



STATE AVIATION BOARD – MINUTES

DATE	June 9, 2022
TIME	10:00 AM – 2:30 PM
LOCATION	Columbia Gorge Room Port of Portland 7200 NE Airport Way Portland OR 97218 Port of Portland - Locations
LIVESTREAM	Join Zoom Meeting https://us02web.zoom.us/j/83661658020?pwd=c0M4WkJHU2N2UniMQms5eUJDc1hHZz09 Meeting ID: 836 6165 8020 Passcode: 240985

The meeting will also be broadcast on the Oregon Department of Aviation You Tube Channel, <https://www.youtube.com/channel/UC71mK0ILNCbNTID7hNgNlmg/featured>

PRESENTING AGENDA Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

#	TYPE	TIME	ITEM	LEAD(S)
1	Information	10:11 AM	Call to order & Introductions Welcome to incoming Board member T. Kenji Sugahara (June 10) Welcome to incoming Board member (July 1) Steve Nagy Thank you to outgoing board members Hilda Pereyo and Vince Granato Roll call: Chair Martha Meeker, Vice Chair Vince Granato, Mike Oliver, Cathryn Stephens Excused: Tom Krueger, Hilda Pereyo Position #2 vacant (Kenji Sugahara appointed and term starts 6/10/2022)	Meeker
2	Action	10:18AM	Approve Consent Agenda ▪ April 14, 2022 Board Meeting Minutes Motion to approve minutes as presented. Moved: Granato; Second: Oliver Vote: aye – Meeker, Granato, Oliver, Stephens; nay – none; absent – Krueger, Pereyo	Meeker
3	Information	10:19AM	Public Comments <i>Dave Inman, Friends of Pacific City: update on projects – signage, drainage, emergency access and</i>	ODA Staff

question on SOAR projects – would like to be included in the planning
 Ted Millar, invitation for Board to have a meeting at UAO; looking forward to hearing about UAS and PDX from the 2 new Board members

4	Information	10:27AM	Director's Update See PowerPoint presentation	Stansbury
5	Information	10:39AM	Planning and Programs Manager Update Audio presentation	Peck
6	Information	10:45AM	Pavement Maintenance Program update Audio presentation	Peck
7	Information	10:52AM	Scappoose Fire District – UAS Program	Scappoose Fire Chief Jeff Pricher
		12:00PM	LUNCH BREAK	
8	Information	12:30PM	Finance Manager Report See PowerPoint presentation	Forest
9	Action	12:34PM	<p>2023-2025 Policy Option Packages (POPs) for Legislative Budget</p> <p>Motion: State Aviation Board approve Policy Option Packages as presented for 2023-2025 Oregon Department of Aviation Budget Moved: Granato; Second: Stephens Vote: Aye – Meeker, Granato, Oliver, Stephens Nay – none Excused – Pereyo, Krueger</p>	Forest
10	Action	12:52PM	<p>Approval to Accept and Expend Bipartisan Infrastructure Law (BIL) grants</p> <p>Motion: State Aviation Board approves Oregon Department of Aviation receiving and expending \$2,047,000 Federal Funds for one year of Bipartisan Infrastructure Law grants and expending \$227,444 agency funds for required grant match. Moved: Granato; Second: Oliver Vote: Aye – Meeker, Granato, Oliver, Stephens Nay – none Excused – Pereyo, Krueger</p>	Forest
11	Information	12:55PM	State Airport Manager Report	Beach
12	Action	1:15PM	<p>Approve Temporary Administrative Rule related to Civil Penalties and Rules Governing Safe and Orderly Use of Airports And Request to Initiate Rulemaking related to Civil Penalties and Rules Governing Safe and Orderly Use of Airports</p>	Beach

Discussion: adding markings that define areas to not cross; ODAV attorney, Stacy Posegate, present at the meeting confirmed these have been reviewed. Stephens asked for clarification for "non-pilot" exception and Posegate agreed that should be deleted since an incursion by anyone is an incursion. Sugahara asked if the fine is a fixed \$2500 or up to \$2500. Stansbury clarified it should read "up to" \$2500.

Motion: Aviation Board adopt the proposed Temporary Rules for Vehicle/Pedestrian Deviations and Civil Penalties at state-owned airports with an air traffic control tower, as amended to delete "or non-pilot" and addition of "up to" \$2,500.

