



**MINUTES**  
**Aviation Review Committee**

**Date:** January 18, 2022  
**Time:** 1:00 PM – 3:10 PM

**Location:** Virtual meeting originating at:  
Oregon Department of Aviation  
3040 25<sup>th</sup> St. SE  
Salem OR 97302

Video recording at this link:  
[https://us02web.zoom.us/j/90123456789?pwd=Zm4fZQUPYAy-i-H\\_R6NFZXLdH9Nrn.Xe\\_790IzIBWXHnCJ](https://us02web.zoom.us/j/90123456789?pwd=Zm4fZQUPYAy-i-H_R6NFZXLdH9Nrn.Xe_790IzIBWXHnCJ) Passcode: &3%vh=Gb

#		<b><u>Agenda Item</u></b>	<b><u>Lead(s)</u></b>
1	Action	Call to Order and Introductions Co-Chairs Jim Knight and Shelley Humble Present: Zachary Bass, Jerry Brienza, Theresa Cook, Markley Drake, Craig Pope, Linda Tepper, Lance Vanderbeck, Haley Walker Absent with notice: Doug Wright, Jeff Renard	ARC Co-Chairs
2	Information	Staff Presentation - COAR Program Recap - Legislative Update and Rulemaking for HB 2434 (2021)	ODA Staff
4	Information	Review of the 2021-2022 COAR Projects - Review Criteria - Priority I, II and II grant applications - ACT Review Scores and Ranking - Current funding available: no funding recommendations provided by Director to staff prior to the meeting. Available funds are in excess of \$5.3M, with the addition of ROAR funds. ARC may recommend funding level and reasoning for that recommendation.	ODA Staff
5	Action	Finalize Project Ranking and Approval of Recommendations - <b>Rank and tie break:</b> Motion to break tie as follows: Newport, Roseburg, Josephine Co (Illinois Valley). Moved by Brienza; second by Bass. Vote: Aye: Knight, Humble, Bass, Brienza, Cook, Drake, Pope, Tepper, Walker. Nay: none. Abstention: Vanderbeck. - <b>Priority I:</b> Motion to recommend funding for all Priority I grants at the amounts requested up to \$150,000, and further recommend funding Creswell grant up to amended budget request when all approved COAR grants are funded. Moved by Tepper,	ARC Members

		<p>second by Walker. VOTE: Aye: Knight, Bass, Brienza, Cook, Drake, Pope, Tepper, Vanderbeck, Walker. Nay: none. Abstention: Humble</p> <ul style="list-style-type: none"> <li>- <b>Priority II:</b> Motion to recommend approval for funding for all Priority II grants as presented. Motion by Brienza, second by Drake. Vote: Aye: Knight, Humble Bass, Brienza, Cook, Drake, Pope, Tepper, Vanderbeck, Walker. Nay: none. Abstentions: none.</li> <li>- <b>Priority III:</b> Motion to recommend approval for funding all Priority III grants as presented. Motion by Brienza, second by Pope. Vote: Aye: Knight, Humble Bass, Brienza, Cook, Drake, Pope, Tepper, Vanderbeck, Walker. Nay: none. Abstentions: none.</li> <li>- <b>Recommendation to the State Aviation Board:</b> ARC results to be compiled and sent by Staff to the ARC members for review. Co-Chairs to join Staff in presenting the ARC recommendation to the Board at the February 3, 2022 meeting.</li> <li>- <b>Resiliency and consideration for rulemaking:</b> discussion about recommendations for new rules for resiliency so emergency preparedness projects are eligible as Priority II regardless of status in Oregon Resiliency Plan. ARC members interested in participating in upcoming Rulemaking and will be included in all communications and meeting invitations.</li> </ul>	
6	Action	<p><b>Election of ARC Chair for COAR 2022-2023</b>  Jim Knight and Shelley Humble affirmed they are willing to continue to serve as Co-Chairs. Motion for unanimous consent to close nominations and elect Co-Chairs Jim Knight and Shelley Humble to continue as Co-Chairs for COAR 2022-2023. Moved by Pope, second by Drake. Vote: Aye: Knight, Humble Bass, Brienza, Cook, Drake, Pope, Tepper, Vanderbeck, Walker. Nay: none.</p>	ARC Members
7		Adjourn	ARC Co-Chairs

**Persons with disabilities who require special accommodations please call (503)378-4880 at least 48 hours before the meeting.**

While this is a public meeting, no public testimony is being taken. Comments may be emailed to the State Aviation Board for the February 3, 2022 meeting [mail.aviation@ODAV.oregon.gov](mailto:mail.aviation@ODAV.oregon.gov) or mailed to 3040 25<sup>th</sup> Street SE, Salem OR 97302.