



STATE AVIATION BOARD – MINUTES

DATE April 14, 2022

TIME 10:00 AM – 2:00 PM

LOCATION 3040 25th Street SE, Salem OR 97302 (attendance is via Zoom only)

LIVESTREAM <https://us02web.zoom.us/j/84699864382?pwd=SmR4R2F1WTRoRk5DMGRWc3Bod2I2UT09>

PRESENTING AGENDA Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

#	TYPE	TIME (est. *)	ITEM	LEAD(S)
1	Information	10 AM	Call to order & Introductions Present: Meeker, Granato, Oliver, Pereyo, Stephens Absent - excused Krueger One position vacant	Meeker
2	Action	10:05 AM	Approve Consent Agenda 02.03.2022 Board Meeting Minutes 03.10.2022 Board Modal Committee Meeting Minutes <i>Motion to approve consent agenda.</i> <i>MOVED: Granato</i> <i>SECOND: Oliver</i> Vote: Aye: Meeker, Granato, Oliver, Pereyo, Stephens. Nay: none. Absent: Krueger	Meeker
3	Information	10:10 AM	Public Comments Acknowledge 4 letters submitted under written comment: Daniel Haley, business owner in Independence, Independence Airport Automatic Gate Marici Reid, leaseholder at Independence, Aviation Board Comment Wayne Nutsch, leaseholder at Independence, N4611L Mark Ottenad, Public / Government Affairs Director, City of Wilsonville, 2022 04 12 Wilsonville Ltr & Exhibits to ODA FAA – Draft ASA MP Comments Public Comment: <i>Jake Jacobs re: ORAVI Summit</i> <i>John Horn, Independence – signed up but not on the call</i> <i>John Huntsman – works at Aurora – pilot, river survey flights, and run a flight school</i> <i>Dan Haley – Independence leaseholder re fence being closed 24/7 when there are 4 businesses located behind the gate.</i>	ODA Staff

*Ted Millar, Aurora, invite board to visit the airport and hold a board meeting there.
Bruce Bennett, Aurora, wants ODAV to counter misinformation regarding how the runway is used by aircraft at the airport*

TAKEN OUT OF ORDER

**Joseph State Master Plan Approval
(PowerPoint Presentation)**

Noted that Tom Krueger's absence is excused.
Thank you to Century West.
Thank you to Sarah Lucas.

Motion that the State Aviation Board adopt the Joseph State Airport Master Plan in its entirety, including the Airport Layout Plan and Capital Improvement Plan; acknowledging the Capital Improvements Plan is subject to modification via the annual issuance of the five-year CIP by the FAA. Furthermore, the Board adopts the Findings of Compatibility and Findings of Compliance.

Motion: Granato

Second: Stephens

Vote: Aye: Meeker, Granato, Oliver, Pereyo, Stephens. Nay: none. Absent: Krueger

6 Action 10:15 AM

**Peck
Lucas**

4 Information 10:30 AM

Director's Update
PowerPoint presentation

Stansbury

5 Discussion

Legislative Concepts
PowerPoint Presentation

Stansbury

10:51 AM Vince Granato excused and left the meeting

7 Information 10:54 AM

Planning and Programs Update
PowerPoint presentation

Peck

8 Information 11:05 AM

ROAR Grant Update – Salem Air Service
Brent DeHart, Fly Salem Committee Chair and, Tom Hoffert (SACC CEO)
PowerPoint Presentation

Salem Chamber
of Commerce

9 Information 11:30 AM

Finance Director Update and KPM Process
PowerPoint Presentation

Forest

Approval to receive and pass through funds to Salem Municipal Airport and Illinois Valley Airport.

Motion for the State Aviation Board to approve that the Oregon Department of Aviation receive and pass through general funds in the amount of \$540,388 to the City of Salem and \$750,000 to Josephine County in accordance with HB 5202 in the 2022 regular session.

10 Action 11:41 AM

Forest

Motion: Stephens

Second: Oliver

Vote: Aye: Meeker, Oliver, Pereyo, Stephens

Nay: none

Absent: Granato, Krueger

11:45 PM Vince Granato returned to Meeting

TAKEN OUT OF ORDER

Adoption of Rules for Long Term Leases

Motion for the Board to adopt the final rules, with amendments to OAR 738-015-0020 sections (3) and (4), as presented.

12 Action 11:45 AM

Beach

Motion: Stephens

Second: Pereyo

Vote: Aye: Meeker, Granato, Oliver, Pereyo, Stephens. Nay: none. Absent: Krueger

Approval of SOAR Projects

PowerPoint presentation

ARC process review and role in the SOAR program. Clarify what is the expectation of the ARC in this process?

13 Action 11:48 AM

**Beach
ARC Chairs Jim
Knight and
Shelley
Humble**

Motion: Approve SOAR funding for Cape Blanco and Toledo as presented.

Motion: Granato

Second: Oliver

Vote: Aye: Meeker, Granato, Oliver, Pereyo, Stephens. Nay: none. Absent: Krueger

Approval to receive and expend funds for Cape Blanco State Airport

Motion for the Board to approve the Oregon Department of Aviation to receive and expend funds for Cape Blanco State Airport project as presented

14 Action 12:41 PM

Beach

PowerPoint presentation

Motion: Granato

Second: Pereyo

Vote: Aye: Meeker, Granato, Oliver, Pereyo, Stephens. Nay: none. Absent: Krueger

11 Information 12:42 PM

Operations Update

PowerPoint Presentation

Question and discussion regarding Independence fence project communications and gate access

Beach

1:00 PM Cathryn Stephens left the meeting

15 Information 1:04 PM

Board Updates

This time is provided for the Board members to share news, events, or related information

Reminder for members of the public to subscribe to Gov Delivery

Farewell from Hilda Pereyo, who is not returning for a second term in order to run the expanded program for aerospace education modules for high school career pathways

Board

16 Information 1:55 PM

Other Business

This time is provided for the Board or Staff to bring up topics not on the agenda

None

**Board
Staff**

17 Information 2:00 PM

Agenda input

Summary of Board direction to staff

Communications and outreach process and affirming receipt of emails

New emails in new servers; send out test email

Training required available through Workday

**Board
Staff**

Topics for future board meetings:
SOAR projects post Connect Oregon
SOAR process
PMP update
Aurora Master Plan update
Rulemaking for either Aeronautical or ASAP
Executive session at 9 AM.

Next meeting date is: June 2, 2022
In person at Salem location.

2:00 PM Adjourn

Meeker
