

Oregon State Aviation Board Final Meeting Minutes

July 18, 2006

Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held July 18, 2006 at the ODA offices in Salem, Oregon.

Board Members in attendance included: Board Chair Mike Burrill; Board members Carrie Novick and Joe Smith

Teleconferencing: Vice Chair Chris Corich and Board member Jack Loacker. ODA's Grant Coordinator, Sandy Larson

Employees in attendance included: Director Bob Hidley; State Airports Manager Larry Weber; Aviation Administration Manager, Jennifer Kellar; Engineering Supervisor, Alan Lahey; Contracted Engineer Hunter White, Board Secretary, Jody Brewer, State Airports Secretary, Kristin Williams; and Department of Justice Attorney Lynn Rosik;

Guests in attendance: Chris Warner, Governors office

1. Call to Order

Chair Burrill called the meeting to order at 9:00 a.m.

2. Information Item – Public Comments

N/A

3. Action Item – Award FY 2007 FAM Grant

Handouts

- ❖ FAM Grant FY 2007 – Award Recommendation Memo
- ❖ FAM Grant FY 2007 – Proposed Project Ranking – Exhibit A
- ❖ Signature page – All Committee members

Director Hidley explained the ODA formed a FAM Grant Evaluation Committee to review all proposed projects. The committee was made up of five members including; Three ODA employees, an Airport Manager and a Representation from Oregon Pilots Association. State Airports Manager Larry Weber headed the committee.

Larry Weber explained ODA received applications from thirty-two (32) municipalities throughout the state of Oregon. Fifty-two (52) airport improvement projects were

proposed. A package including a copy of each project was distributed to each selection committee member two weeks prior to the selection committee meeting.

The projects were evaluated according to OAR 738-120 0035.

A. The projects were divided into three priority groups:

Tier one: Projects determined to address a Minimum Standard Deficiency identified in 2000 Oregon Aviation Plan.

Tier two: Projects determined to address a Minimum Standard Deficiency although no deficiency was identified in the 2000 Oregon Aviation Plan.

Tier three: All other projects.

B. The proposed projects were scored and ranked (from one to five) based on the extent to which they met the following criteria:

- Ensure geographic coverage
- Leverage federal funds
- Consider the cost and benefits of improvements
- Demonstrates local support
- Shows potential for expansion on and off airport
- Supports economic development
- Provides adequate service access
- Environmentally friendly
- Enhances the emergency roll

All committee members agreed on the priority ranking order that was established as indicated on the included signature sheet.

The Proposed Project Ranking is labeled - Exhibit A, for the review and approval of the State Aviation Board

- **Motion: Board Member Novick moved and Board Member Smith seconded the motion to approve Exhibit A.**

A role call vote was made and all agreed unanimously

4. Information Item –ConnectOregon update

Oregon Transportation Committee will meet July 19th to take final action on the *Connect Oregon* grants. Oregon Department of Transportation will be monitoring the projects closely to be sure the application is real and statements made were accurate. Monitoring and contracts will be put together for checks and balances. The Aviation project, Sky highway, is still in and will be watched closely.

5. Adjournment - The meeting was adjourned at 9:14