACTION ITEMS

#	TYPE	Estimated TIME	ITEM	LEAD(S)
1	Information	10:02 AM	<p>Call to order, Roll Call of Board Present: Martha Meeker, Vince Granato, John Barsalou, Tom Krueger Absent (excused): Hilda Pereyo, Doug Ferguson One Position Vacant Introduction of new policy advisor Amira Streeter Change to agenda: move items 7, 8 and 9 to December Board meeting – no objection from Board</p>	Meeker
2	Action	10:04 AM	<p>Consent Agenda</p> <p>Motion to approve August 24, 2021 meeting minutes</p> <p>Moved: Barsalou, Second Krueger; Aye: Meeker, Granato, Barsalou, Krueger. No: none. Absent: Ferguson, Pereyo</p>	Meeker
3	Information		<p>Public Comment <i>John Rachor, former Jackson County Commissioner; supports work for Prospect State Airport to reopen for emergency services. Emergency services contacts he has talked with for support; is a search and rescue pilot.</i> <i>Tracy Williams, Bend Airport Manager, seeking ODA support for an Air Traffic Control Tower (ATCT) at Bend Municipal Airport; 20 letters of support submitted already; \$7.5M cost; Connect Oregon application</i> <i>Bruce Bennett, AAIA: supports ATCT at Bend; TY for the time in the work session and past due projects at</i></p>	Staff

Finance Manager Update

4 Information 10:16 AM Question on when agency audit done last. Sec. of State has not done one in about 10 years; smaller audits in last 5 years – grants system about 3 years ago and contracts audited about 4 years ago. Add information on audit history for Board for next history. Question on reduced number of inspections due to staffing and state travel restrictions. Owyhee has not been inspected – isolated location and staffing limitations. Report acknowledged as received by the Board and will be submitted to Legislative Fiscal Office and Chief Financial Office, and then is included in the Governor’s Budget. Forest

Adoption of Temporary Administrative Rule related to commercial lease length

5 Action 10:32 AM **Motion to adopt the temporary administrative rule to change OAR 738-015.0020 (3) from a maximum of 25 years to a maximum of 45 years; and OAR 738-015.0020 (4) from a not to exceed 30 years, to a not to exceed 50 years; effective until adoption of permanent rule or 180 days from this date, whichever is first; effective upon adoption.** Stansbury
Motion: Granato. Second Barsalou. Vote: Aye: Meeker, Granato, Barsalou, Krueger. No: none. Absent: Ferguson, Pereyo

Vice Chair Vince Granato logged off 10:38 AM. This meeting is now informational only.

6 Information 10:37 AM Director’s Update Stansbury
PowerPoint presentation posted on line

6 Information 10:41 AM Planning and Programs Manager Update Peck
COAR, Administration, PMP and PEP, UAS Test Ranges Abrahamson
and X-Ponential
PowerPoint presentation posted on line for Planning and Programs.
PowerPoint presentation posted on line for COAR program update

7 Information 11:30 AM Tall Structure Determination Fees (SB38) and Rulemaking Peck
Forest
Thompson

12:00 PM Lunch Break

8 Information 12:30 PM HB2434 (ASAP) Rulemaking process and timeline Peck
Abrahamson

9 Information 1:00 PM Section 163 FAA (part of 2018 FAA reauthorization) Peck

10	Information	11:13 AM	Operations – State Airports Manager Update <i>All firefighting closures have been ended. Questions on sinkholes found at Prospect State. Still open for helicopters.</i>	Beach
11	Discussion	11:20 AM	Board updates: <i>This time is provided for Board members to report on additional informational items and events</i> <ul style="list-style-type: none"> Information on implementation of HB2992 for Board Compensation – <i>forms will be added to Work Day for board members to fill out</i> Information on Governor’s Office for Executive Appointments transferring all Board records into Work Day to improve data management. 	Board Staff
12	Discussion	11:30 AM	Other Business: <ul style="list-style-type: none"> Meeting schedule for 2022: include OAMA, Joseph Master Plan; in person will have to include a hybrid option; tentative dates listed. Additional date in March for Connect Oregon as Aviation Modal Committee Next meeting is December 2, 2021: include three agenda items postponed from this meeting. 	Board, Staff
		11:46 AM	Adjourn	Meeker

Persons with disabilities who require special accommodations please call (503)378-2217 at least 48 hours before the meeting.

The board will provide time in the meeting as listed on the agenda for members of the public to address the board. Individuals who would like to provide Public Comment must respond to the call by the Chair for Public Comment under Agenda Item 3. To be recognized by the Chair for Public Comment, please use the Zoom “raise hand” function, ask in the Chat to be recognized, or unmute and ask to be recognized. Speakers must wait to be recognized by the Chair and then state their name, city of residence, and/or affiliation (if any) before starting to present comments. Email requests to be included in Public Comment or to submit Written Comment must be received by 5pm the day before the Board meeting at aviation.mail@aviation.state.or.us. Written comment received after that time will be forwarded to the Board after the meeting. The board may discontinue the public comment after a reasonable time if there is a large number of speakers.

NOTE: Due to the uncertain length of time for each agenda item, the board may hear any item at any time during the meeting. If a specific time is indicated for an agenda item, an effort will be made to consider that item as close to the time as possible. Scheduled times may be modified if participants agree. Those wishing to hear discussion on an item should arrive at the beginning of the meeting to avoid missing that item.