Oregon State Aviation Board
Meeting Minutes
February 16, 2012

CALL TO ORDER – INTRODUCTIONS

Board Members Present: Chair, Mark Gardiner; Vice Chair, Chris Corich; Board Members Nan Garnick, Jack Loacker, Larry Dalrymple and Joe Smith.

ODA Members Present: Director, Mitch Swecker; State Airports Manager, Matthew Maass; Planning Manager, Heather Peck; Fiscal Manager, Cindy Pease; Airport Operations Specialist, John Wilson; Administrative Assistant, Roger Sponseller.

The meeting started at 10:00am

ACTION ITEM – Approval of minutes from November 28, 2011 meeting.

Motion to approve by: Joe Smith
Motion 2nd by: Mark Gardiner
Motion passed unanimously

Public Comments:

Norm Rainey: Mr. Rainey, President of the North Annex Division at Independence Airpark, spoke to the board regarding the behavior of Flightcraft at PDX. Flightcraft seems to be trying to charge for every little item (facility fees, security fees) on the premises (ramp). Mr. Rainey stated that he and a number of other individuals have tried to find a resolution to the problem working with both Port of Portland and Atlantic and have been, so far, unsuccessful. Mr. Rainey also remarked that when he recently visited Airnav.com, Portland had a very low ranking among general aviation pilots; indicating that he was not alone in his opinion of what was happening.

Gary Van Horn: Mr. Van Horne, President of the Homeowners association at the south end at Independence airport, thanked the board for their efforts with the recent FAA reauthorization bill and the continuing protection of "Through-The-Fence" operations.

Richard Kuida: Mr. Kuida, Independence resident and pilot, spoke about the access at Portland and how difficult it is to get in and out of the aircraft parking area for general aviation. Access should be easy but it isn't. Mr. Kuida also spoke about the current water drainage problems at Independence.

The board discussed the Portland issue.

Waldo Lake Float-Plane Discussion (handouts):

Scott Brewen (Director, Oregon Marine Board): Mr. Brewen spoke to the board regarding float-plane regulations at Waldo Lake. Aircraft must behave like surface water craft after landing. Motorized internal combustion motors are not allowed except under specific conditions on the lake. The Marine Board rulemaking committee is taking a second look at the regulations regarding Waldo Lake. The Marine Board is looking for cooperation from the Aviation Board in helping craft the new rules for the lake. Mr. Brewen specifically stated "My purpose today is to address the (Aviation) Board and ask for your general cooperation to establish a rule applying to the specific case of rule-making on Waldo Lake. I request that the Board of Aviation review and concur with the above rule language prohibiting float plane operations on Waldo Lake with the exception of official governmental use and emergency landings of float planes. I also request that the Aviation Board also express it's concurrence with any less restrictive language pertaining to float plane operations on the surface of Waldo Lake that may be ultimately adopted by the Marine Board. In that way, the Marine Board can address its statutory obligation to adopt rules that affect float planes in cooperation with the Aviation Board."

Aron Faegre (Columbia Seaplane Pilots Association) (Handout): Mr. Faegre spoke to the board advocating for float-plane owners. Mr. Faegre remarked that float-plane owners in Oregon have always tried to work with the various agencies responsible for Oregon's waterways (Forestry, Sheriff, ODA, and Marine Board) to come to some cooperative agreement with all who use the lake.

Bill Wainright (Columbia Seaplane Pilots Association): Mr. Wainright remarked that if you look at the Marine Board rules, they are essentially definitions. Example: Evasive species regulations specifically exempt seaplane operations. The rules made by the Marine Board regarding Waldo Lake are premature and not thought-out very well. They are making rules without any definite facts to back-up or assert the regulations.

Ted Millar: Mr. Millar, a float-plane pilot and owner since 1972, stated that float-plane owners and their organizations have never had a problem before and have always gone out of their way to leave an area in better condition than they found it. He asked that the board look at the British Columbia sea-plane association rules they have worked-out with the BC Park Service and how they work together to accommodate everyone.

The board discussed.

ACTION ITEM: Motion to not concur with the Oregon State Marine Board's determination prohibiting float-plane operations at Waldo Lake and that the Aviation Board Chair appoint 2 or 3 members of the Aviation Board, and whatever staff ODA's Director wanted to participate, to seek discussions with a similar sub-committee of the Oregon Marine Board and the affected users to explore the possibility of working-out a satisfactory compromise.

