



STATE AVIATION BOARD – MINUTES

| | |
|--------------------------|---|
| DATE | June 9, 2022 |
| TIME | 10:00 AM – 2:30 PM |
| LOCATION | Columbia Gorge Room Port of Portland 7200 NE Airport Way Portland OR 97218 Port of Portland - Locations |
| VIDEO STREAM | You Tube Video Link: https://youtu.be/OP7uiPdScu4 |
| PRESENTING AGENDA | Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation |

| # | TYPE | TIME | ITEM | LEAD(S) |
|---|-------------|----------|--|-----------|
| 1 | Information | 10:11 AM | <p>Call to order & Introductions Welcome to incoming Board member T. Kenji Sugahara (June 10) Welcome to incoming Board member (July 1) Steve Nagy Thank you to outgoing board members Hilda Pereyo and Vince Granato Roll call: Chair Martha Meeker, Vice Chair Vince Granato, Mike Oliver, Cathryn Stephens Excused: Tom Krueger, Hilda Pereyo Position #2 vacant (Kenji Sugahara appointed and term starts 6/10/2022)</p> | Meeker |
| 2 | Action | 10:18AM | <p>Approve Consent Agenda <ul style="list-style-type: none"> April 14, 2022 Board Meeting Minutes Motion to approve minutes as presented. Moved: Granato; Second: Oliver Vote: aye – Meeker, Granato, Oliver, Stephens; nay – none; absent – Krueger, Pereyo</p> | Meeker |
| 3 | Information | 10:19AM | <p>Public Comments</p> <p><i>Dave Inman, Friends of Pacific City: update on projects – signage, drainage, emergency access and question on SOAR projects – would like to be included in the planning</i> <i>Ted Millar, invitation for Board to have a meeting at UAO; looking forward to hearing about UAS and PDX from the 2 new Board members</i></p> | ODA Staff |

| | | | | |
|----|-------------|---------|---|--------------------------------------|
| 4 | Information | 10:27AM | Director's Update See PowerPoint presentation | Stansbury |
| 5 | Information | 10:39AM | Planning and Programs Manager Update Audio presentation | Peck |
| 6 | Information | 10:45AM | Pavement Maintenance Program update Audio presentation | Peck |
| 7 | Information | 10:52AM | Scappoose Fire District – UAS Program | Scappoose Fire Chief Jeff Pricher |
| | | 12:00PM | LUNCH BREAK | |
| 8 | Information | 12:30PM | Finance Manager Report See PowerPoint presentation | Forest |
| 9 | Action | 12:34PM | <p>2023-2025 Policy Option Packages (POPs) for Legislative Budget</p> <p>Motion: State Aviation Board approve Policy Option Packages as presented for 2023-2025 Oregon Department of Aviation Budget Moved: Granato; Second: Stephens Vote: Aye – Meeker, Granato, Oliver, Stephens Nay – none Excused – Pereyo, Krueger</p> | Forest |
| 10 | Action | 12:52PM | <p>Approval to Accept and Expend Bipartisan Infrastructure Law (BIL) grants</p> <p>Motion: State Aviation Board approves Oregon Department of Aviation receiving and expending \$2,047,000 Federal Funds for one year of Bipartisan Infrastructure Law grants and expending \$227,444 agency funds for required grant match.</p> <p>Moved: Granato; Second: Oliver Vote: Aye – Meeker, Granato, Oliver, Stephens Nay – none Excused – Pereyo, Krueger</p> | Forest |
| 11 | Information | 12:55PM | State Airport Manager Report | Beach |
| 12 | Action | 1:15PM | <p>Approve Temporary Administrative Rule related to Civil Penalties and Rules Governing Safe and Orderly Use of Airports And Request to Initiate Rulemaking related to Civil Penalties and Rules Governing Safe and Orderly Use of Airports</p> <p>Discussion: adding markings that define areas to not cross; ODAV attorney, Stacy Posegate, present at the meeting confirmed these have been reviewed. Stephens asked for clarification for "non-pilot" exception and Posegate agreed that should be deleted since an incursion by anyone is an incursion. Sugahara</p> | Beach |

asked if the fine is a fixed \$2500 or up to \$2500.
Stansbury clarified it should read "up to" \$2500.

Motion: Aviation Board adopt the proposed Temporary Rules for Vehicle/Pedestrian Deviations and Civil Penalties at state-owned airports with an air traffic control tower, as amended to delete "or non-pilot" and addition of "up to" \$2,500.

Moved: Granato; Second: Stephens

**Vote: Aye – Meeker, Granato, Oliver, Stephens
Nay – none**

Excused – Pereyo, Krueger

Motion: Aviation Board authorize Oregon Department of Aviation to initiate the permanent rulemaking process for Vehicle/Pedestrian Deviations and Civil Penalties at state-owned airports with an air traffic control tower.

Moved: Granato; Second: Oliver

**Vote: Aye – Meeker, Granato, Oliver, Stephens
Nay – none**

Excused – Pereyo, Krueger

Approve SOAR projects and project budgets for 2023-2024 cycle

PowerPoint presentation on SOAR program, summary of SOAR project cycles, overages found by staff through internal audit, changes planned by current staff to ensure SOAR has the same accountability as COAR and that practices by prior staff would not be repeated.

Motion: Aviation Board approve Cycle 2 project overages for grant close out.

Moved: Granato; Second: Stephens

**Vote: Aye – Meeker, Granato, Oliver, Stephens
Nay – none**

Excused – Pereyo, Krueger

13 Action 1:25PM

Motion: Aviation Board approve resuming paused SOAR projects contingent on available funds.

Moved: Granato; Second: Stephens

**Vote: Aye – Meeker, Granato, Oliver, Stephens
Nay – none**

Excused – Pereyo, Krueger

Beach

Motion: Aviation Board approval for \$200,000 in Cycle 4 for:

- \$100,000 Admin – Airport Workers
- \$100,000 Small Project Contingencies

Moved: Granato; Second: Oliver

**Vote: Aye – Meeker, Granato, Oliver, Stephens
Nay – none**

Excused – Pereyo, Krueger

14 Information 1:44PM

Board Updates

This time is provided for the Board members to share news, events, or related information

No updates provided by Board members

Board

15 Information 1:49PM

Other Business

This time is provided for the Board or Staff to bring up topics not on the agenda

Reminder for interested persons to apply for the vacant Board position; deadline July 5; Board

Board Staff

administrator/stakeholder recommendations due 15 July

Further discussion regarding gate closures and new rules to establish penalties for VDPs at UAO, keep everyone informed, get pavement markings down, education for all airport users. Until 2020, VDPs had dropped to zero through education and outreach efforts. However, in 2021 and 2022, significant increase in VDPs despite ongoing outreach and education. Staff has worked hard in these efforts and there is no grey area here. Chair Meeker and State Aviation Board made it clear they are directing staff to take action to put an end to the VDPs. Millar asked in Chat for further discussion and for staff to start to engage with UAO businesses. Stansbury and Meeker both strongly clarified that staff had already engaged in extensive outreach to UAO businesses and there was no compromise or excuses possible when it comes to ensuring safety on the airport.

| | | | | |
|----|-------------|--------|--|--------|
| 16 | Information | 2:00PM | <i>Agenda input COAR and SOAR updates and review of processes Coordination of work with Pacific City Next meeting date is: August 4, 2022 – Salem, from 10AM-3PM COAR cycle open for 2023 UAO Master Plan update KPMs and Agency Budget Executive Session also on August 4 October 5-6 Board Planning Session – topics and location recommendations from Board to be sent to Chair</i> | Board |
| | | 2:02PM | Adjourn | Meeker |
