



## AVIATION BOARD MEETING MINUTES

**DATE** December 2, 2021

**TIME** 10:00 AM – 12:30 PM

**LOCATION** Oregon Department of Aviation  
3040 25<sup>th</sup> St. SE  
Salem, OR 97302

**LIVESTREAM** Link to Video -  
[https://us02web.zoom.us/rec/share/ESJx7j0AxI8igL6VWEJ1AHth7ZKLzbxADnDbqdQV04tqHR75-2sSOM6CjA7G4UA4.nrm\\_DXvx4N8tjYgs?startTime=1638468208000](https://us02web.zoom.us/rec/share/ESJx7j0AxI8igL6VWEJ1AHth7ZKLzbxADnDbqdQV04tqHR75-2sSOM6CjA7G4UA4.nrm_DXvx4N8tjYgs?startTime=1638468208000)

**PRESENTING AGENDA** Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

## BOARD INFORMATION & ACTION ITEMS

#	TYPE	TIME	ITEM	LEAD(S)
1	Information	10:00 AM	Call to order – <b>INFORMATIONAL ONLY</b> Roll Call of Board <i>Present: Martha Meeker, Tom Krueger, Mike Oliver, Vince Granato (arrived 10:56 AM),</i> <i>Absent: Doug Ferguson (no notice), Hilda Pereyo (with notice)</i> Introduction of new board member, Mike Oliver Announcement of Board vacancy and thanks for the service of John Barsalou	Meeker
3	Information		Public Comment <i>Limited to 2 minutes per speaker</i> <i>Jake Jacobs – electrification of aviation</i> <i>Ben Williams – PAC process for UAO Master Plan</i> <i>Bruce Bennett – PAC process for UAO Master Plan</i> <i>Written comments: Jake Jacobs</i>	Staff
4	Information	AM	Director’s Update	Stansbury
11	Information	10:45 AM	Operations – State Airports Manager Update <i>Update on closures and timelines for reopening</i> <i>Update on obstruction removal projects</i> <i>Prospect State Airport Runway Condition Report</i>	Beach
2	Action	11:01 AM	<b>QUORUM ESTABLISHED 10:56 AM</b> <b>Action Items: Taken Out of Order:</b>  <b>Consent Agenda</b>	Meeker

**Motion for Approval of October 6, 2021 work session minutes and October 7, 2021 meeting minutes**

**Motion: Krueger; second Granato**  
**Vote: Aye – Meeker, Granato, Krueger, Oliver;**  
**Nay – none; Absent – Pereyo, Ferguson**

5	Action	11:03 AM	<p><b>Finance Manager Update</b>  <b>Board requested Director follow up on funding to better utilize volunteers for airport projects.</b>  <b>Motion for Approval of Additional Expenditure Limitation and FTE Position Changes, contingent upon Legislative approval</b>  <b>Motion: Granato; second Krueger</b>  <b>Vote: Aye – Meeker, Granato, Krueger, Oliver;</b>  <b>Nay – none; Absent – Pereyo, Ferguson</b></p>	Forest
6	Action	11:10 AM	<p><b>Approval to charge late fees</b>  <b>Motion to approve process for charging late fees, as presented.</b>  <b>Motion: Krueger; Second, Granato</b>  <b>Vote: Aye – Meeker, Granato, Krueger, Oliver;</b>  <b>Nay – none; Absent – Pereyo, Ferguson</b></p>	Peck
8	Action	11:17 AM	<p><b>Approval of Aviation Review Committee members</b>  <b>Motion to approve appointment of members to the Aviation Review Committee 2021</b>  <b>Motion: Krueger ; Second, Granato</b>  <b>Vote: Aye – Meeker, Granato, Krueger, Oliver;</b>  <b>Nay – none; Absent – Pereyo, Ferguson</b></p>	Abrahamson
7	Information	11:22 AM	<p>Planning and Programs Manager Update</p>	Peck
10	Information	11:48 AM	<p>HB2434 (ASAP) Rulemaking process and timeline;  Tall Structure Determination Fees (SB38) Rulemaking timeline</p>	Peck Abrahamson
12	Discussion		<p>Board Member Updates:  <i>This time is provided for Board members to report on additional informational items and events:</i>  <i>No Board Updates provided</i></p>	Board
13	Information	11: 52 AM	<p>Board Administration Update  <b>Implementation of HB2992 for Board Compensation</b>  <b>Review Board records transfer to Work Day</b>  <b>Board training requirements are in Work Day</b>  <b>Board emails: update to new addresses</b>  <b>@ODAV.oregon.gov is pending from ODOT IT</b></p>	Staff
14	Discussion	12:01 PM	<p>Other Business:  Board vacancy recruitment – applications due 12/10 and comments due 12/13; encourage applications from airport managers  Tom Krueger will consider serving as Board rep to Aurora PAC – will meet with staff  Recap of Board direction to staff:  Sen. Johnson offer of funding – need follow up on that conversation  Director update on resources to increase volunteer work at airports.</p>	Board, Staff
			<p>Meeting schedule for 2022: check in each meeting for next one to see if in-person is an option. Next meeting is February 3, 2022 via Zoom.</p>	

Received Update from PDX, Vince Granato, and EUG,  
Cathryn Stephens on Holiday Travel  
Board member Hilda Pereyo is now a resident of  
Central Oregon area.

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12:24 PM

**Adjourn**

**Meeker**

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