Motion to approve by: Jack Loacker
Motion 2nd by: Chris Corich
Motion passed unanimously

Budget Review (handout):

Cindy Pease: ODA's Fiscal Manager, Cindy Pease, briefed the board on current financial standings of the agency. Ms. Pease began her report by updating the board on the agency's current transition from DAS to ODOT; most of the process is complete. Cash receipts, payables and billings are all going over to ODOT. Other topics covered included:

- Operating Revenue Sources
- Revenue of AV/Jet Fuel Tax
- Actual Revenues Biennium to Date
- Cost Drivers
- Actual Operating Expenditures
- Search and Rescue
- Aircraft Registration
- Pavement Maintenance Program
- Cash and Limitation Balances
- All Other State Owned Airport Profit and Loss Statement

Director's Update (handout):

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board on current agency matters. Topics included:

- Calendar of Events
  - Tower tour.
  - Wilson vs. Dry Creek
  - Oregon Trade Advisory Commission
  - Proposed change for the next AV Board meeting to be March 22nd; the deadline for the *Connect*Oregon IV modal review committee is the 27th.
  - April FAA conference in Seattle.
  - April board meeting is scheduled for the 12th.
  - Proposal to change the May board meeting to the third Thursday (17th).
  - Proposal to change the June board meeting to the third Thursday (21st).

- Legislative Update
- Administrative Change Update
- ODA Annual Report
- Troutdale airport problem regarding the new power plant structure.

ACTION ITEM: Vote to accept the ODA annual report.
Motion to approve: Jack Loacker
Motion 2nd by: Chris Corich
Motion passed unanimously

***Connect*Oregon IV Update:**

Heather Peck: ODA's Planning Manager, Heather Peck, briefed the board on the *Connect*Oregon IV applications that have been received. So far, 20 applications have been received. Final economic review is currently underway; the internal agency committee is reading the applications for the statutory review and then sending them on to ODOT.

Construction Projects Update (handout):

Heather Peck: ODA's Planning Manager, Heather Peck, briefed the board on current construction projects. Topics covered included:

- **Joseph – Runway Rehab**
  All construction is substantially complete. The contractor is scheduled to return in the late spring and complete the markings. Final acceptance walk-through will happen immediately following. Formal close-out is not scheduled until summer 2012.

- **Aurora – Air Traffic Control Tower**
  The consultant is finalizing the pre-design (phase 1). Schedule and cost analysis is to be completed in late February. Project is on schedule.

- **Bandon – Obstruction Removal / Runway Blast Pad**
  Construction is 100% complete. Grant close-out is in process.

- **Lebanon – Lighting and Taxiway Repair**
  Construction is 100% complete. Grant close-out is in process.

- **Siletz Bay – Obstruction Removal**
  Construction is 100% complete. Grant close-out is in process.

- **Cottage Grove – Obstruction Removal**
  Biological Assessment and Environmental Assessment is complete and has been submitted to FAA. Comments are due to ODA within 30 days. Design is being completed and, barring unforeseen circumstances, the project is on schedule for late summer/early fall of 2012 (due to bird nesting season). The final grant package is being prepared for submission to the FAA.

- **Chiloquin – Obstruction Removal & Runway Rehab**
  Environmental Assessment is complete and has been submitted to the FAA. Comments are due to ODA within 30 days. Design is 70% complete. The project is on schedule barring any unforeseen issues. Final grant package is being prepared for submission to the FAA.

- **Statewide Pavement Maintenance Program (PMP 2011)**
  2011 is under construction and schedule is to be completed by May 2012.

- **Statewide Pavement Maintenance Program (PMP 2012-13)**
  Construction design is ongoing based upon 2011 Pavement Maintenance Evaluation Reports.

ACTION ITEM: Motion to approve the application from ODA for the Chiloquin construction grant package totaling $2.1 million dollars.

Motion to approve: Chris Corich
Motion 2nd by: Jack Loacker
Motion passed unanimously

Review of Aviation Board Bylaws (handout):

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board regarding the ongoing by-laws process. By-laws determined so far:

- Article I: Name
- Article II: Purpose
- Article III: Membership
  - Section I – Composition of the board
  - Section II – Appointments
  - Section III – Vacancies
  - Section IV – Compensation
  - Section V – Voting Privileges

- Article IV: Officers
- Article V: Board Meetings
    - Section I – Regular Meetings
    - Section II – Quorum
    - Section III – Conduct of Meetings
    - Article IV: Definitions

Although this topic was listed in the agenda as an "action item" the Aviation Board decided to postpone the vote to accept the bylaws until it can be determined by ODA's Director if bylaws are necessary for all board and commissions if their performance and guidance is in Oregon Administrative Rules and Revised Statutes.

Executive Session

The Aviation Board went into Executive Session at 1:00 p.m.

Regular Session resumed at 1:25pm.

Meeting ended at 1:30 p.m.