Moved: Granato; Second: Stephens

Vote: Aye – Meeker, Granato, Oliver, Stephens

Nay – none

Excused – Pereyo, Krueger

Motion: Aviation Board authorize Oregon Department of Aviation to initiate the permanent rulemaking process for Vehicle/Pedestrian Deviations and Civil Penalties at state-owned airports with an air traffic control tower.

Moved: Granato; Second: Oliver

Vote: Aye – Meeker, Granato, Oliver, Stephens

Nay – none

Excused – Pereyo, Krueger

Approve SOAR projects and project budgets for 2023-2024 cycle

PowerPoint presentation on SOAR program, summary of SOAR project cycles, overages found by staff through internal audit, changes planned by current staff to ensure SOAR has the same accountability as COAR and that practices by prior staff would not be repeated.

Motion: Aviation Board approve Cycle 2 project overages for grant close out.

Moved: Granato; Second: Stephens

Vote: Aye – Meeker, Granato, Oliver, Stephens

Nay – none

Excused – Pereyo, Krueger

13 Action 1:25PM

Motion: Aviation Board approve resuming paused SOAR projects contingent on available funds.

Moved: Granato; Second: Stephens

Vote: Aye – Meeker, Granato, Oliver, Stephens

Nay – none

Excused – Pereyo, Krueger

Motion: Aviation Board approval for \$200,000 in Cycle 4 for:

- \$100,000 Admin – Airport Workers
- \$100,000 Small Project Contingencies

Moved: Granato; Second: Oliver

Vote: Aye – Meeker, Granato, Oliver, Stephens

Nay – none

Excused – Pereyo, Krueger

Beach

14	Information	1:44PM	Board Updates This time is provided for the Board members to share news, events, or related information <i>No updates provided by Board members</i>	Board
15	Information	1:49PM	Other Business This time is provided for the Board or Staff to bring up topics not on the agenda <i>Reminder for interested persons to apply for the vacant Board position; deadline July 5; Board administrator/stakeholder recommendations due 15 July</i> <i>Further discussion regarding gate closures and new rules to establish penalties for VDPs at UAO, keep everyone informed, get pavement markings down, education for all airport users. Until 2020, VDPs had dropped to zero through education and outreach efforts. However, in 2021 and 2022, significant increase in VDPs despite ongoing outreach and education. Staff has worked hard in these efforts and there is no grey area here. Chair Meeker and State Aviation Board made it clear they are directing staff to take action to put an end to the VDPs. Millar asked in Chat for further discussion and for staff to start to engage with UAO businesses. Stansbury and Meeker both strongly clarified that staff had already engaged in extensive outreach to UAO businesses and there was no compromise or excuses possible when it comes to ensuring safety on the airport.</i>	Board Staff
16	Information	2:00PM	Agenda input <i>COAR and SOAR updates and review of processes</i> <i>Coordination of work with Pacific City</i> <i>Next meeting date is: August 4, 2022 – Salem, from 10AM-3PM</i> <i>COAR cycle open for 2023</i> <i>UAO Master Plan update</i> <i>KPMs and Agency Budget</i> <i>Executive Session also on August 4 October 5-6 Board Planning Session – topics and location</i> <i>recommendations from Board to be sent to Chair</i>	Board
		2:02PM	Adjourn	Meeker

Persons with disabilities who require special accommodations please call (503)378-2217 at least 48 hours before the meeting.

The board will provide time in the meeting as listed on the agenda for members of the public to address the board. Individuals who would like to provide Public Comment must respond to the call by the Chair for Public Comment under Agenda Item 3. To be recognized by the Chair for Public Comment, please sign in (if in person), use the Zoom "raise hand" function, ask in the Chat to be recognized, or unmute and ask to be recognized. Speakers must wait to be recognized by the Chair and then state their name, city of residence, and/or affiliation (if any) before starting to present comments.

Email requests to be included in Public Comment or to submit Written Comment to be sent to the Board prior to the meeting must be received by 5pm the day before the Board meeting at mail.aviation@ODAV.oregon.gov.

Written comment received after that time will be forwarded to the Board after the meeting.

The board may discontinue the public comment after a reasonable time if there is a large number of speakers.

NOTE: Due to the uncertain length of time for each agenda item, the board may hear any item at any time during the meeting.

If a specific time is indicated for an agenda item, an effort will be made to consider that item as close to the time as possible. Scheduled times may be modified if participants agree. Those wishing to hear discussion on an item should arrive at the beginning of the meeting to avoid missing that item.