



# Oregon

Tina Kotek, Governor



Cathryn Stephens, Board Chair  
 Sarah Lucas, Board Vice Chair  
 Bill Graupp, Jim Knight, Steve Nagy, Jeffrey Pricher  
 Kenji Sugahara, Director of Aviation

## STATE AVIATION BOARD MEETING AGENDA

**DATE** October 5, 2023

**TIME** 10:00 AM – 2:00 PM

**LOCATION** HIO Terminal Building  
 3355 NE Cornell Road Hillsboro, OR 97124

### LIVESTREAM

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**PRESENTING AGENDA** Cathryn Stephens, Board Chair, and Kenji Sugahara, Director of Aviation

#	TYPE	TIME	ITEM	LEAD(S)
1	Information	5 min	Call to order & Introductions <ul style="list-style-type: none"> <li>Welcoming new board members; Bill Graupp, Jeffrey Pricher, and Jim Knight</li> </ul>	Board Administrator/ Stephens
2	Information	5 min	Roll Call	Board Administrator
3	Action	5 min	<b>Approve Consent Agenda</b> <b>Approval of Prior Meeting Minutes:</b> <ul style="list-style-type: none"> <li>June 1, 2023, Board Meeting Minutes</li> <li>July 6, 2023, Informational Session, and Executive Session Meeting Minutes</li> <li>Sept. 7, 2023, Work Session Meeting Minutes</li> </ul>	Stephens
4	Information	10 min	Port of Portland Welcome to Hillsboro Airport	Chief Aviation Officer Dan Pippenger

5	Information	15 min	Public Comments <i>Limited to 2 minutes per speaker</i>	Board Administrator
6	Information	20 min	<p>Director's Update</p> <ul style="list-style-type: none"> <li>▪ Launch for new Board.</li> <li>▪ Planning and Programs Manager Update: <ul style="list-style-type: none"> <li>➢ Introducing Alex Thomas</li> </ul> </li> <li>▪ Advanced Technologies <ul style="list-style-type: none"> <li>➢ Electrification strategy</li> <li>➢ AAM Strategy</li> <li>➢ Smart Grant Application</li> </ul> </li> <li>• Re-launch of UAS Task Force as NW Advanced Aviation Task Force</li> <li>• Education/Workforce Development Update</li> <li>• Oakridge Update</li> <li>• Summary of NASAO Meeting</li> </ul>	Sugahara
		11 am	5-minute break	
7	<b>Action</b>	20 min	COAR Program Update <b>Approval of ASAP Report to the Legislature</b>	Abrahamson/ Thomas
8	<b>Action</b>	20 min	<b>Board Approval 23-25 Legislatively Approved Budget</b>	Forest
9	Information	20 min	State Airports Manager Update	Beach
		30 min	Lunch Break	
		10 min	Board Updates This time is provided for the Board members to share news, events, or related information	Board
		10 min	Other Business This time is provided for the Board or Staff to bring up topics not on the agenda.	Board/ Staff
		5 min	<p>Agenda input</p> <p>Summary of Board direction to staff Topics for future board meetings Meeting schedule for 2024</p> <p>Next meeting date is November 2, 2023, Work Session virtually via TEAMS in Salem.</p> <p>Next Board meeting is December 7, 2023, in Salem or possibly in Independence</p>	Board/ Staff
			Adjourn	Stephens

**Persons with disabilities who require special accommodations please call (503)378-2238 at least 48 hours before the meeting.**

The board will provide time in the meeting as listed on the agenda for members of the public to address the board. Individuals who would like to provide Public Comment must respond to the call by the Chair for Public Comment under Agenda Item 3. To be recognized by the Chair for Public Comment, please sign in (if in person), use the "raise hand" function, or ask in the Chat to be recognized. Speakers must wait to be recognized by the Chair and then state their name, city of residence, and/or affiliation (if any) before starting to present comments.

Email requests to be included in Public Comment or to submit Written Comment to be sent to the Board prior to the meeting must be received by 5pm the day before the Board meeting at [mail.aviation@ODAV.oregon.gov](mailto:mail.aviation@ODAV.oregon.gov).

Written comment received after that time will be forwarded to the Board after the meeting.

The board may discontinue the public comment after a reasonable time if there is a large number of speakers.

**NOTE:** Due to the uncertain length of time for each agenda item, the board may hear any item at any time during the meeting.

If a specific time is indicated for an agenda item, an effort will be made to consider that item as close to the time as possible. Scheduled times may be modified if participants agree. Those wishing to hear discussion on an item should arrive at the beginning of the meeting to avoid missing that item.

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