



# Oregon

Tina Kotek, Governor



## STATE AVIATION BOARD MEETING AGENDA

**DATE** April 6, 2023

**TIME** 10:00 AM – 2:00 PM

**LOCATION** Newport City Hall, Council Chambers  
169 SW Coast Highway  
Newport OR 97365

**LIVESTREAM** Join Zoom Meeting  
<https://us02web.zoom.us/j/88208155517?pwd=WWM0TU5QcUp5OGtyS1BuZk50eDM0QT09>

Meeting ID: 882 0815 5517  
Passcode: 330312

**PRESENTING AGENDA** Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

#	TYPE	TIME	ITEM	LEAD(S)
1	Information	10 AM	Call to order & Roll call Thank you to Director Betty Stansbury	Meeker
<b>2</b>	<b>Action</b>	<b>5 min</b>	<b>Approve Consent Agenda</b> <ul style="list-style-type: none"> <li>Approval of minutes from February 2, 2023, board meeting</li> </ul>	<b>Meeker</b>
3	Information	15 min	Public Comments <i>Limited to 2 minutes per speaker</i>	ODA Staff
4	Information	20 min	Director's Update	Stansbury
5	Information	20 min	Planning and Programs Manager Update PEP and PMP 2023 Update	Staff
6	<b>Action</b>	15 min	Approval of Dealer License Rulemaking	<b>Sardinha</b>
7	Information	20 min	Finance Manager Update	Forest
8	Information	20 min	State Airports Manager Update Update on VPD Rulemaking	Beach

9	Information	15 min	Airport Leasing	Olsen
		30 min	Break	
10		10 min	Board Updates <i>This time is provided for the Board members to share news, events, or related information</i> Board appointment update	Board
11		10 min	Other Business This time is provided for the Board or Staff to bring up topics not on the agenda	Board Staff
12		5 min	Agenda input Summary of Board direction to staff Topics for future board meetings	
			Review Work Session Schedule	Meeker Board
			Next meeting date is: May 4, 2023 work session on Leasing policies and procedures, TTF agreements; Zoom meeting June 1, 2023 in Madras	
			Adjourn	Meeker
			<b>After adjournment, the State Aviation Board will convene in Executive Session. See separate agenda and public notice. The sessions will not be open to the public</b>	
			Executive Session 1 pursuant to ORS 192.660 (2)(h) See separate agenda	
			Executive Session 2 pursuant to ORS 192.660(2)(e) See separate agenda	
			Following the meetings, there will be a tour of Newport Airport and Toledo State Airport	

**Persons with disabilities who require special accommodations please call (503)378-2238 at least 48 hours before the meeting.**

The board will provide time in the meeting as listed on the agenda for members of the public to address the board. Individuals who would like to provide Public Comment must respond to the call by the Chair for Public Comment under Agenda Item 3. To be recognized by the Chair for Public Comment, please sign in (if in person), use the Zoom "raise hand" function, ask in the Chat to be recognized, or unmute and ask to be recognized. Speakers must wait to be recognized by the Chair and then state their name, city of residence, and/or affiliation (if any) before starting to present comments.

Email requests to be included in Public Comment or to submit Written Comment to be sent to the Board prior to the meeting must be received by 5pm the day before the Board meeting at [mail.aviation@ODAV.oregon.gov](mailto:mail.aviation@ODAV.oregon.gov).

Written comment received after that time will be forwarded to the Board after the meeting.

The board may discontinue the public comment after a reasonable time if there is a large number of speakers.

**NOTE:** Due to the uncertain length of time for each agenda item, the board may hear any item at any time during the meeting.

If a specific time is indicated for an agenda item, an effort will be made to consider that item as close to the time as possible. Scheduled times may be modified if participants agree. Those wishing to hear discussion on an item should arrive at the beginning of the meeting to avoid missing that item.