



STATE AVIATION BOARD ANNUAL PLANNING SESSION AGENDA

DATE OCTOBER 4, 2023

TIME 10:00 AM – 1:30 PM

LOCATION HIO Terminal Building
3355 NE Cornell Road Hillsboro, OR 97124

LIVESTREAM Microsoft Teams meeting
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PRESENTING AGENDA Cathryn Stephens, Board Chair, and Kenji Sugahara, Director of Aviation

#	TYPE	TIME	ITEM	LEAD(S)
1	Information	10 AM	Call to order & Introductions Welcome New Board Members; Bill Graupp, Jeffrey Pricher, Jim Knight	Board Administrator/ Stephens
2	Information	5 min	Roll Call	Board Administrator
3	Information	15 min	DAS Workday Training Requirements for Board Members	Guest Speaker Brandy Meng
4	Information	45 min	Oregon Government Ethics Commission: Conflicts of Interest/Prohibited Use of Office	Guest Speaker Charlie Esparza
		11 am	5-minute Break	
5	Information	45 min	<ul style="list-style-type: none"> Best Practice Survey Annual Performance Progress Report Key Performance Measures Strategic Planning Update: Overview of RFP Process 	Forest

6	Information	1 hr	Advanced Technologies Update <ul style="list-style-type: none"> • Electrification Strategy • AAM Strategy • Smart Grant Application 	Sugahara
			Re-Launch of UAS Task Force as NW Advanced Aviation Task Force	Sugahara
			Education/ Workforce Development <ul style="list-style-type: none"> • Involving AOPA to plan for an Aviation Education Summit in 2024 or 2025 	Sugahara/Board
			Oregon Laws/ODAV program/ ODAV Administrative Rules Review	Sugahara
7	Information	5 min	2024 Objectives for Board and ODAV OAMA Fall Conference will be in Newport Oct 8-10.	Stephens/ Sugahara
		30 minutes	Lunch Break	
	Tour	Held After today's Executive Session	Tour of Hillsboro Airport and Oregon Aerospace Careers for Everyone Program	Stephens/ Nagy
	Dinner	6:30 PM – 8:00 PM	Syun Izakaya 209 NE Lincoln St, Hillsboro OR 97124	Board/ ODAV staff
			After adjournment of this Planning Session, the State Aviation Board will convene in Executive Session. See separate agenda and public notice.	Stephens
			Adjourn	Stephens

Public attendance is permitted. Persons with disabilities who require special accommodations please call (503)378-2238 at least 48 hours before the meeting.

The board will not provide time in the Planning Session for public comment. Public comment will be accepted for the State Aviation Board Meeting on October 5, 2023. See separate public notice and agenda for that meeting.