



Meeting minutes approved by Board on: XX/XX/XXXX

STATE AVIATION BOARD MEETING MINUTES

DATE April 6, 2023

TIME 10:00 AM – 2:00 PM

LOCATION Newport City Hall, Council Chambers
169 SW Coast Highway
Newport OR 97365

PRESENTING AGENDA Martha Meeker, Board Chair, and Betty Stansbury, Director of Aviation

#	TYPE	TIME	ITEM	LEAD(S)
1	Information	10 AM	Call to order & Roll call Present; Martha Meeker, Cathryn Stephens, Tom Krueger, Sarah Lucas, Steve Nagy, Kenji Sugahara Thank you to Director Betty Stansbury	Meeker
2	Action		Approve Consent Agenda ▪ Motion to approve minutes from February 2, 2023, board meeting as presented. Moved by Stephens, second by Sugahara Vote aye Meeker, Stephens, Krueger, Lucas, Nagy, Sugahara. No; none.	Meeker
3	Information	10:02 AM	Public Comments None	ODA Staff
4	Information	10:05 AM	Director's Update PowerPoint Presentation	Stansbury
5	Information		Planning and Programs Manager Update PowerPoint Presentation in Directors Update COAR Update	Stansbury/ Thomas
6	Action	10:27 AM	Approval of Dealer License Rulemaking PowerPoint Presentation Motion: Approve adoption of final rules with amendments to OAR 738-060 as presented. Moved by Nagy, second by Stephens Vote aye Meeker, Stephens, Krueger, Lucas, Nagy, Sugahara. No; none	Sardinha
7	Information	10:30 AM	Finance Manager Update PowerPoint Presentation	Forest

8	Information	10:38 AM	State Airports Manager Update Update on VPD Rulemaking PowerPoint Presentation Discussion on FAA delays for environmental determinations related to obstruction removal. Request for SOAR Projects update at June Meeting	Beach/ Kirby
9	Information		Airport Leasing – Moved to a scheduled Work Session May 4, 2023	Olsen
		11:18 AM	Break for lunch	
10		12 PM	Board Updates <i>Board members shared updates from airports and programs.</i>	Board
11			Other Business Thank you to Betty Stansbury for her service as Aviation Director.	Board Staff
		12:17	Meeting interrupted by unauthorized user.	
12			Agenda input Next meeting date is: May 4, 2023 work session on Leasing policies and procedures, TTF agreements; Zoom meeting June 1, 2023 in Madras	Meeker Board
			Adjourn	
			Executive Session 1 pursuant to ORS 192.660 (2)(h)	
			Executive Session 2 pursuant to ORS 192.660(2)(e)	
			Following the meetings, there were tours of Newport Airport and Toledo State Airport	